

# Nordic Council of Ministers' Support Program for Non-Governmental Organisations in the Baltic Sea Region

Application no. NGO-63

## 1a. PROJECT TITLE:

Support for Civil Society and Equality in Baltic

## 1b. APPLICANT

Organisation:

Women Rights Institute

Country:

Latvia

## BASIC INFORMATION

2. Date:

28.04.2014

3. Project begins at:

01.09.2014

4. Project ends at:

02.03.2016

5. Total project budget (in DKK):

548374.00

6. Funding requested from Nordic Council of Ministers (in DKK):

499902.00

7. Description and legal status of the organisation including registration No, web-address:

Association "Women Rights Institute" (WRI), reg.no. 40008017556, was founded on January 22, 1997 in Riga, led by the Board. Aims of association are being directed to balancing between both genders to stimulate progress of civil society. Number of members on April 1, 2014- 780.

Central office of WRI is located in Riga. From October 2007 until October 2012 there were Project and education centers founded in Riga, Liepaja, Jekabpils, Varaklani and Aloja (Latvia), Eichfeld (Bavaria, Germany) and Budapest (Hungary). Between November 2007 and June 2013 there were preliminary actions made to found a representation company in Bergen and Steigen (Norway). WRI partnered with more than 20 civil society organizations in Europe.

Project implementation 2010 - 2014:

1) funded by NGO Foundation of EEA/Norway's government/Society Integration Foundation:

"Program FOR WOMAN in civil society", 400 partic.; "Support program for Latvian craftsmen FROM PUPAE TO BUTTERFLY", 200 partic.

2) funded by NGO Foundation of the government of Switzerland/Society Integration Foundation - "Seniors' Way", 400 partic.

3) funded by EU INTEGRA+ - "Identification of experience in the field of employment of groups with special problems", 40 partic.

4) funded by the programs of EU - Youth in Action, Grundtvig, Leonardo da Vinci: "Discovering Turkish Culinary Art", "Multilateral exchange Agros Cyprus", "Ancient Cities and Their Reflection to Today's World", 16 partic.

5) preparatory visits in Lithuania and Norway, funded by NORDPLUS, 4 partic.; in Spain, funded by EU Grundtvig, 2 partic.; in Italy, funded by EU Leonardo da Vinci, 1 partic.

In 2014 WRI is represented in:

- Cooperation memorandum of Cabinet of Ministers of LR and NGO
- NGO Consultative Committee of Ministry of the Interior of LR
- NGO Consultative Committee of gender equality of Ministry of Welfare of LV
- Association of Women's Microenterprises
- Association of Society Security Organisations
- IWO - International Women's Organisation
- EAPN-Latvia

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## 8. Project summary:

With the project "Support for Civil Society and Equality in Baltic" Women Rights Institute of Latvia during the period from 1 October 2014 to 31 March 2016 in partnership with 7 nongovernmental organisations of 7 countries of the Baltic Sea Region - Women's Union of the Kaliningrad Region of Russia, Eesti People to People of Estonia, NGO Institute for social innovations, initiatives and inclusion of Lithuania, Stowarzyszenie Vesuvio of Poland, KUN Centre for Gender Equality of Norway, Alliance - Russian-speaking Youth Organisation of Helsinki in Finland and Sverigefinska folkhögskolan of Sweden - would like to support the promotion of democracy, gender equality and influence of civic society through co-operation between NGOs.

To reach the set goal by realisation 7 activities partners of the project will organise 10 workshops, 8 seminars and 1 conference with participation of 718 leaders and volunteers of NGOs, including 42 NGO experts, will use the website of the project and will collect and distribute 1 brochure of the proposals and 2 booklets of the activities in 8 countries (3200 copies).

Implementation of the project will be provided by 10 administrative employees of the partners.

The total budget is planned to be in the amount of DKK 548374,00, and partners have provided co-funding in the amount DKK 48473,00.

## 9. Background and Justification:

WRI and partners with their previous operational methods and research have gathered information on role of civic society and position of nongovernmental organizations in development of civic society which is the background of development of the project.

Partners have clarified that influence of civic society in provision of democratic processes in the Region of Baltic Sea is insufficient, mutual cooperation of NGOs is not coordinated and promoted enough, NGO is missing an international experience as well as participation on preparation of proposals and decision making is too passive in order to actively promote development of civic society.

Latvia is one of the countries of Region of Baltic Sea where there are around 850 organizations operating for 2 million of people (research of High school of Law in 2012); 80% from them are managed by women. The capacity of Latvian organizations is low, without sufficient sustainability and interest to take part with their position in development processes of civic society. For example, there are no more than 60 NGOs (about 300 registered), representing interests of narrowed industries, taking part in the meetings of Cabinet of Ministers of the Republic of Latvia and memorandum of NGO.

Understanding of influence possibilities from civic society on decision making in Latvia is not sufficient as there are not enough respective programs and projects. For example, in the women survey carried out in NGO sector in Latvia 94,9% of respondents confirmed that lack of the equality is not a problem (National newspaper "Diena", 01.2012) confirming the lack of knowledge in society.

In National Development Plan of Latvia 2020 which was confirmed in 2013, nongovernmental organizations have been positioned only symbolic although despite the weak development nongovernmental sector with voluntary work (it is very high - 0,65% from Gross Domestic Product) and projects (whereof the funding for NGO sector is insignificant in comparison to other projects of

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EU) invests massive resources in the rise of living standards. Unfortunately this thinking just about the existence is the reason Latvian NGOs are poorly interested in the politics of development of civic society.

