

Project implementation period 05/11/2014 - 30/04/2016.

The contract with NCM was signed in December 4, 2014 by Women Rights institute (WRI), Latvia. From October 9, 2013 WRI is a member of the European Anti-Poverty Network - Latvia.

ACTIVITIES

1. Project management. Period: 05/11/2014 - 30/06/2015. Place: Riga, Latvia.

In December 4, 2014 the contracts were signed between WRI and 6 partners: Women's Union of the Kaliningrad Region (Russia), Eesti People to People (Estonia), Lithuanian Multiple Sclerosis Union (Lithuania), Stowarzyszenie VESUVIO (Poland), ALLIANCE - Russian-speaking Youth Organisation of Helsinki (Finland), Svefi - Sverigefinska folkhogskolan (Sweden), as well as the agreement was concluded with Humana People to People (Norway).

Before the project implementation two partners of Lithuania and Norway left the project, so the two other partners were involved in the same countries.

The project coordination by WRI was provided: 2 project coordinators, 80 h each, worked: Lelde Calite and Inguna Lapsina; 1 project accountant, 80 h - Inguna Lapsina, as well as 1 volunteer, 160 h - Laila Balga. The agreements were signed in October 1, 2014. CV of each employee was added.

The partner administration was provided by 1 manager in each country, 40 h each: Marina Matyunina (Russia), Ruta Pels (Estonia), Aldona Droseikiene (Lithuania), Alina Stadnik (Poland), Alexander Yudin-Lazarev (Finland), Raija Hiivala (Sweden) and Olga Gravem (Norway). The agreements were signed in November 5, 2014. CV of each employee was added.

The office work (premises, equipment, utilities, stationery, copying, phone and internet communication, transport and fuel) was provided by each partner. The office work in Latvia was provided in the house of WRI in Riga. The agreements on service providing were signed.

In the end of each activity the evaluation was provided by the partners by questionnaires of target groups, experts, managers and other NGO professionals. In May 29, 2015 the evaluation meeting of partners took place in online.

2. Project opening. Workshop. Period: 05/01/2015 - 31/03/2015. Place: Svetlogorsk, Kaliningrad region (Russia).

In March 18, 2015 the project opening was organized in Russia, as well as in March 18 and 19, 2015 the discussion and research on experience of the project partners was organized by Women's Union of the Kaliningrad Region; working groups, common sessions, as well as the summary of the workshop took place. The meeting with members of the women's organization of Svetlogorsk was organized in March 19, 2015. 18 participants of the project were involved from Latvia (5), Russia (5), Estonia (2), Lithuania (2), Poland (2) and Sweden (2). The agreements with 12 experts (16 h of each) were signed in March 16, 2015. CV of each expert was added.

Themes of the workshop: Civil Society and NGOs; Co-operation in the Nordic countries and participation in other regional and international bodies; Youth and children Nordic cooperation; Youth cooperation in the Nordic countries and participation in other regional and international bodies; Sustainable Development; Economic Questions; Labour Market and Working Environment Policy; Gender Equality; Tolerance and positive steps towards the discrimination of disability; Legislative Issues; Nordic Cultural Co-operation; Education and Research Issues. The presentations and informative materials were prepared by the experts.

Mobilities of 13 experts were provided from Latvia, Estonia, Lithuania, Poland and Sweden to Russia. In addition, in the second half of 2015 is planned visit by another 4 experts from Finland and Norway to Russia.

For workshop the premises, equipment and catering was provided in the hotel "Volna" in Svetlogorsk by Women's Union of the Kaliningrad Region. The stationery, communication and transport also was provided, as well as the article in the newspaper, the video and photos were prepared.

3. Seminars. Period 05/01/2015 - 30/06/2015.

Theme of the seminars: NGO cooperation with Russia and in Baltic and Nordic Countries for civil society and equality development.

Place: Riga, Latvia. Dates: 21 January and 12 February, 2015.

2-days training of NGO leaders was organized by Women Rights Institute, as well as the summary of the seminar took place. 22 participants of the project were involved from Latvia. The agreements with 2 experts (8 h of each) were signed in January 5, 2015. CV of each expert was added. The informative materials were prepared by the experts.

For seminar the premises, equipment and catering was provided in the house of Riga's Active Seniors Alliance by WRI. The stationery, communication and transport also was provided, as well as the photos were prepared.

Place: Haparanda, Sweden. Dates: 21 February and 28 February, 2015.

2-days training of NGO leaders was organized by Svefi, as well as the summary of the seminar took place. 63 participants of the project were involved from Sweden and Finland. The agreements with 2 experts (8 h of each) were signed in January 5, 2015. CV of each expert was added. The informative materials were prepared by the experts.

For seminar the premises, equipment and catering was provided in the house of Svefi. The stationery, communication and transport also was provided, as well as the photos were prepared.

Place: Bergen, Norway. Dates: 24 April and 25 April, 2015.

The seminar preparation visit was organized by WRI and Humana People to People. 3 experts of the project were involved from Latvia and Norway. For visit the premises, equipment and catering was provided in the hotel "P-Hotel Bergen". The stationery, communication and transport also was provided, as well as the photos were prepared by WRI. Mobilities of 2 experts were provided from Latvia to Norway.

The training seminar of NGO leaders to be organized at Bergen, Norway, in the second half of 2015 by Humana People to People.

