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Context

Project details

Applicant organisation:	EAPN-Latvia
Applicant organisation OID:	E10049347
Project code:	2021-2-LV01-KA210-ADU-000049299
Project title:	Improving the competences of NGO educators for social inclusion
Action type:	KA210-ADU
Call:	2021
Round:	Round 2
Field:	Adult Education
Project start date:	01-03-2022
Project end date:	31-08-2023
Accreditation code:	-
Grant awarded:	60 000,00 €
National Agency receiving the report:	LV01 - Valsts izglītības attīstības aģentūra (State Education Development Agency)
Language used to fill in the form:	EN

Project summary

Please summarise the information about your project in form of short answers to the following questions.

Please use full sentences and clear language. The provided summary will be made public by the European Commission and the National Agencies.

Background: Why did you apply for this project? What were the needs you have addressed?*

The project was applied with the aim of solving the issue of increasing the capacity of NGOs with the involvement of educators and increasing the knowledge of these educators to strengthen adult training, which is supported by the "Erasmus" program. Partners as NGO networks (including a total of at least 112 NGOs) needed to expand the circle of educators with this project, because only in rare cases these associated organizations by themselves were able to prepare the applications to the funders. The target group - employees of NGO networks from Latvia, Estonia, Sweden, Italy and Greece, engaged experts and volunteer specialists was interested in social rights and social inclusion, gender equality, innovations in training, access to the digital environment and advocacy, which relates to the areas of activity of these networks in general. All five partners for the last 7-30 years had dedicated their activities to increasing the knowledge and skills of NGO employees and strengthening their networks. The unsatisfactory socio-economic situation of the NGO members in Europe in the last two years encouraged the demand for new knowledge that can be provided by educated workers. The

partner motivation - international inclusion policy.

Objectives: What did you want to achieve by implementing the project?*

The project partners wanted to achieve the following: 1) to strengthen their capacity by providing a network with educators, incl. those with limited opportunities, who have gained access to international non-formal adult education programs; 2) to promote their networks' educators' inclusion in local and international training activities, thus actively strengthening the European dimension. By implementing the project the partners intended to significantly meet the needs of NGOs of their networks for educated staff who are able to provide knowledge and support to NGOs; through trainings the knowledge and skills of NGO educators to increase the awareness in areas where they have insufficient knowledge (social inclusion, etc.); to be able to promote the NGO participation in Erasmus+ programs and the introduction of the European dimension, which will increase the opportunities of NGO networks to promote social security both in their own countries and throughout Europe, as well as provide an opportunity to attract an adequate funding. It was also expected that through mutual cooperation the partners' capacity will be strengthened and will positively affect the achievement of the planned objectives in raising the competencies of NGOs.

Implementation: What activities did you implement in your project?*

During the project, 5 partners implemented a total of 32 activities: 2 management meetings, 25 local workshops and 5 international meetings for educators of disadvantaged groups from NGOs. In the management meetings, project leaders from each NGO network agreed on communication, material preparation and information dissemination measures, on evaluation surveys for each activity, on conducting surveys in connection with innovative courses and collecting the results of these surveys, as well as analyzed the results achieved in the first ten months. In local workshops (5 in each country), training and experience exchange were organized to increase the competence of NGO educators on the topics planned in the project: social inclusion, gender equality, innovative courses for vulnerable groups, awareness of the digital environment and advocacy of the interests of vulnerable groups. In parallel, partners in their countries conducted a survey of local workshop participants on their training needs and topics covered. At the international meetings (1 in each country), the partners presented their experiences to the NGO educators, summarized the results achieved and the proposals received, which related to one of the mentioned topics.

Results: What were the concrete outputs and other results of your project?*

The results: 1) increased quality of NGO networks' work and methods by attracting trained educators, provided by the opportunity to involve 628 participants in training (53% with higher education, 20% with professional education), incl. 69% persons with limited opportunities; 2) developed capacity of the networks' inexperienced NGOs for operating at the international level and in the field related to their objectives, provided by the opportunity for 98 educators to gain experience in international meetings, incl. 69% persons with limited opportunities; 3) increased the knowledge of NGO networks' inexperienced organizations' 628 participants about social inclusion, gender equality, innovations in training, access to the digital environment and advocacy provided by the opportunity to be included in the target group - women 66%, men 44 %, different ages, incl. 30-70 88%, other nationalities 16%, with a lower level of education 27%, with disabilities 10%, immigrants 8% and homeless 1%; 4) promoted changes in the understanding and experience of 726 participants of less experienced organizations of NGO networks (women 66%, men 44%, people with disabilities 9%), aged 18-82, with different levels of education 100%) about Erasmus+ tasks.

Please translate your replies to English.

Project Description

In this section you are asked to give information about the objectives and topics addressed by

your project

What was the most relevant horizontal or sectoral priority according to the objectives of your project?*

HORIZONTAL: Inclusion and diversity in all fields of education, training, youth and sport

What were the other relevant horizontal or sectoral priorities addressed by your project?*

- HORIZONTAL: Common values, civic engagement and participation
- ADU: Improving the competences of educators and other adult education staff

In case the above selected priorities are different from the ones in the application, please explain why.

N/A

What were the most relevant topics addressed by your project?*

- Inclusion, promoting equality and non-discrimination
- Creating new, innovative or joint curricula or courses
- Digital content and pedagogical practices

In case the selected topics are different from the ones in the application, please explain why.

N/A

What are the concrete outcomes and achievements of your project, and how do they link back to the project objectives? Were all original objectives of the project met? Please comment on any objectives initially pursued but not achieved and describe any achievements exceeding the initial expectations.*

Five partners from Latvia, Estonia, Sweden, Italy and Greece within the project: 1) ensured the involvement of 726 employees from their NGO networks in training, incl. 77% of educators with limited opportunities; 2) the trainings increased the knowledge of the mentioned educators about social inclusion, gender equality, innovations in training, access to the digital environment and advocacy, which were provided by promoting mutual interaction of the participants (women 66%, men 44%, sexual minorities 1%, people with disabilities 9%, aged 18-82, with different nationalities, with different levels of education - 100%, people with low income 60%, immigrants 7% and homeless 1%); 3) developed the capacity of five NGO networks as a whole and the capacity of a significant number of inexperienced NGOs in the networks according to their goals with trained members (staff, experts, volunteer specialists) at the local level (628 participants) and at the international level (98 participants); 4) provided changes to 726 employees, incl. 77% of educators with limited opportunities, awareness and experience of Erasmus+ tasks and the European dimension, linking it to the availability of the digital environment and the preparation of new proposals for the training of vulnerable groups, which was facilitated by the inclusion of these employees in 32 local and 5 international training events and surveys. In this way, the partners achieved both goals that were set: 1) to strengthen their capacity by providing a network with educators, incl. those with limited opportunities, who have gained access to international non-formal adult education programs; 2) to promote their networks' educators' inclusion in local and international training activities, thus actively strengthening the European dimension. Within the implemented project, the initial expectations were exceeded by such achievements as 1) the diversity of the target group attracted by the

partners; 2) the significant total number of NGO employees involved in the training, and 3) the significant number and comprehensiveness of the training participants' proposals related to the training topics offered within the project, as well as innovative training content and methods specifically for the needs of the most vulnerable population groups.

In what way was the project innovative and/or complementary to other projects already carried out? Please describe how the needs of the identified target groups were addressed and what were the benefits of cooperating with transnational partners.*

This project, according to the assessment of the partners, was sufficiently innovative because it paid attention to the educational needs expected by the disadvantaged groups in the five partner countries, and allowed these disadvantaged groups to evaluate themselves and make proposals for improving the content and implementation methods of various educational courses. Strengthening the knowledge of NGO educators regarding social inclusion, gender equality, innovations in training, access to the digital environment and advocacy gave the most effective result with the involvement of educators from the environment of disadvantaged groups themselves (77%), which only NGO networks can provide. With this project, the partners jointly addressed the needs of the identified target groups - NGO educators - by creating training experience exchange programs of appropriate content (with a high-quality agenda at local and international events in Latvia, Estonia, Sweden, Italy and Greece) and ensuring the attraction of qualified specialists in these programs, which prepared the target group for work in NGO networks. This project organically complements several projects of the Erasmus+ programs, within the framework of which partners operate, related to non-formal education of adults. For example, partners from Latvia, Estonia, Sweden, Italy and Greece increased the knowledge of NGO employees to work with less protected groups in the Latvian partner's project "Building a Network to Boost Social Secure Europe" 2020-2023. year. Latvian and Italian partners increase the knowledge of their network employees about solving homelessness problems in the Belgian partner's project "Person First: Services and Rehabilitation supports promoting accessibility - improving e-quality - reinforcing net-working" 2022-2024. year. Partners from Latvia, Sweden, Italy and Greece regularly improve the knowledge of their employees in the Latvian accredited consortium project 2022-2027. year. Considering the similar objectives and nature of the NGO networks coordinated by the project partners strengthened the expansion of the knowledge and experience of the relevant educators at the European level. Project partners who had previous experience in Erasmus+ partnerships, played an important role in the cooperation process in order to transfer their experience to the less experienced partners. These are also the biggest benefits of cooperation between international partners.

How was the progress, quality and achievement of the project activities monitored and by whom?*

In order to monitor the course of project activities over 18 months, quality and achievements, the partners ensured administrative and evaluation process by strengthening mutual cooperation, leadership and maintaining regular communication, incl. remotely. All partners have access to modern technologies and an Internet connection. Within the project, two activities were implemented under the leadership of the Latvian partner - webinars on communication, material preparation and information dissemination measures, on evaluation surveys for each activity, on conducting surveys in connection with innovative courses and collecting the results of these surveys, as well as analyzed the results achieved in the first ten months. Managers of all five partners participated in the webinars, who were authorized to represent their networks and under whose leadership the process of evaluating the activities - local workshops and international meetings - from both a substantive and administrative point of view, and collecting participants' proposals for innovative training courses for disadvantaged population groups took place. The administrative staff of the project (1-2 in each partner organization) in Latvia, Estonia, Sweden, Italy and Greece monitored the process of involvement of the relevant target group, the preparation of relevant training agendas, the attraction of qualified specialists and the participation of stakeholders in the training process, as well as the issuing of relevant evaluation questionnaires and proposals preparation of questionnaires. The partners monitored the achievements of the project, facilitating the preparation of reports on the progress and results of the activities in the partner countries and providing

summaries of the participants' proposals. The discussion and gathering of experiences of NGO educators in seminars in Latvia, Estonia, Sweden and Greece on the results of the local workshops held in the partner countries and at the conference in Italy on the results of the project as a whole was of significant importance in the monitoring of achievements. As part of partner monitoring measures, financial control was also carried out, so that appropriate investments were made in the organization of both local workshops and international meetings. This applied both to ensuring the well-being of the target group, to foreign trips, and to the preparation of the informational base. The main control over the execution of the partnership agreements, compliance with the schedule of project activities and progress, their quality and achievements, as well as control over the use of funds was carried out by the leading partner from Latvia.