The sample about Latvia is the background of this project as lots of similar features are observed in other partner countries of the project. Especial attention has to be paid at the cross border cooperation of NGOs and increase of influence in the entire Region of Baltic Sea as well as on the gender equality. Particularly actual matter is the cross border cooperation with friendly North-West Russia.

Upon planning of the project WRI and partners have studied following particular problems:

- 1) insufficient knowledge and skills of managers and volunteers of NGO on position of NGO of Baltic Sea Region and the role in relation to participation in programs of Northern countries and other regional and international programs to development of civic society and fortification of equality;
- 2) there is not enough access for participant of NGOs in partner countries to information and opportunities of development of contacts in Region of Baltic Sea.

There are NCM program tasks located at the project.

10. The overall project objective(s) and envisaged results, including verifiable indicators:

a) Overall objective:

In the period of 18 months Women Rights Institute (Latvia) in partnership with Women's Union of the Kaliningrad Region (Russia), Eesti People to People (Estonia), NGO Institute for social innovations, initiatives and inclusion (Lithuania), Stowarzyszenie Vesuvio (Poland), KUN Centre for Gender Equality (Norway), Alliance - Russian-speaking Youth Organisation of Helsinki (Finland) and Sverigefinska folkhögskolan (Sweden) would like to support the promotion of democracy and civic society through co-operation between NGOs in the Baltic Sea Region.

b) Envisaged results:

1. Increased knowledge and experience of 34 leaders and volunteers of NGOs in Latvia, Russia, Estonia, Lithuania, Poland, Norway, Finland and Sweden on position and role of NGO in the Baltic Sea Region in relation to co-operation in the Nordic Countries and participation in other regional and international bodies; civil society, labour market and working environment policy; economic questions; Nordic cultural co-operation; legislative issues; educational and research issues; sustainable development; gender equality and other.
2. Increased knowledge of 168 leaders of NGO in Latvia, Russia, Estonia, Lithuania, Poland, Norway, Finland and Sweden in opportunities of co-operation with North-West Russia, Baltic and Northern Countries in relation to establishment of civic society and fortification of equality.
3. Increased knowledge and experience as well as provided preparation of suggestions of 328 leaders and volunteers of NGOs in Latvia, Russia, Estonia, Lithuania, Poland, Norway, Finland and Sweden on opportunities of co-operation with North-West Russia, Baltic and Northern Countries in relation to establishment of civic society and fortification of equality.
4. Increased knowledge and experience of 20 leaders of NGOs in Latvia and Kaliningrad region, Russia, as well as planned cooperation opportunities with North-West Russia in the Baltic Sea Region in relation to establishment of civic society and fortification of gender equality.
5. Increased knowledge and experience of 208 leaders and volunteers of NGOs in Latvia, Russia, Estonia, Lithuania, Poland, Norway, Finland and as well as promoted cooperation in joint projects and provided preparation of suggestions on cooperation opportunities with North-West Russia and other countries of the Baltic Sea Region in relation to establishment of civic society and fortification of equality.

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6. At least 240 000 users of internet in Latvia, Russia, Estonia, Lithuania, Poland, Norway, Finland and Sweden provided with access to information on goals and results of project by creation of the website.

c) Verifiable indicators:

1. Printed and distributed 1600 copies of one informative booklet of the project in nongovernmental sector and in society of 8 countries.

2. One workshop organized in Kaliningrad city, Russia, with 34 participants. 14 mobilities provided.

3. In total 8 seminars organized in Latvia, Russia, Estonia, Lithuania, Poland, Norway, Finland and Sweden with 168 participants. 8 mobilities provided.

4. In total 8 workshops organized in Latvia, Russia, Estonia, Lithuania, Poland, Norway, Finland and Sweden with 328 participants. 8 mobilities provided. 8 packs of suggestions prepared. Printed and distributed 800 copies of one brochure of suggestions in nongovernmental sector, state sector and in society of 8 countries.

5. One workshop organized in Kaliningrad city, Russia, with 20 participants. 10 mobilities provided.

6. One conference organized in Riga city, Latvia with 208 participants. 7 mobilities provided. Printed and distributed 800 copies of one booklet of conference results in nongovernmental sector and in society of 8 countries.

7. One website of the project developed and maintained in Latvia and 7 partner countries.

11. What kind of specific activities are planned and target group(s):

a) Activities:

1. Project management.

Period: 1 October 2014 - 31 March 2016.

Coordination by Women Rights Institute (Latvia) - 2 project coordinators, 1 project accountant; local administration by the partners: Women's Union of the Kaliningrad Region (Russia), Eesti People to People (Estonia), NGO Institute for social innovations, initiatives and inclusion (Lithuania), Stowarzyszenie Vesuvio (Poland), KUN Centre for Gender Equality (Norway), Alliance - Russian-speaking Youth Organisation of Helsinki (Finland) and Sverigefinska folkhögskolan (Sweden) - 1 project manager.

Office costs (premises, equipment, stationery, communication, catering and transport) and publicity will be provided by each partner. Preparation of project booklet (1600 copies) will be provided by WRI; distribution of the booklet will be provided in 8 countries by the partners. In the end of each activity and in each 6 months period evaluation of the project will be provided by the partners by questionnaires of the managers, teachers and other professionals, and target groups.