Place: Tallinn, Estonia. Dates: 2 May and 3 May, 2015.

2-days training of NGO leaders was organized by Eesti People to People, as well as the summary of the seminar took place. 25 participants of the project were involved from Estonia. The agreements with 2 experts (8 h of each) were signed in January 5, 2015. CV of each expert was added. The informative materials were prepared by the experts.

For seminar the premises, equipment and catering was provided in the house of Eesti People to People. The stationery, communication and transport also was provided, as well as the photos were prepared. Mobilities of 2 experts were provided from Poland to Estonia.

Place: Vilnius, Lithuania. Dates: 5 June and 6 June, 2015.

2-days training of NGO leaders was organized by Lithuanian Multiple Sclerosis Union, as well as the summary of the seminar took place. 21 participants of the project were involved from Lithuania. The agreements with 2 experts (8 h of each) were signed in January 5, 2015. CV of each expert was added. The presentation and informative materials were prepared by the experts.

For seminar the premises, equipment and catering was provided in the Guest House of LITINTERP by LMSU. The stationery, communication and transport also was provided, as well as the photos were prepared.

Mobilities of 2 experts of Norway will be provided to Lithuania in the second half of 2015.

Place: Rzeszow, Poland. Dates: 10 June and 11 June, 2015

2-days training of NGO leaders was organized by Stowarzyszenie VESUVIO, as well as the summary of the seminar took place. 34 participants of the project were involved from Poland. The agreements with 2 experts (8 h of each) were signed in January 5, 2015. CV of each expert was added. The presentations and informative materials were prepared by the experts. Mobilities of 3 experts were provided from Latvia and Finland to Poland.

For seminar the premises, equipment and catering was provided in the Academic School by VESUVIO. The stationery, communication and transport also was provided, as well as the photos were prepared.

Place: Svetlogorsk, Kaliningrad region, Russia. Dates: 8 June, 9 June and 10 June, 2015.

The seminar preparation visit was organized by WRI and Women's Union of the Kaliningrad Region. 3 experts of the project were involved from Latvia and Russia. For visit the premises, equipment and catering was provided in the house of women's organisation. The stationery, communication and transport also was provided, as well as the photos were prepared by WRI. Mobilities of 2 experts were provided from Latvia to Russia.

The training seminar of NGO leaders to be organized in Kaliningrad, Russia, in the second half of 2015 by Women's Union of the Kaliningrad Region.

The training seminar of NGO leaders to be organized in Helsinki, Finland, in the second half of 2015 by ALLIANCE.

7. Project website. Period: 05/11/2014 - 30/06/2015. Place: Riga, Latvia.

The agreement between WRI and the private company "Sanne" was signed in November 5, 2015. Opening of the website http://www.eapn.lv/baltic_project/ took place. Opening of the webpages of the partners took place: Estonia www.ptpest.ee/enid19.html, Lithuania www.liss.lt, Poland vesuvio.org.pl/147/108/Stowarzyszenie-Vesuvio/ and Sweden www.svefi.net/projekt.html. Opening of the webpages of the partners of Russia, Sweden and Norway to be provided in the second half of 2015. Material preparation and publicity events in the partner countries took place.

Other publicity events were organized by WRI in Latvia: WRI informative booklet and the video in Riga Central Bus Station.

All the information and publicity materials posted on the website. Established a link between partner websites, as well as the link on the website of the European Anti-Poverty Network - Latvia. The logo of the NCM and partners were used.

Finance

Currency DKK

Status report accounting lines

Please press 'Edit' button in order to fill in revenue and expenses for budget and accounting

Type of statusreport line	Description	Budget	Actual
Revenue	Funds from NCM (NMR midler)	0.00	174,100.80
Revenue	Granted funds NCM not yet received	0.00	261,151.20
Revenue	Own contributions	0.00	17,520.97
Revenue	Sum Income	0.00	452,772.97
Expense	Consultant fee (konsulent honorarer)	0.00	18,655.67
Expense	Main activities	0.00	22,258.88
Expense	Other administration	0.00	32,268.53
Expense	Other expenses (Andre udgifter)	0.00	35,922.18
Expense	Travel costs (Rejseomkostninger)	0.00	45,047.27
Expense	Wages, social security etc (Løn og lign)	0.00	11,235.96
Expense	Sum Expenses	0.00	165,388.49

Own contribution 17,520.97 for the period 05.11.2014. - 30.06.2015. - was provided by the partners of Latvia, Russia, Estonia, Lithuania, Poland and Sweden - budget positions 1.3., 2.3., 4.1. and 7.1.

Expenses:

18,655.67 - honorariums for experts - budget position 1.2.

22,258.88 - seminars and workshops - budget position 6.

32,268.53 - administration and evaluation - budget positions 1.3. and 4.

35,922.18 - hotel accommodation, publicity events and website maintenance - budget positions 2.2., 7.1. and 7.2.

45,047.27 - travel expenditures: tickets of flights, rent of cars, public transport - budget position 2.1.

11,235.96 - wages and taxes, and social security for the managers - budget position 1.1.

Balance of the grant on 01/07/2015 DKK 26,233.28

The first payment of NCM 174,100.80 or 40% was received 20/01/2015 in the bank account of Women Rights Institute.

WRI used the course 100 DKK x 0.134 = € 13.40. From other currencies for the euro WRI used the Latvian Bank's exchange rate on the relevant date.