How did you evaluate the extent to which the project reached its objectives and planned results? Which activities did you carry out to assess the overall success of your project?*

In order to assess the extent to which the project achieved the set goals and planned results (see section 1), the partners used several methods, the main of which was surveys of the target group of activities - NGO educators - to ensure their satisfaction; surveys were conducted with a special questionnaire, giving the opportunity to evaluate both the administrative management and the achieved results in terms of benefits and cooperation with other partners and stakeholders on a scale from 1 to 10. Overall, the average score from the point of view of the target group was 9.5 points. The evaluation of the set goals was also evidenced by the involvement of activity participants in expressing proposals, which were made in the aforementioned questionnaires regarding the specific topic of the workshop or international meeting: social inclusion, gender equality, innovations in training, access to the digital environment and advocacy. At the end of the project, these proposals are summarized in a single report. The achievement of the project's goals was also evidenced by the active involvement of NGO network employees (628) in expressing proposals intended for the involvement and training of less protected population groups. At the end of the project, these proposals are also summarized in a single report. An assessment of the project's overall activities was also provided by the statistical indicators of the number of implemented activities (32), the number of participating participants (726), the number and types of specialists and stakeholders involved (32 agenda descriptions), as well as the amount of presentations and handouts at the events. At the end of the project, two reports were prepared with statistical information on the capacity of educators of the NGO networks involved in the project. The leading partner from Latvia regularly followed the schedule of the implementation of activities and gave its evaluation of the results in the corresponding section of the EC portal on a scale from 1 to 10. Summarizing these evaluations, it can be seen that the implementation of the project corresponds to an average of 9.5 points. The evaluations were reduced solely for the deficiencies in the administrative work of the partners; moreover, during the implementation process, these shortcomings were mostly eliminated. No inconsistencies were found in the content of the activities implemented by the partners, ensuring the planned results. Information about the overall success of the project was also provided by the amount of publicity measures, such as information and photos on the website of the Latvian partner http://www.eapn.lv/erasmus_plus_small/, on the websites of Estonian, Swedish and Italian partners, on social networks (Facebook, etc.) created by Latvian, Estonian, Swedish and Greek partners, also in the Latvian partner's monthly newsletter "News"; the significant number of events in general ensured accessibility for public evaluation.

If relevant, please describe any difficulties you have encountered in managing the implementation of the project and how you and your partners handled them. How did you handle project risks (e.g. conflict resolution processes, unforeseen events, etc.)?

During the implementation of the project, the leading partner of Latvia, together with other partners, had to solve several issues of an administrative nature, which were related to maintaining the schedule of activities or involving the appropriate target group. For example, due to serious family circumstances and illness of employees, it was necessary to change the time of the international meeting in Sweden (from November 2022 to April 2023) and to cancel the participation of the Swedish people in the meeting in Greece (July 2023). Also, changes in the schedule were necessary when organizing the workshops in Greece (moved from February to

November 2022), which was related to the reorganization and change of employees within the partner organization. But due to vacations and climatic conditions, the conference in Italy had to be moved earlier (from August to June 2023) than planned in order to fit into the project implementation period. As for the target group - NGO educators - the project partners did not always correctly assess their status and role for work in the NGO network and society as a whole. Therefore, the lead partner repeatedly had to clarify the information about the target group in the local workshop; together with Swedish, Italian and Greek partners this problem was solved. During the implementation of the project, problems were eliminated, as the partners managed to mutually coordinate the participation of the relevant target group and the schedule of activities, as well as ensure the receipt of informative materials in full, as all five project partners participated equally in decision-making (both in administrative webinars and during meetings abroad, both in special online meetings and e-mail correspondence). The opportunity given by the Erasmus+ program to involve asylum seekers from Ukraine in the project activities, promoting their inclusion in educational programs, can be considered an unexpected event. It was successfully solved by project partners from Sweden and Estonia. Partners in the project maintained friendly relations, without any conflicts in the process of overcoming difficulties.

Summary of Participating Organisations

Role of the Organisation	OID of the Organisation	Name of the Organisation	Country of the Organisation	Type of Organisation	Accreditation of organisation (if applicable)	Partner Entry D
Beneficiary	E10049347	EAPN-Latvia	Latvia	Non-governmental organisation/association		01-03-2
Partner Organisation	E10008346	EESTI PEOPLE TO PEOPLE	Estonia	Non-governmental organisation/association		01-03-2
Partner Organisation	E10228280	Be - Creative association	Sweden	Non-governmental organisation/association		01-03-2
Partner Organisation	E10035932	Coordinamento Toscano Marginalità	Italy	Non-governmental organisation/association		01-03-2
Partner Organisation	E10255775	Hellenic Antipoverty Network	Greece	Non-governmental organisation/association		01-03-2

Total number of participating organisations	5
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Cooperation arrangements

What were the strengths that each partner brought to the project? Please describe how the tasks and responsibilities were distributed among the partner organisations.*

Five partner organizations were involved in the project - from Latvia, Estonia, Sweden, Italy and Greece. The role of the leading partner was assumed by the Latvian partner, whose responsibility was wider than that of the other partners, specifically: 1) general management and supervision of project implementation, incl. publicity

monitoring; 2) financial control and supervision of financial utilization; 3) coordination of cooperation between partners; 4) organization of evaluation events and preparation of reports. In addition, the duties of the Latvian partner also included the organization of 2 administrative webinars for partner managers, 5 local workshops and one international seminar in Latvia for NGO educators, incl. for employees from less protected groups (NGO network administrators, experts and volunteer specialists). The organizing process included the involvement of the relevant target group, attracting lecturers, experts, consultants and moderators, preparation of agendas, preparation of publicity and informational materials, material and technical provision, incl. computer technology, communications and stationery, space rental, transport, catering, hotel and flight provision. In order to implement the mentioned measures, the Latvian partner creates the opportunity to attract employees (project coordinator and administrator), as well as NGO educators, based on the human resources of its network. The strength of the Latvian partner was previous experience (at least 8 years) in adult education programs, especially in working with less protected groups. The responsibilities of the partners from Estonia, Sweden, Italy and Greece included the organization of 5 local workshops and one international seminar for NGO educators in each country, incl. involving employees from disadvantaged groups. In order to carry out the mentioned measures, the Estonian and Swedish partners create the opportunity to attract two employees each (a project manager and an administrator), the Greek partner attracted a project manager, an administrator and a PR manager, and the Italian partner - a project manager and three administrators, as well as experts and volunteer specialists, drawing on the human resources of their networks. Similar to the Latvian partner, the Estonian, Swedish, Italian and Greek partners also ensured the involvement of the appropriate target group, attracting lecturers, experts, consultants and moderators to workshops, seminars and conference, preparation of agendas, preparation of publicity and informative materials, the material basis, etc. The strength of the Estonian partner was many years of previous experience in Erasmus+ adult education programs. The strength of the Swedish partner was previous experience in other adult education programs and working with female audiences. The strength of the Italian and Greek partners was the long-term work in strengthening the education and social inclusion of the less protected groups.

How did you ensure sound management of the project and good cooperation and communication between partners during project implementation?*

The project partner from Latvia ensured proper project management by inviting partners from Estonia, Sweden, Italy and Greece to familiarize themselves with the management of the Erasmus+ program, observing the agreements concluded with the partners, providing the partners with a full description of the project and additionally providing detailed information about the project's goals and activity plan, by issuing recommendations on publicity measures and use of logos, as well as ensuring accessibility to the project's main website http://www.eapn.lv/erasmus_plus_small/ and Facebook page <https://www.facebook.com/laila.balga/>, as well as inviting partners to mutually exchange publicity information. In addition, the Latvian partner regularly promoted the maintenance of the schedule of events and the coordination of changes between all partners throughout the project implementation, provided partners with recommendations on the conduct of events in accordance with the project content, work agenda and samples of evaluation questionnaires, provided survey summaries, as well as reports on the investment of Erasmus+ funding. During the implementation of the project, it was possible to ensure good communication between partners because all partners were sufficiently motivated to implement the Erasmus+ project, to achieve the results set in the project - strengthening the capacity of the NGO network with educated employees, increasing the knowledge of NGO educators and preparing proposals for the creation of innovative training courses in the interests of less protected groups. Also, the partners were united by the goal of involving people from less protected groups in the environment of NGO educators, who are mostly members of NGO networks of partner countries and are better acquainted with the needs of such a group. An important role in strengthening communication was played by the international meetings, where the leading educators of the partners discussed and where the leading partner could thank other partners for the work done. It must be recognized that an important role in strengthening cooperation was played by the partners' interest in attracting funding from the Erasmus+ program, which could facilitate the development of new cooperation at the European level, so that it would be possible to implement the goals of the partner

organizations. Successful cooperation within the framework of this project was also facilitated by the previous common experience of Latvian, Estonian, Swedish, Italian and Greek partners in several other Erasmus+ program projects from 2020 to 2023 (e.g. Strategic Partnership). By exchanging experience within the framework of the Small-scale project, thus taking over the experience of a more knowledgeable partner (for example, Estonia), the capacity of less experienced partners (for example, Italy) was increased. This provided the basis for the continuation of the partnership within the Erasmus+ programs.

Implementation

Overview of Activities

Activity title	Venue of the activity	Activity start date	Activity end date	Activity duration(days)	Grant amount allocated to the activity (EUR)
Local workshop of NGO educators on competencies for advocacy of vulnerable people in Latvia	Riga, Latvia	15/06/2023	15/06/2023	1	600
Local workshop of NGO educators on competencies for strengthening gender equality in Estonia	Tallin, Estonia	17/09/2022	17/09/2022	1	600
Local workshop of NGO educators on competencies for strengthening gender equality in Italy	Florence, Italy	14/09/2022	14/09/2022	1	600
Experience exchange seminar of NGO educators on competencies for creating innovative courses for disadvantaged groups - workshops' summary	Athens, Greece	18/04/2023	22/04/2023	5	8 000
Local workshop of NGO educators on competencies for advocacy of vulnerable people in Estonia	Tallin, Estonia	13/06/2023	13/06/2023	1	600
Local workshop of NGO educators on competencies for advocacy of vulnerable people in Greece	Athens, Greece	16/06/2023	16/06/2023	1	600