2. Project opening. Workshop.

Period: 1 November - 30 November 2014. Place: Kaliningrad (Russia).

Methods: 2-days discussion and research on experience of the project partners; working groups; common sessions; summary.

Themes: Co-operation in the Nordic Countries and participation in other regional and international bodies. Civil Society and NGOs. Labour Market and Working Environment Policy. Economic Questions. Nordic Cultural Co-operation. Legislative Issues. Educational and Research Issues. Sustainable Development. Gender Equality. Other.

Discussion leaders: 16 experts of the project partners.

Mobilities of 14 experts will be provided from Latvia, Estonia, Lithuania, Poland, Norway, Finland and Sweden to Russia (visas, travel and hotel accommodation).

For workshop: premises, equipment, communication, stationery, catering and transportation, as well as publicity in a newspaper, radio or TV will be provided by Women's Union of the Kaliningrad Region.

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## 3. Seminars

Period in total: 1 January - 30 June 2015.

Methods: 2-days training of NGO leaders in each country; summary.

Theme: NGO cooperation with Russia and in Baltic and Nordic Countries for civil society and equality development.

Lecturers: 2 professionals in each country, in total 16 professionals.

For seminar: premises, equipment, communication, stationery, catering and transportation, as well as publicity in a newspapers, radio or TV will be provided by each partner.

For partner countries:

Period and Place: 1 January - 31 January 2015 Riga (Latvia).

Period and Place: 1 January - 31 January 2015 Haparanda (Sweden).

Period and Place: 1 February - 28 February 2015 Tallinn (Estonia).

Mobilities of 2 experts will be provided from Poland to Estonia (travel and hotel accommodation).

Period and Place: 1 March - 31 March 2015 Nordfold (Steigen, Norway).

Mobilities of 2 experts will be provided from Latvia to Norway (travel and hotel accommodation).

Period and Place: 1 April - 30 April 2015 Helsinki (Finland).

Period and Place 1 May - 31 May 2015 Vilnius (Lithuania).

Mobilities of 2 experts will be provided from Norway to Lithuania (travel and hotel accommodation).

Period and Place: 1 May - 31 May 2015 Kaliningrad (Russia).

Period and Place: 1 June - 30 June 2015 Rzeszow (Poland).

Mobilities of 2 experts will be provided from Finland to Poland (travel and hotel accommodation).

## 4. Workshops.

Period in total: 1 July - December 2015.

Methods: 2-days discussion and experience exchange of NGO participants (volunteers, etc.) in each country; working groups; sessions; summary.

Theme: NGO cooperation with Russia and in Nordic Countries. Proposals for development of civil society and equality in the Baltic Sea Region.

Discussion leaders: 2 professionals in each country, in total 16 professionals.

Preparation of brochure (800 copies) of the proposals and photos will be provided by WRI (material gathering by 2 volunteers).

For workshop: premises, equipment, communication, stationery, catering and transportation, as well as publicity in a newspapers, radio or TV will be provided by each partner.

For partner countries:

Period and Place: 1 July - 31 July 2015 Tallinn (Estonia).

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Period and Place: 1 August – 31 August 2015 Helsinki (Finland).

Mobilities of 2 experts will be provided from Lithuania to Finland (travel and hotel accommodation).

Period and Place: 1 September – 30 September 2015 Rzeszow (Poland).

Period and Place: 1 September – 30 September 2015 Kaliningrad (Russia).

Mobilities of 2 experts will be provided from Estonia to Kaliningrad, Russia, (visas, travel and hotel accommodation).

Period and Place: 1 October – 31 October 2015 Nordfold, (Steigen, Norway).

Period and Place: 1 October – 31 October 2015 Haparanda (Sweden).

Mobilities of 2 experts will be provided from Kaliningrad, Russia, to Sweden (visas, travel and hotel accommodation).

Period and Place: 1 November – 30 November 2015 Riga (Latvia).

Mobilities of 2 experts will be provided from Sweden to Latvia (travel and hotel accommodation).

Period and Place: 1 December – 31 December 2015 Vilnius (Lithuania).

### 5. Workshop.

Period: 1 January – 31 January 2016. Place: Kaliningrad (Russia)

Methods: 2-days discussion of NGO leaders; summary.

Theme: Policy of NGOs in civil society of Latvia and Russia, gender equality; co-operation planning in the Baltic Sea Region.

Discussion leaders: 2 experts of the project partners Women Rights Institute and Women's Union of the Kaliningrad Region.

Mobilities of 10 participants of Latvian NGOs will be provided from Latvia to Kaliningrad, Russia (visas, travel and hotel accommodation).

For workshop: premises, equipment, communication, stationery, catering and transportation, as well as publicity in a newspapers, radio or TV will be provided by Women's Union of the Kaliningrad Region.

### 6. Project summary. Conference – co-operation fair of NGOs.

Period: 1 March – 31 March 2016. Place: Riga (Latvia).

Methods: 2-days discussions; presentations; tasks and resolutions; working groups; common sessions; summary.

Themes: Policy of civil society and equality; co-operation with North-West Russia; planning of NGO co-operation in the Baltic Sea Region.

Discussion leaders: 8 experts of the project partners.

Mobilities of 7 experts will be provided from Kaliningrad region, Estonia, Lithuania, Poland, Norway, Finland and Sweden to Latvia (visas, travel and hotel accommodation).