Local workshop of NGO educators on competencies for strengthening gender equality in Latvia	Riga, Latvia	16/09/2022	16/09/2022	1	600
Summary of survey and local workshop of NGO educators on creating innovative courses for disadvantaged groups in Sweden	Bromolla, Sweden	28/02/2023	01/03/2023	2	1 000
Experience exchange seminar of NGO educators on competencies for social inclusion - workshops' summary	Riga, Latvia	09/08/2022	13/08/2022	5	8 000
Local workshop of NGO educators on competencies for advocacy of vulnerable people in Sweden	Bromolla, Sweden	16/06/2023	16/06/2023	1	600
Project opening webinar. Communication and information dissemination planning	Riga, Latvia	25/03/2022	25/03/2022	1	500
Project administrative webinar. Summary of 2022. Surveys and material preparation planning	Riga, Latvia	20/01/2023	20/01/2023	1	500
Summary of survey and local workshop of NGO educators on creating innovative courses for disadvantaged groups in Italy	Florence, Italy	14/02/2023	15/02/2023	2	1 000
International Conference of NGO Educators for Social Inclusion. Project assessment	Florence, Italy	08/08/2023	12/08/2023	5	8 000
Local workshop of NGO educators on raising awareness of digital environment for disadvantaged groups in Italy	Florence, Italy	23/05/2023	24/05/2023	2	1 000

Summary of survey and local workshop of NGO educators on creating innovative courses for disadvantaged groups in Latvia	Riga, Latvia	23/02/2023	24/02/2023	2	1 000
Local workshop of NGO educators on competencies for strengthening gender equality in Sweden	Bromolla, Sweden	13/09/2022	13/09/2022	1	600
Local workshop of NGO educators on competencies for strengthening social inclusion in Greece	Athens, Greece	16/06/2022	16/06/2022	1	600
International seminar of NGO educators on capacity building for social inclusion - for NGOs and for person	Tallin, Estonia	17/05/2022	21/05/2022	5	8 000
Local workshop of NGO educators on raising awareness of digital environment for disadvantaged groups in Sweden	Bromolla, Sweden	30/05/2023	31/05/2023	2	1 000
Local workshop of NGO educators on raising awareness of digital environment for disadvantaged groups in Latvia	Riga, Latvia	01/06/2023	02/06/2023	2	1 000
Local workshop of NGO educators on competencies for strengthening gender equality in Greece	Athens, Greece	15/09/2022	15/09/2022	1	600
Local workshop of NGO educators on competencies for strengthening social inclusion in Sweden	Bromolla, Sweden	14/06/2022	14/06/2022	1	600
Local workshop of NGO educators on competencies for strengthening social inclusion in Latvia	Riga, Latvia	17/06/2022	17/06/2022	1	600

Local workshop of NGO educators on raising awareness of digital environment for disadvantaged groups in Estonia	Tallin, Estonia	25/05/2023	26/05/2023	2	1 000
Local workshop of NGO educators on competencies for strengthening social inclusion in Estonia	Tallin, Estonia	18/06/2022	18/06/2022	1	600
Summary of survey and local workshop of NGO educators on creating innovative courses for disadvantaged groups in Estonia	Tallin, Estonia	21/02/2023	22/02/2023	2	1 000
Summary of survey and local workshop of NGO educators on creating innovative courses for disadvantaged groups in Greece	Athens, Greece	16/02/2023	17/02/2023	2	1 000
Experience exchange seminar of NGO educators on competencies for strengthening gender equality - workshops' summary	Bromolla, Sweden	22/11/2022	26/11/2022	5	8 000
Local workshop of NGO educators on raising awareness of digital environment for disadvantaged groups in Greece	Athens, Greece	06/06/2023	07/06/2023	2	1 000
Local workshop of NGO educators on competencies for advocacy of vulnerable people in Italy	Florence, Italy	14/06/2023	14/06/2023	1	600
Local workshop of NGO educators on competencies for strengthening social inclusion in Italy	Florence, Italy	15/06/2022	15/06/2022	1	600
					Total 60 000

Project Lump Sum

Local workshop of NGO educators on competencies for advocacy of vulnerable people in Latvia

Describe the content of the proposed activity.

The content of this local workshop is aimed at increasing knowledge and skills to promote the advocacy for the interests of vulnerable groups, to which the NGOs contribute in accordance with their objectives. The legal and operational nature of the partner (the NGO network) makes it necessary to discuss during this workshop the capacity of network organizations for advocacy in state and local government decision-making institutions. This workshop will address issues related to the knowledge and practical experience of NGO staff to establish communication with officials, prepare relevant documents, participate in discussions in working groups and conferences and follow up on the enforcement of decisions related to meeting the needs of vulnerable groups and other social inclusion issues. Through the analysis of the results of the survey of vulnerable groups, which was carried out during the previous workshop, materials and discussions, partner's educators will share their experiences of the situation in the field of advocacy within their network and will compile proposals that will contribute to strengthening advocacy. This workshop will also provide an opportunity to involve in the discussion participants from vulnerable groups (from different network organizations) and who have never been involved in the Erasmus+ projects. The knowledge of NGO educators will be improved by discussing and planning the objectives and content of the training courses, as well as by getting acquainted with the relevant laws, regulatory enactments and other information materials, incl. in the context of the European dimension. At the end of this workshop, it is planned to evaluate the achieved results, as well as to ensure their publicity, following the Erasmus+ guidelines. The activities will take place in a local language, the local partner will prepare the agenda of this workshop and will attract participants in due time. The partner will compile information to the conference in Italy.

Describe the target group for this activity. Who is going to take part and who is going to benefit from the results

The target group of this activity are NGO educators from the partner organization's network - staff, experts (employees with long-term and comprehensive experience in the non-governmental sector) and volunteer specialists, a total of at least 20 participants. This target group is interested in advocacy issues for the interests of vulnerable NGO members to be addressed in co-operation with parliamentary, public administration and local government institutions, related to the scope of their organization and of the network as a whole. The composition of this target group is close to the composition of potential participants, whose interests need to be defended, which gives an advantage in planning the relevant communication, as well as information and training content – these are people of different ages, nationalities, both sexes, including people with disabilities and low-income workers. However, every target group member's level of education and previous experience in promoting non-formal adult education are key determinants for them to participate and expand their knowledge in this Erasmus+ training program, then pass on their knowledge to the most vulnerable members of their network organizations. Attracting educated professionals to the NGO network will be an important tool for the implementation of non-formal training courses, which will strengthen the NGO advocacy in the partner country.

Explain how is this activity going to help to reach the project objectives.

This activity planned in the form of a workshop will increase the competence of at least 20 NGO educators in connection with the research on the needs of disadvantaged groups of population, advocacy methods and non-formal trainings to enable these groups to integrate equally into the socio-economic environment. This activity intends to achieve the goals aimed at the ability to work at the international level, the availability of the projects supported by the Erasmus+ program (by providing training and exchange of experience for the staff of the partner organization's network), to support the inclusion of NGO staff who have limited opportunities themselves in training activities related to the advocacy for vulnerable groups of population, to promote the development of

the European dimension at the local level in this partner country, as well as to build the capacity of the NGO network for defending the interests (advocacy) of the participants.

Describe the expected results of the activity.

With this activity we intend to achieve the following results: 1) to organize one local workshop; 2) to summarize the results of a survey on the advocacy needs of disadvantaged groups of population; 3) to increase the knowledge and practical experience of at least 20 NGO educators in the field of advocacy; 4) to prepare and distribute a significant amount of informative materials on the topic of this workshop.

Please explain how did you determine the grant amount allocated to this activity?

We plan to spend the grant amount of 600 euros as follows: 1) attracting consultants for 8 hours - 150 euros, 2) local transport - 100 euros, 3) coffee and snacks for 20 participants - 140 euros, 3) the preparation of informative materials - 170 euros, 4) stationery and office supplies - 40 euros.

Was the grant amount allocated to this activity sufficient?

Yes

Please describe the content of implemented activity if activity deviated from the content of the proposed activity

The local workshop was implemented in 2 August 2023 in Salacgriva county, Latvia, by partner EAPN-Latvia in cooperation with NGO "Aicinājums Tev", led by Marite Rozentale, Chairperson of the Board. The activity increased the competence of 23 NGO educators in the field of social inclusion. The target group of this activity was NGO educators - staff, experts and volunteer specialists with various ages (35-79), Latvian nationality (23), both sexes (17 women, 6 men), pensioners (6), persons with disabilities (14), persons with different educational level (higher - 5, professional - 11, secondary school - 6, elementary school - 1). However, every target group member's level of education and previous experience in promoting non-formal adult education are key determinants for them to participate and expand their knowledge in this activity, then pass on their knowledge to the members of their organization, especially to the most vulnerable people. The content of the workshop was aimed to increasing knowledge and skills to promote the advocacy for the interests of vulnerable people in Latvia. The participants discussed the capacity of network organizations to pursue their goals for advocacy of vulnerable groups of population. Through informative materials and discussions, EAPN-Latvia educators Marite Rozentale, Irena Krieva and Diana Jasinska shared their experiences of the situation within the association and put together proposals that will contribute to the improvement of the socially inclusive environment and the advocacy process. This workshop also provided an opportunity to involve in the discussion the participants with less experience in the programs offered by Erasmus+ and in the context of the European dimension. Attracting educated professionals to the NGO network will be an important tool for increasing people's well-being in Latvia. At the end of this workshop, the results achieved were evaluated and no less than 7 proposals were summarized.

How satisfied were you with the results of implemented activity? Please rate it on a scale from 1 to 10, 1 being the worst grade and 10 being the best.

9

If you wish, give additional comments about the satisfaction for this activity

The activity's rating was reduced due to a change in the estimated running time. EAPN-Latvia provided the project with informative materials and photographs of the local workshop progress and results. Information about the local workshop in Latvia was distributed on the central website http://www.eapn.lv/erasmus_plus_small/ and on the websites of partners and stakeholders. The activity was moved from June to August 2023 at the request of EAPN-Latvia and NGO "Aicinājums Tev" management, in coordination with other partners, in order to find access to the appropriate target group and attract specialists this month.

Local workshop of NGO educators on competencies for strengthening gender equality in Estonia

Describe the content of the proposed activity.

The content of this local workshop is aimed at increasing knowledge and information about gender equality and women's rights in the public environment, to which the non-governmental organizations contribute. The legal and operational nature of the project partner (the NGO cooperation network) makes it necessary to discuss during this workshop the capacity of network organizations to achieve their goals for the promotion of gender equality. This workshop will address issues related to providing NGO network employees with the understanding and knowledge on gender equality issues, while paying particular attention to the disadvantaged groups of population. Through presentations, informative materials and discussions, project partner's educators will share their experiences of the situation within their network and will put together proposals that will contribute to creating the equal environment for men and women. This workshop will also provide an opportunity to involve in the discussion other participants from different network organizations, in particular those with less experience in the programs offered by Erasmus+, in order to share evaluations and practical experiences focused on successful training in the promotion of gender equality. The knowledge of NGO educators will be improved by preparing and distributing to the workshop participants the relevant handouts, incl. in the context of the European dimension. At the end of this workshop, it is planned to evaluate the achieved results, as well as to ensure their publicity, following the Erasmus+ guidelines. The activities of this workshop will take place in local language, the local project partner will prepare the agenda of this workshop in due time and attract workshop participants. After this workshop, the project partner will compile information to be used in the international exchange of experience in Sweden.

Describe the target group for this activity. Who is going to take part and who is going to benefit from the results

The target group of this activity are NGO educators from the partner organization's network - staff, experts (employees with long-term and comprehensive experience in the non-governmental sector) and volunteer specialists, a total of at least 20 participants. This target group is interested in the promotion of gender equality related to each organization individually and the scope of the network as a whole. The target group members are people of different ages, nationalities, both sexes, including people with disabilities and low-income workers. However, every target group member's level of education and previous experience in promoting non-formal adult education are key determinants for them to participate and expand their knowledge in this Erasmus+ training program, then pass on their knowledge to the members of their organization, especially to the most vulnerable people. Attracting educated professionals to the NGO network will be an important tool for strengthening gender equality in the partner country.

Explain how is this activity going to help to reach the project objectives.

This planned activity in the form of a workshop will increase the competence of at least 20 NGO educators in the field of promoting gender equality, in particular women's rights. This activity intends to achieve the goals aimed at the ability to work at the international level, the availability of the projects supported by the Erasmus+ program (by providing training and exchange of experience for the staff of the partner organization's network), to support the inclusion of NGO staff with disabilities in training events in this field, to promote the development of the European dimension at the local level in this partner country, as well as to build the capacity of the NGO network regarding the gender equality issues.

Describe the expected results of the activity.

With this activity we intend to achieve the following results: 1) to organize one local workshop; 2) to increase the knowledge and practical experience of at least 20 NGO educators; 3) to prepare and distribute a significant

amount of informative materials and handouts on the topic of this workshop.

Please explain how did you determine the grant amount allocated to this activity?

We plan to spend the grant amount of 600 euros as follows: 1) local transport - 100 euros, 2) coffee and snacks for 20 workshop participants - 140 euros, 3) the preparation of informative materials and handouts - 320 euros, 4) stationery and office supplies - 40 euros.

Was the grant amount allocated to this activity sufficient?

Yes

Please describe the content of implemented activity if activity deviated from the content of the proposed activity

The local workshop was implemented in 8 August, 2022, in Tallinn, Estonia, by partner Eesti People to People, led by Ruta Pels, President, Project Manager. The activity increased the competence of 21 NGO educator in the field of social inclusion. The target group of this activity was NGO educators - staff, experts and volunteer specialists with various ages (18-65), both sexes (14 women, 7 men), persons with low-income (9), persons with different educational level (higher - 16, secondary - 5). However, every target group member's level of education and previous experience in promoting non-formal adult education are key determinants for them to participate and expand their knowledge in this activity, then pass on their knowledge to the members of their organization, especially to the most vulnerable people. The legal and operational nature of EPTP made it necessary to discuss during this workshop the capacity of the Network to pursue its goals for social inclusion of women and men. Through informative materials and discussions, EPTP educators Ruta Pels, Leonid Smulskiy, Marina Elbing, Kateryna Karachun and Katerina Janutenene shared their experiences of the situation within the network and put together proposals that will contribute to the improvement of the gender equality. This workshop also provided an opportunity to involve in the discussion the participants with less experience in the programs offered by Erasmus+ and in the context of the European dimension. Attracting educated professionals to the NGO network will be an important tool for increasing people's well-being in Estonia. The results of the workshop were evaluated in the end of the workshop.

How satisfied were you with the results of implemented activity? Please rate it on a scale from 1 to 10, 1 being the worst grade and 10 being the best.

9

If you wish, give additional comments about the satisfaction for this activity

The rating was reduced for the following reasons: the summary of the proposals was not attached and the project was not provided with EPTP presentations. EPTP provided the project with informative materials of the local workshop progress and results. Information about the local workshop in Estonia was distributed on the central website http://www.eapn.lv/erasmus_plus_small/ and on the websites of partners and stakeholders. The activity was moved from September to August 2022 at the request of EPTP management due to the current demand of the target group and in accordance with the planning of other activities, in coordination with other partners.

Local workshop of NGO educators on competencies for strengthening gender equality in Italy

Describe the content of the proposed activity.

The content of this local workshop is aimed at increasing knowledge and information about gender equality and women's rights in the public environment, to which the non-governmental organizations contribute. The legal and operational nature of the project partner (the NGO cooperation network) makes it necessary to discuss during



this workshop the capacity of network organizations to achieve their goals for the promotion of gender equality. This workshop will address issues related to providing NGO network employees with the understanding and knowledge on gender equality issues, while paying particular attention to the disadvantaged groups of population. Through presentations, informative materials and discussions, project partner's educators will share their experiences of the situation within their network and will put together proposals that will contribute to creating the equal environment for men and women. This workshop will also provide an opportunity to involve in the discussion other participants from different network organizations, in particular those with less experience in the programs offered by Erasmus+, in order to share evaluations and practical experiences focused on successful training in the promotion of gender equality. The knowledge of NGO educators will be improved by preparing and distributing to the workshop participants the relevant handouts, incl. in the context of the European dimension. At the end of this workshop, it is planned to evaluate the achieved results, as well as to ensure their publicity, following the Erasmus+ guidelines. The activities of this workshop will take place in local language, the local project partner will prepare the agenda of this workshop in due time and attract workshop participants. After this workshop, the project partner will compile information to be used in the international exchange of experience in Sweden.

Describe the target group for this activity. Who is going to take part and who is going to benefit from the results

The target group of this activity are NGO educators from the partner organization's network - staff, experts (employees with long-term and comprehensive experience in the non-governmental sector) and volunteer specialists, a total of at least 20 participants. This target group is interested in the promotion of gender equality related to each organization individually and the scope of the network as a whole. The target group members are people of different ages, nationalities, both sexes, including people with disabilities and low-income workers. However, every target group member's level of education and previous experience in promoting non-formal adult education are key determinants for them to participate and expand their knowledge in this Erasmus+ training program, then pass on their knowledge to the members of their organization, especially to the most vulnerable people. Attracting educated professionals to the NGO network will be an important tool for strengthening gender equality in the partner country.

Explain how is this activity going to help to reach the project objectives.

This planned activity in the form of a workshop will increase the competence of at least 20 NGO educators in the field of promoting gender equality, in particular women's rights. This activity intends to achieve the goals aimed at the ability to work at the international level, the availability of the projects supported by the Erasmus+ program (by providing training and exchange of experience for the staff of the partner organization's network), to support the inclusion of NGO staff with disabilities in training events in this field, to promote the development of the European dimension at the local level in this partner country, as well as to build the capacity of the NGO network regarding the gender equality issues.

Describe the expected results of the activity.

With this activity we intend to achieve the following results: 1) to organize one local workshop; 2) to increase the knowledge and practical experience of at least 20 NGO educators; 3) to prepare and distribute a significant amount of informative materials and handouts on the topic of this workshop.

Please explain how did you determine the grant amount allocated to this activity?

We plan to spend the grant amount of 600 euros as follows: 1) local transport - 100 euros, 2) coffee and snacks for 20 workshop participants - 140 euros, 3) the preparation of informative materials and handouts - 320 euros, 4) stationery and office supplies - 40 euros.

Was the grant amount allocated to this activity sufficient?

Yes



Please describe the content of implemented activity if activity deviated from the content of the proposed activity

The local workshop was implemented in 22 September, 2022, in Florence, Italy, by partner Coordinamento Toscano Marginalita, led by Jacopo Lascialfari, Director, Project Manager. The activity increased the competence of 22 NGO participants in the field of social inclusion. The target group of this activity was people with different ages (21-67), 20 Italians, both sexes (12 women, 10 men), homeless persons (7), persons with low income (15), with big family (1), with different educational level. The content of this workshop was aimed at increasing knowledge and information about gender equality and women's rights in the public environment, to which the non-governmental organizations contribute. The legal and operational nature of CTM made it necessary to discuss during this workshop the capacity of the association to pursue its goals for social inclusion of women and men. This workshop addressed issues related to providing NGO participants with the understanding, knowledge and skills to offer support for the inclusion of each individual, as well as to building capacity of the association to support the inclusion of such an individual, while paying particular attention to the disadvantaged groups of population. Through informative materials and discussions, CTM educators Jacopo Lascialfari, Giulia Morigoni and Marco Saccardi shared their experiences of the situation within the association and put together proposals that will contribute to the improvement of the socially inclusive environment and the inclusion process. This workshop also provided an opportunity to involve in the discussion the participants with less experience in the programs offered by Erasmus+ and in the context of the European dimension. Attracting educated professionals to the NGO network will be an important tool for increasing people's well-being in Italy. At the end of this workshop, the results achieved were evaluated and no less than three proposals of the participants were summarized.

How satisfied were you with the results of implemented activity? Please rate it on a scale from 1 to 10, 1 being the worst grade and 10 being the best.

8

If you wish, give additional comments about the satisfaction for this activity

The rating is lowered because the appropriate target group is not fully involved in the activity and a complete description of the target group is not provided. CTM provided the project with informative materials of the local workshop progress and results. Information about the local workshop in Italy was distributed on the central website http://www.eapn.lv/erasmus_plus_small/ and on the websites of partners and stakeholders.

Experience exchange seminar of NGO educators on competencies for creating innovative courses for disadvantaged groups - workshops' summary

Describe the content of the proposed activity.

The content of this international experience exchange seminar will be aimed at compiling and transferring knowledge and information on the preparation of innovative training courses for the needs of disadvantaged groups of population in the public environment, to which NGOs contribute. We intend to use information compiled by partner organizations, which was obtained by conducting surveys of disadvantaged groups and by organizing local workshops on training promotion issues. The operational nature of the partners (the NGO networks) makes it necessary to inform other partners and discuss during this international seminar the capacity of network organizations with fewer opportunities to achieve their goals in terms of innovative training courses. These activities will address issues related to providing knowledge and skills to the NGO educators working on innovations for non-formal training courses. Through presentations, informative materials and discussions, educators from the five partner organizations will share their experiences of the situation within their network and will put together proposals that will contribute to raising the awareness of disadvantaged groups both in the partner countries and across Europe. This exchange seminar will also provide an opportunity to share good practices in the field of planning and implementation of innovative training courses by visiting at least one Greek

organization. The knowledge of NGO educators will be improved by inviting to this seminar several qualified non-formal adult education specialists from Greece, as well as by preparing and distributing to the seminar participants the relevant informative materials and handouts, incl. in the context of the European dimension. At the end of this seminar, it is planned to evaluate the achieved results, as well as to ensure their following the Erasmus+ guidelines. The program of this experience exchange seminar (in English) will be prepared in due time by the Greek partner.

Describe the target group for this activity. Who is going to take part and who is going to benefit from the results

The target group of this activity are NGO educators from partner organizations' networks - staff, experts (employees with long-term and comprehensive experience in the non-governmental sector) and volunteer specialists, a total of 10 participants. This target group is interested in non-formal adult education issues related to the scope of the network as a whole and European dimension. The target group members are people of different ages, nationalities, both sexes, including people with disabilities and low-income workers. However, every target group member's level of education and previous experience in promoting non-formal adult education are key determinants for them to participate and expand their knowledge in this Erasmus+ training program, then pass on their knowledge to the different groups of society, especially to the disadvantaged groups. Attracting educated professionals to the non-governmental sector is an important tool for increasing people's well-being in the European countries.