For conference: premises, equipment, communication, stationery, catering and transportation will be provided by WRI. Publicity in a newspapers, radio and TV in Latvia will be provided by WRI.

Evaluation of the activity will be provided by WRI by questionnaires of participants and experts.

Booklet of the conference (800 copies) will be prepared by WRI (material gathering by 2 volunteers).

### 7. Project website.

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Period: 1 October 2014 – 31 March 2016. Place: Riga (Latvia).

Methods: Opening of the website; material preparation in the partner countries (material gathering of 8 volunteers of the project partners); contracts for service of 2 professionals in Latvia.

b) Target group(s), including estimated numbers:

Activity no. 2

2 experts from Women's Union of the Kaliningrad Region and 18 participants from other NGOs of Kaliningrad region, Russia – leaders and volunteers; 2 experts from each partner organisation – NGO leaders of Latvia, Estonia, Lithuania, Poland, Norway, Finland and Sweden. In total 34 participants.

Activity no. 3

20 participants – NGO leaders in each partner country – Latvia, Russia, Estonia, Lithuania, Poland, Norway, Finland and Sweden; 8 experts – leaders from partner organisations of Latvia, Russia, Norway and Finland. In total 168 participants.

Activity no. 4

40 participants – NGO volunteers, etc. in each partner country – Latvia, Russia, Estonia, Lithuania, Poland, Norway, Finland and Sweden; 8 experts – leaders from partner organisations of Lithuania, Estonia, Sweden and Poland. In total 328 participants.

Activity no. 5

9 participants – NGO leaders of Kaliningrad region, Russia, and 9 leaders of NGOs of Latvia; 2 experts – leaders from partner organisations of Russia and Latvia. In total 20 participants.

Activity no. 6

1 expert from Women Rights Institute and 200 participants from NGOs of Latvia – leaders and volunteers; 1 expert from each partner organisation – NGO leader of Russia, Estonia, Lithuania, Poland, Norway, Finland and Sweden. In total 208 participants.

Activity no. 7

at least 240 000 users of the project website in 8 partner countries: Latvia, Russia, Estonia, Lithuania, Poland, Norway, Finland and Sweden.

c) Upload the timetable:

[View uploaded document](#)

12. How is the project linked to the Nordic Council of Ministers' [guidelines for focus area and co-operation with countries in the Baltic Sea Region and Belarus.](#):

The project of Women Rights Institute and partners is available to be developed today thanks to NCM program of many years which was directed to the promotion of the cooperation of Northern countries with Baltic and Arctic countries as well as Russia already in 1999. The goal of the project is closely related to NCM Neighbourhood Policy, foreseeing fortification of civic society and equality in Baltic State Region with resources of nongovernmental organizations. Formulations, delivered by Presidency of NCM in the statement of May 2003, give the opportunity with this project to draw together countries of European Union and Northern countries and in mutual cooperation to take over the best experience of establishment of civic society.

Based on support programs of NCM to nongovernmental sector (they have been developing from 2006) the project of WRI and partners in the program of 2014 continues to develop democracy in the Baltic Sea Region. The project has found an opportunity to promote cooperation of Baltic and

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Northern countries with Kaliningrad region, West Russia by continuing NCM foreruns of 1995. Therefore the project fortifies the experience of such a highly developed countries as Norway, Finland and Sweden on implementation of civic society in a problematic area of Russia. Experience exchange of nongovernmental organizations in Kaliningrad region on matters of education, social, economic, human rights, development of civic society and equality of gender, ethnic origin, age, freedom of speech, sexual orientation and in other equality matters with such EU countries like Finland, Sweden, Poland, Estonia, Lithuania and Latvia is very important in this project. The partner from Kaliningrad region with activities of the project finds the opportunity to continue neighbour cooperation with such post-soviet countries as Latvia, Estonia and Lithuania on mutual fortification of civic society, gender equality, and culture and employment politics.

13. How does the project promote the development of civic society in Russia and/or Belarus:

The project of WRI and partners is just one of the means to make the investment in development of civic society in Russia, particularly in Kaliningrad region. There are partners from Northern and Baltic countries taking part in the project for development of democratic discussion and training and for preparation of proposals on fortification of civic society through successful cooperation with partner in Russia.

Long time operation of partner in Kaliningrad region within project will promote the connection between nongovernmental sector and society and will give the opportunity for partner organizations to hand over their good practice and knowledge. Russian partner with his foreruns will be able to attract significant number of NGO members and professionals to the activities of the project as well as actualize participation of professionals of partner countries organizations in the events of Kaliningrad. Therefore nongovernmental sector of Kaliningrad region by taking over and analysing the experience of organizations of neighbour countries will find the opportunity to take more active part in politics, decision making processes, public events related to educational, social, economic, human rights, gender equality, freedom of speech, tolerance a.o. matters of equality. For example, in 2014 it is topic to promote to express the opinion of society on restrictions of NGO rights in Russia in relation to governmental resolutions.

Partners of Northern countries, Poland and Baltic countries are foreseeing to make an investment in fortification of capacity and sustainability of Women's Union of the Kaliningrad Region and other NGOs of the region. An important role of increase of influence of NGOs in Kaliningrad region is taken by Baltic states currently being a part of European Union. Getting to know the influence of NGO and development of civic society in neighbour countries, organizations of Russia will be able to make a critical evaluation of experience.