Explain how is this activity going to help to reach the project objectives.

This planned activity forms a set of measures that increase the competence of 10 NGO educators in the field of trainings for disadvantaged groups of population according to their needs in order to promote their further education and employment. This activity intends to achieve the goals aimed at the ability to work at the international level, the availability of the Erasmus+ program (by providing training and exchange of experience for staff of five NGO networks), to support the inclusion of NGO staff with fewer opportunities in training events and other relevant activities in this field, to promote the development of the European dimension at the local level in the partner countries, as well as to build the capacity of each NGO network.

Describe the expected results of the activity.

With this activity we intend to achieve the following results: 1) to organize one international experience exchange seminar, involving 5 partner organizations; 2) to increase the knowledge and practical experience of 10 NGO educators in the field of non-formal adult education related to the needs of disadvantaged groups of population; 3) to prepare and distribute a significant amount of informative materials and handouts on the topic of this seminar.

Please explain how did you determine the grant amount allocated to this activity?

We plan to spend the grant amount of 8000 euros as follows: 1) the plane and bus tickets for 8 participants - 3200 euros; 2) hotel accommodation with breakfast for 8 participants (3-4 days) - 2400 euros, 3) renting seminar premises with equipment for 3 days - 300 euros, 4) local transport - 100 euros, 5) catering for 10 seminar participants - 900 euros, 6) preparation of informative materials and handouts - 1000 euros, 7) stationery and office supplies - 100 euros.

Was the grant amount allocated to this activity sufficient?

Yes

Please describe the content of implemented activity if activity deviated from the content of the proposed activity

From July 4 to 7, 2023, the Experience Exchange Seminar of NGO educators took place in Athens, Greece, it was organized by Hellenic Antipoverty Network, led by Spyridon Psychas, Project Manager. Through

presentations, informative materials and discussions, NGO educators from Latvia, Estonia, Italy and Greece - Ineta Stadgale, Eduards Soskovs, Ruta Pels, Leonid Smulskiy, Jacopo Lascialfari, Lucia Scarlato, Spyridon Psychas, Mado Baboula, Maria Tzanetaki, Asimina Lixourgioti, Alex Nassos - shared their experiences and put together proposals that will contribute to creating innovative courses for disadvantaged groups in the partner countries and across Europe. The seminar started with a welcome speech by the Mariannella Kloka, HAN President. The project partner HAN introduced three presentations to the participants and provided an opportunity to share practical experiences related to successful social inclusion in the partner organizations/institutions of Latvia, Estonia and Italy. All information about the course of the seminar and the achieved results was sent to the project partner from Sweden. From the activity results, NGO educators from partner organizations' networks were going to benefit: they are staff members, experts and volunteer specialists, a total of 11 participants. The target group members are people of different ages (27-65) and nationalities (5), both sexes (6 women, 5 men), students (3), low-income workers (2), with large family (1), pensioners (2). However, each target group member's level of education (11 - higher education) and previous experience in promoting non-formal adult education are key determinants for them to participate and expand their knowledge in this activity. At the end of this seminar the achieved results were evaluated and no less than 4 proposals of the participants were summarized.

How satisfied were you with the results of implemented activity? Please rate it on a scale from 1 to 10, 1 being the worst grade and 10 being the best.

8

If you wish, give additional comments about the satisfaction for this activity

The rating of the activity has been reduced due to the following circumstances: the time of the seminar has been changed and the personal participation of one project partner in the seminar has not been ensured. HAN provided the project with PP presentations, informative materials and photographs of the local workshop progress and results. Information about the local workshop in Greece was distributed on the central website http://www.eapn.lv/erasmus_plus_small/ and on the websites of partners and stakeholders. The activity was moved from April to July 2023 at the request of the HAN management, in coordination with other project partners, due to the administrative reorganization of HAN. The Swedish partner did not participate in the seminar, in coordination with the project coordinator and other partners, due to the illness of both experts of the network.

Local workshop of NGO educators on competencies for advocacy of vulnerable people in Estonia

Describe the content of the proposed activity.

The content of this local workshop is aimed at increasing knowledge and skills to promote the advocacy for the interests of vulnerable groups, to which the NGOs contribute in accordance with their objectives. The legal and operational nature of the partner (the NGO network) makes it necessary to discuss during this workshop the capacity of network organizations for advocacy in state and local government decision-making institutions. This workshop will address issues related to the knowledge and practical experience of NGO staff to establish communication with officials, prepare relevant documents, participate in discussions in working groups and conferences and follow up on the enforcement of decisions related to meeting the needs of vulnerable groups and other social inclusion issues. Through the analysis of the results of the survey of vulnerable groups, which was carried out during the previous workshop, materials and discussions, partner's educators will share their experiences of the situation in the field of advocacy within their network and will compile proposals that will contribute to strengthening advocacy. This workshop will also provide an opportunity to involve in the discussion participants from vulnerable groups (from different network organizations) and who have never been involved in the Erasmus+ projects. The knowledge of NGO educators will be improved by discussing and planning the



objectives and content of the training courses, as well as by getting acquainted with the relevant laws, regulatory enactments and other information materials, incl. in the context of the European dimension. At the end of this workshop, it is planned to evaluate the achieved results, as well as to ensure their publicity, following the Erasmus+ guidelines. The activities will take place in a local language, the local partner will prepare the agenda of this workshop and will attract participants in due time. The partner will compile information to the conference in Italy.

Describe the target group for this activity. Who is going to take part and who is going to benefit from the results

The target group of this activity are NGO educators from the partner organization's network - staff, experts (employees with long-term and comprehensive experience in the non-governmental sector) and volunteer specialists, a total of at least 20 participants. This target group is interested in advocacy issues for the interests of vulnerable NGO members to be addressed in co-operation with parliamentary, public administration and local government institutions, related to the scope of their organization and of the network as a whole. The composition of this target group is close to the composition of potential participants, whose interests need to be defended, which gives an advantage in planning the relevant communication, as well as information and training content – these are people of different ages, nationalities, both sexes, including people with disabilities and low-income workers. However, every target group member's level of education and previous experience in promoting non-formal adult education are key determinants for them to participate and expand their knowledge in this Erasmus+ training program, then pass on their knowledge to the most vulnerable members of their network organizations. Attracting educated professionals to the NGO network will be an important tool for the implementation of non-formal training courses, which will strengthen the NGO advocacy in the partner country.

Explain how is this activity going to help to reach the project objectives.

This activity planned in the form of a workshop will increase the competence of at least 20 NGO educators in connection with the research on the needs of disadvantaged groups of population, advocacy methods and non-formal trainings to enable these groups to integrate equally into the socio-economic environment. This activity intends to achieve the goals aimed at the ability to work at the international level, the availability of the projects supported by the Erasmus+ program (by providing training and exchange of experience for the staff of the partner organization's network), to support the inclusion of NGO staff who have limited opportunities themselves in training activities related to the advocacy for vulnerable groups of population, to promote the development of the European dimension at the local level in this partner country, as well as to build the capacity of the NGO network for defending the interests (advocacy) of the participants.

Describe the expected results of the activity.

With this activity we intend to achieve the following results: 1) to organize one local workshop; 2) to summarize the results of a survey on the advocacy needs of disadvantaged groups of population; 3) to increase the knowledge and practical experience of at least 20 NGO educators in the field of advocacy; 4) to prepare and distribute a significant amount of informative materials on the topic of this workshop.

Please explain how did you determine the grant amount allocated to this activity?

We plan to spend the grant amount of 600 euros as follows: 1) attracting consultants for 8 hours - 150 euros, 2) local transport - 100 euros, 3) coffee and snacks for 20 participants - 140 euros, 3) the preparation of informative materials - 170 euros, 4) stationery and office supplies - 40 euros.

Was the grant amount allocated to this activity sufficient?

Yes

Please describe the content of implemented activity if activity deviated from the content of the proposed activity

The local workshop was implemented in 15 May 2023 in Tallinn, Estonia, by partner Eesti People to People, led by Ruta Pels, President, Project Manager. The activity increased the competence of 22 NGO educators in the field of social inclusion. The target group of this activity was NGO educators - staff, experts and volunteer specialists with various ages (19-65), Estonian nationality (21), Russian nationality (1), both sexes (5 women, 17 men), persons with low-income (6), students (7), persons with different educational level (higher - 18, secondary school - 4). However, every target group member's level of education and previous experience in promoting non-formal adult education are key determinants for them to participate and expand their knowledge in this activity, then pass on their knowledge to the members of their organization, especially to the most vulnerable people. The content of the workshop was aimed to increasing knowledge and skills to promote the advocacy for the interests of vulnerable people in Estonia. The participants discussed the capacity of network organizations to pursue their goals for advocacy of vulnerable groups of population. Through informative materials and discussions, EPTP educators Ruta Pels and Leonid Smulskiy shared their experiences of the situation within the association and put together proposals that will contribute to the improvement of the socially inclusive environment and the advocacy process. This workshop also provided an opportunity to involve in the discussion the participants with less experience in the programs offered by Erasmus+ and in the context of the European dimension. Attracting educated professionals to the NGO network will be an important tool for increasing people's well-being in Estonia. At the end of this workshop, the results achieved were evaluated.

How satisfied were you with the results of implemented activity? Please rate it on a scale from 1 to 10, 1 being the worst grade and 10 being the best.

9

If you wish, give additional comments about the satisfaction for this activity

The rating has been reduced because no proposals on the topic has been received from the participants of the workshop. EPTP provided the project with PP presentations, informative materials and photographs of the local workshop progress and results. Information about the local workshop in Italy was distributed on the central website http://www.eapn.lv/erasmus_plus_small/ and on the websites of partners and stakeholders. The activity was moved from June to May 2023 at the request of EPTP management due to the current demand of the target group and in accordance with the planning of other activities, in coordination with other partners.

Local workshop of NGO educators on competencies for advocacy of vulnerable people in Greece

Describe the content of the proposed activity.

The content of this local workshop is aimed at increasing knowledge and skills to promote the advocacy for the interests of vulnerable groups, to which the NGOs contribute in accordance with their objectives. The legal and operational nature of the partner (the NGO network) makes it necessary to discuss during this workshop the capacity of network organizations for advocacy in state and local government decision-making institutions. This workshop will address issues related to the knowledge and practical experience of NGO staff to establish communication with officials, prepare relevant documents, participate in discussions in working groups and conferences and follow up on the enforcement of decisions related to meeting the needs of vulnerable groups and other social inclusion issues. Through the analysis of the results of the survey of vulnerable groups, which was carried out during the previous workshop, materials and discussions, partner's educators will share their experiences of the situation in the field of advocacy within their network and will compile proposals that will contribute to strengthening advocacy. This workshop will also provide an opportunity to involve in the discussion participants from vulnerable groups (from different network organizations) and who have never been involved in the Erasmus+ projects. The knowledge of NGO educators will be improved by discussing and planning the objectives and content of the training courses, as well as by getting acquainted with the relevant laws, regulatory enactments and other information materials, incl. in the context of the European dimension. At the end of this

workshop, it is planned to evaluate the achieved results, as well as to ensure their publicity, following the Erasmus+ guidelines. The activities will take place in a local language, the local partner will prepare the agenda of this workshop and will attract participants in due time. The partner will compile information to the conference in Italy.

Describe the target group for this activity. Who is going to take part and who is going to benefit from the results

The target group of this activity are NGO educators from the partner organization's network - staff, experts (employees with long-term and comprehensive experience in the non-governmental sector) and volunteer specialists, a total of at least 20 participants. This target group is interested in advocacy issues for the interests of vulnerable NGO members to be addressed in co-operation with parliamentary, public administration and local government institutions, related to the scope of their organization and of the network as a whole. The composition of this target group is close to the composition of potential participants, whose interests need to be defended, which gives an advantage in planning the relevant communication, as well as information and training content – these are people of different ages, nationalities, both sexes, including people with disabilities and low-income workers. However, every target group member's level of education and previous experience in promoting non-formal adult education are key determinants for them to participate and expand their knowledge in this Erasmus+ training program, then pass on their knowledge to the most vulnerable members of their network organizations. Attracting educated professionals to the NGO network will be an important tool for the implementation of non-formal training courses, which will strengthen the NGO advocacy in the partner country.

Explain how is this activity going to help to reach the project objectives.

This activity planned in the form of a workshop will increase the competence of at least 20 NGO educators in connection with the research on the needs of disadvantaged groups of population, advocacy methods and non-formal trainings to enable these groups to integrate equally into the socio-economic environment. This activity intends to achieve the goals aimed at the ability to work at the international level, the availability of the projects supported by the Erasmus+ program (by providing training and exchange of experience for the staff of the partner organization's network), to support the inclusion of NGO staff who have limited opportunities themselves in training activities related to the advocacy for vulnerable groups of population, to promote the development of the European dimension at the local level in this partner country, as well as to build the capacity of the NGO network for defending the interests (advocacy) of the participants.

Describe the expected results of the activity.

With this activity we intend to achieve the following results: 1) to organize one local workshop; 2) to summarize the results of a survey on the advocacy needs of disadvantaged groups of population; 3) to increase the knowledge and practical experience of at least 20 NGO educators in the field of advocacy; 4) to prepare and distribute a significant amount of informative materials on the topic of this workshop.

Please explain how did you determine the grant amount allocated to this activity?

We plan to spend the grant amount of 600 euros as follows: 1) attracting consultants for 8 hours - 150 euros, 2) local transport - 100 euros, 3) coffee and snacks for 20 participants - 140 euros, 3) the preparation of informative materials - 170 euros, 4) stationery and office supplies - 40 euros.

Was the grant amount allocated to this activity sufficient?

Yes

Please describe the content of implemented activity if activity deviated from the content of the proposed activity

The local workshop was implemented in 1 June 2023 in Athens, Greece, by partner Hellenic Antipoverty Network, led by Panagiota Arvaniti, Project Manager. The activity increased the competence of 32 NGO

educators in the field of social inclusion. The target group of this activity was NGO educators - staff, experts and volunteer specialists with various ages (22-63), Greek nationality (32), both sexes (28 women, 4 men), persons with low-income and unemployed (19), persons with different educational level (higher - 23, professional - 9). However, every target group member's level of education and previous experience in promoting non-formal adult education are key determinants for them to participate and expand their knowledge in this activity, then pass on their knowledge to the members of their organization, especially to the most vulnerable people. This workshop was aimed at increasing knowledge and information about competencies for advocacy of vulnerable people in Greece. The workshop started with an analysis of what advocacy, vulnerability and poverty are. The participants discussed the capacity of network organizations to pursue their goals for advocacy of vulnerable groups of population. Through informative materials and discussions, HAN educators Mariannella Kloka, Mado Baboula and Spyridon Psychas shared their experiences of the situation within the association and put together proposals that will contribute to the improvement of the socially inclusive environment and the advocacy process. This workshop also provided an opportunity to involve in the discussion the participants with less experience in the programs offered by Erasmus+ and in the context of the European dimension. Attracting educated professionals to the NGO network will be an important tool for increasing people's well-being in Greece. At the end of this workshop, the results achieved were evaluated and no less than two proposals were summarized.

How satisfied were you with the results of implemented activity? Please rate it on a scale from 1 to 10, 1 being the worst grade and 10 being the best.

10

If you wish, give additional comments about the satisfaction for this activity

HAN provided the project with PP presentations, informative materials and photographs of the local workshop progress and results. Information about the local workshop in Greece was distributed on the central website http://www.eapn.lv/erasmus_plus_small/ and on the websites of partners and stakeholders.

Local workshop of NGO educators on competencies for strengthening gender equality in Latvia

Describe the content of the proposed activity.

The content of this local workshop is aimed at increasing knowledge and information about gender equality and women's rights in the public environment, to which the non-governmental organizations contribute. The legal and operational nature of the project partner (the NGO cooperation network) makes it necessary to discuss during this workshop the capacity of network organizations to achieve their goals for the promotion of gender equality. This workshop will address issues related to providing NGO network employees with the understanding and knowledge on gender equality issues, while paying particular attention to the disadvantaged groups of population. Through presentations, informative materials and discussions, project partner's educators will share their experiences of the situation within their network and will put together proposals that will contribute to creating the equal environment for men and women. This workshop will also provide an opportunity to involve in the discussion other participants from different network organizations, in particular those with less experience in the programs offered by Erasmus+, in order to share evaluations and practical experiences focused on successful training in the promotion of gender equality. The knowledge of NGO educators will be improved by preparing and distributing to the workshop participants the relevant handouts, incl. in the context of the European dimension. At the end of this workshop, it is planned to evaluate the achieved results, as well as to ensure their publicity, following the Erasmus+ guidelines. The activities of this workshop will take place in local language, the local project partner will prepare the agenda of this workshop in due time and attract workshop participants. After this workshop, the project partner will compile information to be used in the international exchange of experience in Sweden.

Describe the target group for this activity. Who is going to take part and who is going to benefit from the results

The target group of this activity are NGO educators from the partner organization's network - staff, experts (employees with long-term and comprehensive experience in the non-governmental sector) and volunteer specialists, a total of at least 20 participants. This target group is interested in the promotion of gender equality related to each organization individually and the scope of the network as a whole. The target group members are people of different ages, nationalities, both sexes, including people with disabilities and low-income workers. However, every target group member's level of education and previous experience in promoting non-formal adult education are key determinants for them to participate and expand their knowledge in this Erasmus+ training program, then pass on their knowledge to the members of their organization, especially to the most vulnerable people. Attracting educated professionals to the NGO network will be an important tool for strengthening gender equality in the partner country.

Explain how is this activity going to help to reach the project objectives.

This planned activity in the form of a workshop will increase the competence of at least 20 NGO educators in the field of promoting gender equality, in particular women's rights. This activity intends to achieve the goals aimed at the ability to work at the international level, the availability of the projects supported by the Erasmus+ program (by providing training and exchange of experience for the staff of the partner organization's network), to support the inclusion of NGO staff with disabilities in training events in this field, to promote the development of the European dimension at the local level in this partner country, as well as to build the capacity of the NGO network regarding the gender equality issues.

Describe the expected results of the activity.

With this activity we intend to achieve the following results: 1) to organize one local workshop; 2) to increase the knowledge and practical experience of at least 20 NGO educators; 3) to prepare and distribute a significant amount of informative materials and handouts on the topic of this workshop.

Please explain how did you determine the grant amount allocated to this activity?

We plan to spend the grant amount of 600 euros as follows: 1) local transport - 100 euros, 2) coffee and snacks for 20 workshop participants - 140 euros, 3) the preparation of informative materials and handouts - 320 euros, 4) stationery and office supplies - 40 euros.

Was the grant amount allocated to this activity sufficient?

Yes

Please describe the content of implemented activity if activity deviated from the content of the proposed activity

The local workshop was implemented in 22 September, 2022, in Varaklani, Latvia, by partner EAPN-Latvia in cooperation with NGO "Pieaugušo attīstības projekts", led by Jelena Ziemele, Chairwomen. The activity increased the competence of 38 NGO educators in the field of social inclusion. The target group of this activity was NGO educators - staff, experts and volunteer specialists with various ages (22-84), Latvian nationality (35) and other (3), both sexes (30 women, 8 men), people with disabilities, incl. mental (12), persons with low-income (6), seniors with low- income (13), unemployed person (7), persons with different educational level (higher - 6, professional - 18, secondary - 10, basic - 4). However, every target group member's level of education and previous experience in promoting non-formal adult education are key determinants for them to participate and expand their knowledge in this activity, then pass on their knowledge to the members of their organization, especially to the most vulnerable people. The legal and operational nature of EAPN-Latvia made it necessary to discuss during this workshop the capacity of the association "Pieaugušo attīstības projekts" to pursue its goals for strengthening gender equality. Through informative materials and discussions, EAPN-Latvia educators Modra Vilkausa, Iveta Grudule, Jelena Ziemele and Dzidra Barbale shared their experiences of the situation

within the network and put together proposals that will contribute to the improvement of the socially inclusive environment and the inclusion process for women and men. This workshop also provided an opportunity to involve in the discussion the participants with less experience in the programs offered by Erasmus+ and in the context of the European dimension. Attracting educated professionals to the NGO network will be an important tool for increasing people's well-being in Latvia. The results of the workshop were evaluated and no less than 4 proposals were summarized.

How satisfied were you with the results of implemented activity? Please rate it on a scale from 1 to 10, 1 being the worst grade and 10 being the best.

10

If you wish, give additional comments about the satisfaction for this activity

EAPN-Latvia provided the project with two PP presentations, informative materials and photographs of the local workshop progress and results. Information about the local workshop in Latvia was distributed on the central website http://www.eapn.lv/erasmus_plus_small/ and on the websites of partners and stakeholders.

Summary of survey and local workshop of NGO educators on creating innovative courses for disadvantaged groups in Sweden

Describe the content of the proposed activity.