14. Describe the overall sustainability of the project:

WRI and partners foresee to maintain the sustainability of the project for at least next five years and distribute succeeded results in the interests of all countries of Baltic region. Sustainability of the project and completion of it will be fortified in three aspects:

1) financial - WRI and partners, using resources of the project and obtained experience in the partnership, in 2014 - 2020 will be able to continue participation in project tenders of the Nordic Council of Ministers, Nordplus, Programs of the European Union and Norway co-funded, etc. In addition to that increase of capacity of partners in this project will have provided opportunities of economical activity which will in its turn promote the options of administrative maintenance of these NGOs and provision of co-funding for international projects. Identification of the partners and significance of the project in Region of Baltic Sea will enable the opportunity to attract donations to organizations from private businesses and private persons as well as successfully operate with local municipalities.



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For example, WRI foresees to attract funding to their operation within next three years through the preparation of at least 4 international projects on fortification of civic society and promotion of gender equality in cooperation with Russia, Baltic and Northern countries and other member countries of EU;

2) institutional – WRI and partners during the project are foreseeing to maintain the cooperation network linking 8 countries in the Region of Baltic Sea for at least next five years establishing the coordination centre in Latvia that will promote contacts, provide information on website about actions of partners and will attract other organizations to this network. Created data base and joint goals of partners in fortification of civic society and equality will enable them to unitedly increase the capacity of their organizations and influence decision making processes both in their own countries as well as in the Region of Baltic Sea in general. Increase of capacity and influence of project partners that has been succeeded in this project will ensure attraction on qualified professionals, plenty of informative materials and development of their own offices by establishment of new work places in nongovernmental sector.

For example, WRI foresees to fortify NGO project management centres in Latvia at least in five locations. Taking positive influence on cross border cooperation the number of members of partner organizations, incl., volunteers will be significantly increased;

3) political – WRI and partners will be able to fortify democratization processes in Russia, Baltic States and Northern Countries, as well as in Poland with the experience gained in the project and unification of the goals.

For example, it will be possible in Latvia to activate society in new website “My Voice” and to submit proposals of project partners on the level of ES institutions. Therefore political and managerial systems of Baltic Sea Region will have to solve matters through prism of existence of civic society, incl. changes of legislation and direction of financing of a larger volume to development of nongovernmental sector.

15. Is the project linked to activities covered by the Nordic Council of Ministers' policy areas? Labour Market and Working Environment Policy , Gender Equality, Economic Questions, Nordic Cultural Co-operation, Legislative Issues, Educational and Research Issues, Sustainable Development

16. Does the project generate any Nordic benefits, utilize any specific Nordic competence or alternatively transfer knowledge from or to the Nordic countries? Or other arguments in support of the project being run under the auspices under this programme and with Nordic Council of Ministers' funding:

Since 1997 WRI has highly valued the benefits obvious in North and invested in Latvia – democratic processes of Northern countries, promotion of gender equality, fortification of human rights, social support programs for inhabitants and promotion of employment, incl. for immigrants, high level of education, investments in environment protection, investment in operation of qualified experts in other countries and in different spheres, huge funding to poor countries. It is very important to learn and to know it all for the civic society located near Northern countries and where nongovernmental organizations are developing.

It is important for partners of the project to receive co-funding of NCM in order to implement this project in benefit for different political systems in society: Russia, European Union – Latvia, Lithuania, Estonia, Poland, Finland and Sweden, EEA – Norway. If there are countries willing to take over knowledge, understanding and experience from Northern countries then other countries in North have an opportunity to improve the knowledge on situation in Russia, Baltic Countries and Poland. As a result of mutual correlation of partner countries project will succeed the set goal – improvement of knowledge in nongovernmental sector on opportunities of civic society and overall preparation of proposals on development of civic society and equality.

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For example, competence of Northern countries in such spheres like independence and co-funding of NGO, gender quality quotas in state administration, turning to nondemocratic processes in former soviet countries, support to NGO in poorly developed countries of EU, saving of tolerance in matters of immigration, observation of human rights of criminals, receptiveness to differently thinking people, preservation of cultural inheritance and promotion of culture in the world – this is all serving for a reason on knowledge of Northern countries to be distributed around other partner countries of the project.

### 17. Synergies

a) Is the project related and/or complementary to similar activities by other regional or international bodies, (such as UN, EU, CBSS, BEAC, AC), and if so, how?

Does not supplement other regional or international organizations of projects of Women Rights Institute and partners.

b) Does the project relate to any specific EU policy, (such as the Baltic Sea Strategy, Northern Dimension Policy Framework)?

Project of WRI and partners is indirectly directed to the Baltic Sea Strategy of EU policy as operation of NGO directed to the involvement of civic society in the decision making processes helps implementation such goals of aforementioned strategy as improvement of education, development of internal market, execution of researches and promotion of innovations, support of entrepreneurship and foundation of small companies, development of human resources, activation of youth, promotion of culture and limitation of cross border crime.

Besides this project makes the investment in realization of Northern Dimension Policy Framework as directed to cooperation of Northern countries – Norway, Finland and Sweden in regions like countries of European Union – Latvia, Estonia, Lithuania and Poland as well as to the cooperation with Kaliningrad Region in North-West Russia in spheres related to economical cooperation, freedom, security and justice, research, education, culture and social welfare. Position of NGO and active involvement in dialog with legislators provided with increase of own capacity and sustainability as well as preparation of innovative proposals promotes development and stability of aforementioned regions.

c) Does the project relate to and/or is complementary to any Nordic bilateral activities?