The content of this local workshop is aimed at increasing knowledge and information about the relevant training opportunities for disadvantaged groups of population in the public environment, to which the non-governmental organizations contribute. The legal and operational nature of the partner (the NGO network) makes it necessary to discuss during this workshop the capacity of network organizations to prepare and implement the non-formal training courses needed by socially excluded groups at their request. This workshop will address issues related to the use of the understanding and knowledge of their employees to create innovative courses for disadvantaged groups of population with the aim of promoting the further education or employment of these people. Through the analysis of survey results, informative materials and discussions, the partner's educators will share their experiences of the situation within their network and will put together proposals that will contribute to promoting the involvement of socially excluded groups of population in relevant trainings. This workshop will also provide an opportunity to involve in the discussion participants who come from disadvantaged backgrounds (from different network organizations) and who have never been involved in the Erasmus+ projects. The knowledge of NGO educators will be improved by discussing and planning the objectives and content of the training courses, as well as the relevant informative materials, incl. in the context of the European dimension. At the end of this workshop, it is planned to evaluate the achieved results, as well as to ensure their publicity, following the Erasmus+ guidelines. The activities of this workshop will take place in a local language, the local partner will prepare the agenda of this workshop in due time and will attract workshop participants. After this workshop, the project partner will compile information to be used in the international exchange of experience in Greece.

Describe the target group for this activity. Who is going to take part and who is going to benefit from the results

The target group of this activity are NGO educators from the partner organization's network - staff, experts (employees with long-term and comprehensive experience in the non-governmental sector) and volunteer specialists, a total of at least 20 participants. This target group is interested in the training activities for disadvantaged NGO members related to the scope of their organization and of the network as a whole. The composition of this target group is close to the composition of potential training course participants, which gives an advantage in planning the relevant training course content – these are people of different ages, nationalities, both sexes, including people with disabilities and low-income workers. However, every target group member's

level of education and previous experience in promoting non-formal adult education are key determinants for them to participate and expand their knowledge in this Erasmus+ training program, then pass on their knowledge to the most vulnerable members of their network organizations. Attracting educated professionals to the NGO network will be an important tool for planning and implementation of non-formal innovative training courses in the partner country.

Explain how is this activity going to help to reach the project objectives.

This activity planned in the form of a workshop will increase the competence of at least 20 NGO educators in connection with the research on the needs of disadvantaged groups of population, as well as planning and promoting the implementation of non-formal training courses. This activity intends to achieve the goals aimed at the ability to work at the international level, the availability of the projects supported by the Erasmus+ program (by providing training and exchange of experience for the staff of the partner organization's network), to support the inclusion of NGO staff who have limited opportunities themselves in training activities related to the promotion of training for the vulnerable groups of population, to promote the development of the European dimension at the local level in this partner country, as well as to build the capacity of the NGO network regarding the participants' further education and employment issues.

Describe the expected results of the activity.

With this activity we intend to achieve the following results: 1) to organize one local workshop; 2) to summarize the results of a survey on the needs of disadvantaged groups of population in the field of non-formal training; 3) to increase the knowledge and practical experience of at least 20 NGO educators on planning innovative training courses; 4) to prepare and distribute a significant amount of informative materials on the topic of this workshop.

Please explain how did you determine the grant amount allocated to this activity?

We plan to spend the grant amount of 1000 euros as follows: 1) the summarizing results of the survey - 300 euros, 2) local transport - 150 euros, 3) coffee and snacks for 20 workshop participants - 280 euros, 4) the preparation of informative materials - 200 euros, 5) stationery and office supplies - 70 euros.

Was the grant amount allocated to this activity sufficient?

Yes

Please describe the content of implemented activity if activity deviated from the content of the proposed activity

The local workshop was implemented in 6 and 7 February 2023, in Solvesborg, Sweden, by partner B-Creative Association, led by Ingmarie Rohdin, Manager. The activity increased the competence of 22 NGO educators in the field of social inclusion. The target group of this activity was NGO educators - staff, experts and volunteer specialists with various ages (24-65), Swedish nationality (22), both sexes (13 women, 9 men), a person with disability (1), persons with low-income (19), seniors with low- income (2), persons with different educational level (higher - 5, professional - 5, students - 12). However, every target group member's level of education and previous experience in promoting non-formal adult education are key determinants for them to participate and expand their knowledge in this activity, then pass on their knowledge to the members of their organization, especially to the most vulnerable people. The legal and operational nature of BC made it necessary for this workshop to discuss the ability of the association to achieve its goals by conducting a membership survey and offering innovative courses to disadvantaged population groups. Through informative materials and discussions, BC educators Ingmarie Rohdin, Asa Hedlin Olsson and Maria Bengtsson shared their experiences of the situation within the network and put together proposals that will contribute to the improvement of the socially inclusive environment and the educational process for disadvantaged groups of population. Summary material on the innovative courses proposal of the Swedish network will follow. This workshop also provided an opportunity to involve in the discussions the participants with less experience in the programs offered by Erasmus+ and in the context of the European dimension. Attracting educated professionals will be an important

tool to the network of the regions of Sweden. The results of the workshop were evaluated and no less than 3 proposals were summarized.

How satisfied were you with the results of implemented activity? Please rate it on a scale from 1 to 10, 1 being the worst grade and 10 being the best.

10

If you wish, give additional comments about the satisfaction for this activity

BC provided the project with informative materials and photographs of the local workshop progress and results.

Information about the local workshop in Sweden was distributed on the central website

http://www.eapn.lv/erasmus_plus_small/ and on the websites of partners and stakeholders.

Experience exchange seminar of NGO educators on competencies for social inclusion - workshops' summary

Describe the content of the proposed activity.

The content of this international experience exchange seminar is aimed at increasing knowledge and information, as well as passing on information about social rights and social inclusion in the public environment, to which the NGOs contribute. We intend to use information prepared by partners through the organization of local workshops on social inclusion issues. The operational nature of the partners (the NGO networks) makes it necessary to inform all partners and discuss during this international seminar the capacity of network organizations with fewer opportunities to pursue their goals for social inclusion. These activities will address issues related to providing NGO educators with the understanding, knowledge and skills to offer support for the inclusion of an individual socially excluded person in society, as well as to building capacity of each network to support the inclusion of such an individual. Through presentations, informative materials and discussions, educators from the five partner organizations will share their experiences of the situation in their network and will put together proposals that will contribute to the improvement of the socially inclusive environment and the inclusion process - both in the partner countries and across Europe. This seminar will also provide an opportunity to share the positive practice of social inclusion in at least one Latvian organization. The knowledge of NGO educators will be improved by inviting to this seminar several qualified social policy and social rights specialists from Latvia, as well as by preparing and distributing to the seminar participants the relevant handouts, incl. in the context of the European dimension. At the end of this seminar, it is planned to evaluate the achieved results, as well as to ensure their publicity, following the Erasmus+ guidelines. The program of this seminar (in English) will be prepared in due time by the Latvian partner, in coordination with other project partners.

Describe the target group for this activity. Who is going to take part and who is going to benefit from the results

The target group of this activity are NGO educators from the partner organizations' networks - staff, experts (employees with long-term and comprehensive experience in the non-governmental sector) and volunteer specialists, a total of 10 participants. This target group is interested in social inclusion issues related to the scope of the network as a whole and the European dimension. The target group members are people of different ages, nationalities, both sexes, including people with disabilities and low-income workers. However, every target group member's level of education and previous experience in promoting non-formal adult education are key determinants for them to participate and expand their knowledge in this Erasmus+ program, then pass on their knowledge to the different groups of society, especially to the most vulnerable people. Attracting educated professionals to the non-governmental sector is an important tool for increasing people's well-being in the European countries.

Explain how is this activity going to help to reach the project objectives.

This planned activity forms a set of measures that increase the competence of 10 NGO educators in the field of social inclusion. This activity intends to achieve the goals aimed at the ability to work at the international level, the availability of the Erasmus+ program (by providing training and exchange of experience for staff of five NGO networks), to support the inclusion of NGO staff with disabilities in training events and other relevant activities in this field, to promote the development of the European dimension at the local level in the partner countries, as well as to build the capacity of each NGO network.

Describe the expected results of the activity.

With this activity we intend to achieve the following results: 1) to organize one international experience exchange seminar, involving 5 partner organizations; 2) to increase the knowledge and practical experience of 10 NGO educators in the field of social inclusion; 3) to prepare and distribute a significant amount of informative materials and handouts on the topic of this seminar.

Please explain how did you determine the grant amount allocated to this activity?

We plan to spend the grant amount of 8000 euros as follows: 1) the plane and bus tickets for 8 participants - 3200 euros; 2) hotel accommodation with breakfast for 8 participants (3-4 days) - 2400 euros, 3) renting seminar premises with equipment for 3 days - 300 euros, 4) local transport - 100 euros, 5) catering for 10 seminar participants - 900 euros, 6) preparation of informative materials and handouts - 1000 euros, 7) stationery and office supplies - 100 euros.

Was the grant amount allocated to this activity sufficient?

Yes

Please describe the content of implemented activity if activity deviated from the content of the proposed activity

From August 22 to 26, 2022, the Experience Exchange Seminar of NGO educators took place in Riga, Latvia, it was organized by EAPN-Latvia, led by Laila Balga, Chairperson. Through presentations, informative materials and discussions, NGO educators from Latvia, Estonia, Sweden, Italy and Greece - Laila Balga, Evija Kula, Aigars Sveicers, Elina Alere-Fogele, Gunta Kelle, Ilga Liepina, Marite Rozentale, Diana Jasinska, Irena Krieva, Inese Draudina, Dzintra Ziemele, Arnolds Ziemelis, Margarita Sveckova, Raja Eriksone, Terezija Mackare, Irena Moreino, Inga Vovcenko, Rita Sebina, Natalija Kurnosova, Sandra Drozdova, Ruta Pels, Leonid Smulskiy, Jacopo Lascialfari, Giulia Morigoni, Asa Hedlin Olsson, Shirin Shojaei and Sotiria Chrysovalanti Patrino - shared their experiences and put together proposals that will contribute to improving the socially inclusive environment in the partner countries and across Europe. The project partners introduced 7 presentations to the participants and provided an opportunity to share practical experiences related to successful social inclusion in the nine Latvian organizations/institutions which was provided by EAPN-Latvia. From the activity results, NGO educators from partner organizations' networks were going to benefit: they are staff members, experts and volunteer specialists, a total of 28 participants. The target group members are people of different ages (23-78) and nationalities (6), both sexes (24 women, 4 men), handicapped people (3), from national/sexual minorities (3), low-income workers (8), with large family (1), pensioners (3). However, each target group member's level of education (1 - Doctor, 4 - Master's Degrees, 17 - higher education) and previous experience in promoting non-formal adult education are key determinants for them to participate and expand their knowledge in this activity. At the end of this seminar the achieved results were evaluated and no less than 2 proposals of the participants were summarized.

How satisfied were you with the results of implemented activity? Please rate it on a scale from 1 to 10, 1 being the worst grade and 10 being the best.

10

If you wish, give additional comments about the satisfaction for this activity

EAPN-Latvia provided the project with seven PP presentations of five partners, with informative materials and photographs of the seminar progress and results. Information about the international seminar in Latvia was distributed on the central website http://www.eapn.lv/erasmus_plus_small/ and on the websites of partners and stakeholders.

Local workshop of NGO educators on competencies for advocacy of vulnerable people in Sweden

Describe the content of the proposed activity.