As an indirect result of the implementation of the project there are sustainable Nordic bilateral activities in the Baltic Sea Region among WRI and cooperation partners from 8 countries developed. Arrangements implemented during the project - workshops, seminars and conference-fair - are methods creating skills and basis for further mutual relationship between project partners - NGO. For example, joint workshop of Latvia - Kaliningrad region, Russia, is planned as an etalon of mutual relationship which operates on sustainable basis within the interests of women rights organizations.

In similar way project foresees development of mutual relationship between NGOs of Northern countries and countries of European Union, between NGOs of Poland and NGOs of Baltic Countries, between NGOs of Norway in Arctic and Finnish NGO in Helsinki, etc. Only thanks to NCM program it is possible to implement politics of development of civic society in the region and to fortify connection among a number of different NGOs.

### 18. Gender and equality perspective:

a) The gender distribution within the organisation (number of men and women)?

Applicant of the project Women Rights Institute in 1997 was established with a purpose to fortify equality of both genders in civic society. At the moment 95% from all 780 members of the organization are women from all regions of Latvia. Role of women in the existence of the

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organization in Latvia is very important as it gives the opportunity to organize discussions with society on gender equality in political, economical and social aspects.

The following number of men and women was distributed within the partner organizations:

- Eesti People to People - 100% are women;
- NGO Institute for social innovations, initiatives and inclusion - 100% are women;
- Women's Union of the Kaliningrad Region - 90% are women, 10% are men;
- Stowarzyszenie VESUVIO - 56% are women, 44% - men;
- KUN Centre for Gender Equality - 90% are women; 10% - men;
- ALLIANCE Russian-speaking Youth Organisation of Helsinki - 60% are women, 40% - men;
- SVEFI Sverigefinska folkhögskolan - 62% are women; 38% - men.

b) The gender distribution within the board of the organisation (number of men and women)?

There are two women involved in the board of WRI, but no men are involved which can be explained by specifics of this organization – representation of women politics in the state and municipal institutions and NGO sector.

The following number of women and men was distributed within the board of the partner organisations:

- Eesti People to People - 100% are women;
- NGO Institute for social innovations, initiatives and inclusion - 100% are women;
- Women's Union of the Kaliningrad Region - 100% are women;
- Stowarzyszenie VESUVIO - 50% are women, 50% - men;
- KUN Centre for Gender Equality - 90% are women; 10% - men;
- ALLIANCE Russian-speaking Youth Organisation of Helsinki - 50% are women, 50% - men.
- SVEFI Sverigefinska folkhögskolan - 75% are women; 25% - men.

c) Is there any specific gender equality perspective integrated within specific project components?

Project of NGO and partner reflects the situation in nongovernmental sector of Latvia when 80% of organizations are managed by women. Opportunities of women influence on fortification of civic society in Latvia is as important that the knowledge and skills of leaders should be improved so the aspects required for gender equality would be respective to the opposite gender – men and there would an opportunity arise to maintain a quality gender equality politics in cooperation. At the moment here in Latvia there is a reaction taking place when women are turning against women in political and social processes as well as decision makers on the level of government deny necessity of gender equality politics, there are formal “ticks” made in international cooperation project on horizontal politics – promotion of gender equality. With this project where different partners have equally taken part (women and men) from Russia, Baltic's, Poland and Northern countries, the opportunity to analyse and to cooperate in fortification of gender equality will be given.

19. How will the results be used and disseminated, including related to target groups/area and beneficiaries:

During the implementation of the project it is foreseen to reach 6 results (see point 10) whereof use and distribution as well as influence to target groups and other beneficiaries in Region of Baltic Sea will be taking place during the project and will last at least one year after the project.

The distribution of project results according to planned schedule will be provided by all project partners according to needs in their countries and for arrangements for NCM that will be performed during the project from 2014 – 2016: there will be 1) booklet 1600 copies distributed to participants (in workshops, seminars and conference-fair) of the project activities and in society with targets and tasks; 2) brochure 800 copies distributed to participants (in workshops and conference-fair) of the

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project activities and in society with proposals and photos for development of civil society and equality in the Baltic Sea Region; 3) booklet 800 copies and 8 presentations distributed in society (NGO, municipalities and state institutions) with results of conference - co-operation fair of NGOs; 4) the website of the project will be maintained and advertised on regular basis offering full information of the progress of the project; 5) the results of the project will be submitted to mass media.

Direct target groups of the project - managers and volunteers of nongovernmental organizations in 8 cooperation countries: Latvia, Russia, Estonia, Lithuania, Poland, Norway, Finland and Sweden will be able to use the "product" of the project -obtained knowledge and skills as well as informative materials (brochures, booklets, presentations) in such way fortifying the capacity of own management. Indirect target groups of the project - members of partner organizations, participants of other NGOs as well as professionals of municipalities and state institutions who are project partners cooperating with, will be able to use the information prepared in project - knowledge of NGO professionals and proposals on development of civic society placed in informative materials (brochure, booklet, presentation).

## Nordic Council of Ministers' Support Program for Non-Governmental Organisations in the Baltic Sea Region

### 20. Management organisation / Administrative body:

Organisation's name: Women Rights Institute  
Address: Parka street 2 - 8, Aloja, LV-4064  
Telephone: 371 22311545  
Fax: +371 67714062  
E-mail: sti@latnet.lv  
Responsible  
Name: Laila Balga  
Title: Chairperson of the Board  
Telephone: 371 22311545  
E-mail: sticentrs@latnet.lv

### 21. Project manager:

Name: Laila Balga  
Telephone: 371 22311545  
E-mail: sticentrs@latnet.lv

### 22. Auditor of the project:

Organisation's name: Women Rights Institute  
Contact person: Inguna Lapsina  
Address: Baznicas street 7 - 1, Jaunolaine, Olaine district, LV-2127  
Telephone: 371 20039492  
Fax: +371 67714062  
E-mail: sti@latnet.lv

23. Other partners from Nordic countries, Estonia, Latvia, Lithuania, Poland, Russia or Belarus. Also briefly describe each partners role in the project (e.g. coordination, administration, event organizer, transfer of skills, financing, etc):

### PARTNER INFO

Organisation name: Women's Union of the Kaliningrad Region  
Contact person: Marina Matyunina  
Country: Russia  
Telephone: 791 14527116  
E-mail: marysja132007@yandex.ru  
Upload the confirmation letter: [View uploaded document](#)

### Task in project

1) administration; 2) attraction of target group; 3) event and mobility organisation in the Kaliningrad region; 4) attraction of professionals and transfer of skills; 5) financing; 6) providing of publicity in the Kaliningrad region; 7) providing materials for brochure, booklets and website; 8) organising of volunteers in the Kaliningrad region; 9) activity evaluation.

### PARTNER INFO

Organisation name: Eesti People to People  
Contact person: Ruta Pels  
Country: Estonia  
Telephone: 37253088867  
E-mail: ptpest@hotmail.ee

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Upload the confirmation letter: [View uploaded document](#)

### Task in project

1) administration; 2) attraction of target group; 3) event and mobility organisation in Tallinn; 4) attraction of professionals and transfer of skills; 5) financing; 6) providing of publicity in Estonia; 7) providing materials for brochure, booklets and website; 8) organising of volunteers in Tallinn; 9) activity evaluation.

### PARTNER INFO

Organisation name: NGO Institute for social innovations, initiatives and inclusion  
Contact person: Aiste Cerniauskaite  
Country: Lithuania  
Telephone: 37068936364  
E-mail: cerniauskaite.aiste@gmail.com  
Upload the confirmation letter: [View uploaded document](#)

### Task in project

1) administration; 2) attraction of target group; 3) event and mobility organisation in Vilnius; 4) attraction of professionals and transfer of skills; 5) financing; 6) providing of publicity in Lithuania; 7) providing materials for brochure, booklets and website; 8) organising of volunteers in Vilnius; 9) activity evaluation.

### PARTNER INFO

Organisation name: Stowarzyszenie VESUVIO  
Contact person: Alina Stadnik  
Country: Poland  
Telephone: 48708617022  
E-mail: vesuvio7@wp.pl  
Upload the confirmation letter: [View uploaded document](#)

### Task in project

1) administration; 2) attraction of target group; 3) event and mobility organisation in Rzeszow; 4) attraction of professionals and transfer of skills; 5) financing; 6) providing of publicity in Poland; 7) providing materials for brochure, booklets and website; 8) organising of volunteers in Rzeszow; 9) activity evaluation.

### PARTNER INFO

Organisation name: KUN Centre for Gender Equality  
Contact person: Mari Wattum  
Country: Norway  
Telephone: 4775 77 90 50  
E-mail: post@kun.nl.no  
Upload the confirmation letter: [View uploaded document](#)

## Nordic Council of Ministers' Support Program for Non-Governmental Organisations in the Baltic Sea Region

### Task in project

1) administration; 2) attraction of target group; 3) event and mobility organisation in Nordfold, Steigen; 4) attraction of professionals and transfer of skills; 5) financing; 6) providing of publicity in Norway; 7) providing materials for brochure, booklets and website; 8) organising of volunteers in Nordfold, Steigen; 9) activity evaluation.

### PARTNER INFO

Organisation name	ALLIANCE Russian-speaking Youth Organisation of Helsinki
Contact person:	Alexander Yudin - Lazarev
Country:	Finland
Telephone:	35844 567 6656
E-mail:	iskander_lazar@yahoo.com
Upload the confirmation letter:	<a href="#">View uploaded document</a>

### Task in project

1) administration; 2) attraction of target group; 3) event and mobility organisation in Helsinki; 4) attraction of professionals and transfer of skills; 5) financing; 6) providing of publicity in Finland; 7) providing materials for brochure, booklets and website; 8) organising of volunteers in Helsinki; 9) activity evaluation.

### PARTNER INFO

Organisation name	SVEFI Sverigefinska folkhogskolan
Contact person:	Eivor Olofsson
Country:	Sweden
Telephone:	46922 688 00
E-mail:	info@svefi.net
Upload the confirmation letter:	<a href="#">View uploaded document</a>

### Task in project

1) administration; 2) attraction of target group; 3) event and mobility organisation in Haparanda; 4) attraction of professionals and transfer of skills; 5) financing; 6) providing of publicity in Sweden; 7) providing materials for brochure, booklets and website; 8) organising of volunteers in Haparanda; 9) activity evaluation.

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24. How will the project be evaluated and the indicators measured? Outline the proposed procedures:

Applicant of the project Women Rights Institute and partners in Russia, Estonia, Lithuania, Poland, Norway, Finland and Sweden foresee evaluation on regular basis and its analysis in order to reach set tasks and ensure satisfaction of target auditorium. It is foreseen to prepare special questionnaires for surveys of participants of events, the surveys will be held by volunteers of NGO.

The evaluation of the progress of the project and reached results will be carried out in different ways: 1) with regular monthly meeting of employees in offices and on the internet among managing coordinators of the project and partner organisations; 2) with surveys of target auditorium and professionals after events; 3) with surveys of target auditorium after issue of brochure and booklets; 4) with surveys of target auditorium two times a year and in the end of the project on quality of the website; 5) with analysis of mass media information; 6) with visual analysis of the project arrangements; 7) with documentary record-keeping of accounting and control of finance use.

Within the evaluation process WRI foresees to compare changes of knowledge and skills of the target group members before and after arrangements of the project as well as activity of target groups within preparation of proposals and to evaluate volumes and quality of created proposals. Besides it is foreseen to use such indicators as attendance of arrangements, demand of informative materials, activities of partners in the publicity sphere, incl. promotion of leaders of organizations and NGOs on the internet a.o., participation indicators in cooperation with state and municipal institutions, increase of number of members in partner organizations during the project, mass media activity in the reflection of operation of partner organizations.

On basis of separate agreement partners among 8 countries there will be a project management group created from 8 persons who will control the progress of project and evaluation of results and financial use on volunteer basis using internet connection and personal visits. It is foreseen to aggregate, analyze results and to make arrangements for elimination of detected imperfections, organising discussions of partner employees and practical arrangements in partner organisations. As the evaluation of participation of project partners and participants WRI foresees the appropriate certificates.

Expenditure (thousand DKK) at 2014/2015 prices

Salary/fees/office related cost	132906.00
Travel	214422.00
Reports (incl. publishing)	8800.00
Evaluation	450.00
Audit	5302.00
Cost of activities	124886.00
Other costs (explain below)	61608.00
Total project expenditure	548374.00

Upload the detailed budget:

[View uploaded document](#)

Comments on expenditure, including how staff and office costs will be distributed per country:

Financial accounting and control will be carried out by coordinator Women Rights Institute. WRI foresees to sign the contract with partners where the liabilities of use of finances will be foreseen according to activity and methodology plan of point 11. All partners will receive funding from the bank account of coordinator according to the planned activities, and partners will submit financial



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documents of use thereof (invoices, payment orders, receipts, deeds, statements a.o.). Part of the payments is foreseen to be made by coordinator himself (e.g. flight tickets, preparation of brochure and booklets, maintenance of website). There is a small remuneration foreseen for 10 admin. workers, but additional work in relation to preparation of financial documents is foreseen to be executed voluntarily. The remuneration of professionals (experts, lecturers) is foreseen for the work they have done according to market prices and volume of the work. Office expenses and fuel expenses are planned to be divided equally among all partners by bank transfer with respect to parts of co-funding. Travel expenses are planned to be invested in flight tickets, car rent and fuel (if borrowed car), as well as in hotel expenses (including breakfast) and visas. Money per diem is not foreseen in the project as participants - experts of the mobilities are foreseen to be paid the remuneration and all participants will provided with food during the arrangements. With regard to all expenses it is foreseen to be strictly complied with economical benefit. WRI will provide periodic control of financial use – assessment, as well as audit of the project. Due to significant number of partners the project is planned to be implemented in a longer period of time – 18 months and this will give the coordination an opportunity to control financial and document flow without any rush and timely.

### Funding and co-funding (DKK)

Own independent funding	48473.00
Nordic Council of Ministers	499902.00
National funding bodies in the Nordic Region	0.00
Other national funding:	0.00
EU funding	0.00
Other funding	0.00
Total project funding	548374.00

25. Comments on project funding. Outline the status of other funding (applied for/granted), over and above the funding sought in this application and provide detailed information on own financing: Upon the implementation of the project and provision of co-funding the significant role was allocated to all partners from Latvia, Russia, Estonia, Lithuania, Poland, Finland, Sweden and Norway. The co-funding in the amount of DKK 48473,00 for the implementation of the project has been provided by 8 cooperation partners (see the letters of commitment attached as well as co-funding of WRI will be provided). Within the process of the implementation after conclusion of the contract partners will submit respective financial documents on used co-funding to the coordinator of the project Women Rights Institute (see above). During the implementation process of the project all partners will be entitled to receive additional co-funding and work of volunteers. Coordinator is liable for the unused part of the co-funding in order to keep the total volume of the project. Partners do not foresee to attract any co-funding from other international or local foundations. Coordinator of the project will provide voluntarily work in relation to preparation of all financial reports which is not calculated as a part of co-funding of the project. The funding will be divided in equal parts to all partners of the project of the project providing the success of the result for each partner organization in equal volume.

26. Funds previously granted by Nordic Council of Ministers (indicate the name of project, programme, etc):

Comments: previously granted in 2000.

## Nordic Council of Ministers' Support Program for Non-Governmental Organisations in the Baltic Sea Region

### 27. Applicant

#### Project manager

Name: Laila Balga  
Telephone: +37122311545  
E-mail: sticentrs@latnet.lv

#### Institution

Organisation's name: Women Rights Institute  
Address: Parka street 2 - 8,  
Aloja, LV-4064  
Telephone: 37122311545  
Fax: +371 67714062  
E-mail: sti@latnet.lv

Date: 28.04.2014