The content of this local workshop is aimed at increasing knowledge and skills to promote the advocacy for the interests of vulnerable groups, to which the NGOs contribute in accordance with their objectives. The legal and operational nature of the partner (the NGO network) makes it necessary to discuss during this workshop the capacity of network organizations for advocacy in state and local government decision-making institutions. This workshop will address issues related to the knowledge and practical experience of NGO staff to establish communication with officials, prepare relevant documents, participate in discussions in working groups and conferences and follow up on the enforcement of decisions related to meeting the needs of vulnerable groups and other social inclusion issues. Through the analysis of the results of the survey of vulnerable groups, which was carried out during the previous workshop, materials and discussions, partner's educators will share their experiences of the situation in the field of advocacy within their network and will compile proposals that will contribute to strengthening advocacy. This workshop will also provide an opportunity to involve in the discussion participants from vulnerable groups (from different network organizations) and who have never been involved in the Erasmus+ projects. The knowledge of NGO educators will be improved by discussing and planning the objectives and content of the training courses, as well as by getting acquainted with the relevant laws, regulatory enactments and other information materials, incl. in the context of the European dimension. At the end of this workshop, it is planned to evaluate the achieved results, as well as to ensure their publicity, following the Erasmus+ guidelines. The activities will take place in a local language, the local partner will prepare the agenda of this workshop and will attract participants in due time. The partner will compile information to the conference in Italy.

Describe the target group for this activity. Who is going to take part and who is going to benefit from the results

The target group of this activity are NGO educators from the partner organization's network - staff, experts (employees with long-term and comprehensive experience in the non-governmental sector) and volunteer specialists, a total of at least 20 participants. This target group is interested in advocacy issues for the interests of vulnerable NGO members to be addressed in co-operation with parliamentary, public administration and local government institutions, related to the scope of their organization and of the network as a whole. The composition of this target group is close to the composition of potential participants, whose interests need to be defended, which gives an advantage in planning the relevant communication, as well as information and training content – these are people of different ages, nationalities, both sexes, including people with disabilities and low-income workers. However, every target group member's level of education and previous experience in promoting non-formal adult education are key determinants for them to participate and expand their knowledge in this Erasmus+ training program, then pass on their knowledge to the most vulnerable members of their network organizations. Attracting educated professionals to the NGO network will be an important tool for the implementation of non-formal training courses, which will strengthen the NGO advocacy in the partner country.

Explain how is this activity going to help to reach the project objectives.

This activity planned in the form of a workshop will increase the competence of at least 20 NGO educators in connection with the research on the needs of disadvantaged groups of population, advocacy methods and non-formal trainings to enable these groups to integrate equally into the socio-economic environment. This activity

intends to achieve the goals aimed at the ability to work at the international level, the availability of the projects supported by the Erasmus+ program (by providing training and exchange of experience for the staff of the partner organization's network), to support the inclusion of NGO staff who have limited opportunities themselves in training activities related to the advocacy for vulnerable groups of population, to promote the development of the European dimension at the local level in this partner country, as well as to build the capacity of the NGO network for defending the interests (advocacy) of the participants.

Describe the expected results of the activity.

With this activity we intend to achieve the following results: 1) to organize one local workshop; 2) to summarize the results of a survey on the advocacy needs of disadvantaged groups of population; 3) to increase the knowledge and practical experience of at least 20 NGO educators in the field of advocacy; 4) to prepare and distribute a significant amount of informative materials on the topic of this workshop.

Please explain how did you determine the grant amount allocated to this activity?

We plan to spend the grant amount of 600 euros as follows: 1) attracting consultants for 8 hours - 150 euros, 2) local transport - 100 euros, 3) coffee and snacks for 20 participants - 140 euros, 3) the preparation of informative materials - 170 euros, 4) stationery and office supplies - 40 euros.

Was the grant amount allocated to this activity sufficient?

Yes

Please describe the content of implemented activity if activity deviated from the content of the proposed activity

The local workshop was implemented in 20 June, 2023, in Bromolla, Sweden, by partner B-Creative Association, led by Ingmarie Rohdin., Manager. The activity increased the competence of 22 NGO participants in the field of social inclusion. The target group of this activity was NGO participants: with different ages (32-72), both sexes (20 women, 2 men), pensioners (3), persons with low-income (19), an immigrant (1) and with different education level (secondary - 6, professional - 7, higher - 9). However, every target group member's level of education and previous experience in promoting non-formal adult education are key determinants for them to participate and expand their knowledge in this activity, then pass on their knowledge to the members of their organization, especially to the most vulnerable people. This workshop addressed issues related to providing NGO participants with the understanding, knowledge and skills to offer support for the inclusion of each individual, as well as to building capacity of the association to support the inclusion of such an individual, while paying particular attention to the vulnerable people in Sweden. Through informative materials and discussions, BC educators Ingmarie Rohdin and Asa Hedlin Olsson shared their experiences of the situation within the association and put together proposals that will contribute to the improvement of the socially inclusive environment and the advocacy process. This workshop also provided an opportunity to involve in the discussion the participants with less experience in the programs offered by Erasmus+ and in the context of the European dimension. Attracting educated professionals to the NGO network will be an important tool for increasing people's well-being in Sweden. At the end of this workshop, the results achieved were evaluated and the proposals of the participants were summarized.

How satisfied were you with the results of implemented activity? Please rate it on a scale from 1 to 10, 1 being the worst grade and 10 being the best.

10

If you wish, give additional comments about the satisfaction for this activity

BC provided the project with informative materials and photographs of the local workshop progress and results. Information about the local workshop in Sweden was distributed on the central website http://www.eapn.lv/erasmus_plus_small/ and on the websites of partners and stakeholders.

Project opening webinar. Communication and information dissemination planning

Describe the content of the proposed activity.

This activity (webinar) is intended as a project opening event, during which project administrators from all partner organizations will communicate online. The administrators will present the situation in their countries and make proposals for the progress of the project implementation, the planned resources and the use of finances, the schedule of activities and the opportunities for the involvement of relevant participants. The main emphasis of this webinar will be the communication plan of the project partners during the project implementation period, as well as the plan for the dissemination of information and materials on the content of the project and the achieved results. Prior to the discussion during this webinar, EAPN-Latvia, as the lead partner, intends to prepare drafts of both plans in line with the guidelines of the Erasmus+ program. Partners provide the opportunity to provide at least one representative from their network to communicate remotely and follow a local workshop organized by another partner on the day of the event. In turn, the workshop organizer intends to attract a volunteer interpreter if necessary. As a result of the project administrators' discussion, the communication plan and the plan for the distribution of information and materials will be approved and after the webinar - sent out to each project partner for implementation.

Describe the target group for this activity. Who is going to take part and who is going to benefit from the results

A total of five administrators from partner organizations will participate in this activity (one from each country); these are NGO employees with several years of experience in managing a network of non-governmental organizations in their country, as well as with experience in managing local and regional training events and international projects related to adult education, incl. the Erasmus+ program. Participation in this webinar is intended to improve the knowledge and skills of each administrator and to promote the participation of each partner organization in the implementation of project activities.

Explain how is this activity going to help to reach the project objectives.

The purpose of this planned activity is to promote high-quality project management in accordance with the requirements of the Erasmus+ program through administrative measures and the involvement of knowledgeable employees, which will enable the full implementation of the project tasks.

Describe the expected results of the activity.

As a result of this activity, we will organize one administrative webinar and prepare the communication plan and the plan for the distribution of information and materials.

Please explain how did you determine the grant amount allocated to this activity?

Costs in the amount of 500 euros are planned for compensations - 100 euros to each project partner, for the use of their own resources to ensure the administrator's participation in this webinar.

Was the grant amount allocated to this activity sufficient?

Yes

Please describe the content of implemented activity if activity deviated from the content of the proposed activity

This activity was implemented through two webinars - 11/04/2022 and 09/05/2022. Ten administrators with a long experience period in the NGO sector participated in total from the five partner organizations of Latvia, Sweden, Estonia, Italy and Greece. The webinar was moderated by Laila Balga, Project Coordinator of EAPN-

Latvia. The following issues were included in the agenda: 1) mutual information between partners on the situation in organizations and partner countries; 2) discussions of partners on project implementation progress and resources, and on the possibilities of involving appropriate participants; 3) partners' proposals for the implementation of the communication plan and the dissemination plan; 4) discussion of partners' opportunities to participate remotely in another partner's local workshop. Laila Balga, Aigars Sveicers, Roberts Karklins, Ruta Pels, Ingmarie Rohdin, Asa Hedlin Olsson, Jacopo Lascialfari, Giorgio Gabriele, Panagiota Arvaniti and Spyridon Psychas presented the situation in their countries and made proposals for the progress of the project implementation, the planned resources and the use of finances, the schedule of activities and the opportunities for the involvement of relevant participants. As a result of the discussion, the communication plan and the plan for the distribution of information and materials were approved and sent out to each project partner for implementation.

How satisfied were you with the results of implemented activity? Please rate it on a scale from 1 to 10, 1 being the worst grade and 10 being the best.

9

If you wish, give additional comments about the satisfaction for this activity

The number of points was reduced for one reason - the partners' participation in the webinar could take place one month later than planned and in two meetings. The webinar was organized two weeks later than planned and in two parts, because it was necessary to coordinate and ensure the participation of all partners. The project logo was approved by the partners. The leading partner EAPN-Latvia undertook to create the central website of the project http://www.eapn.lv/erasmus_plus_small/ and an additional informative Facebook page and EPALE page about the progress and results of the project implementation. Other partners intend to post links to these pages on the websites of their organizations.

Project administrative webinar. Summary of 2022. Surveys and material preparation planning

Describe the content of the proposed activity.

This webinar is intended as an evaluation activity of one phase of the project (year 2022) regarding the project management, during which project administrators from all partner organizations will communicate online. The administrators will present the situation in their countries and make proposals for the progress of the project implementation, resources and the use of finances, compliance with the schedule of activities and the involvement of relevant participants. Secondly, the emphasis of this webinar will be the contribution of the project partners to the preparation and distribution of informative materials and handouts related to training activities and international experience exchange activities in each partner country; the administrators' recommendations will be approved. Thirdly, the participants of this webinar will discuss conducting a survey of disadvantaged groups of population and will prepare questionnaires to identify their understanding, needs and opportunities for participation in training courses and the use of digital technologies. The results of this survey will be used in the activities of each partner organization related to the planning of innovative courses for disadvantaged groups of population and raising awareness of NGO specialists about the implementation of the digital environment in these groups of people, as well as analyzed during the partners' international experience exchange event in Greece. Prior to the discussion during this webinar, EAPN-Latvia, as the lead partner, intends to prepare a draft questionnaire, which will be approved at this webinar and sent to each project partner for use.

Describe the target group for this activity. Who is going to take part and who is going to benefit from the results

A total of five administrators from partner organizations will participate in this activity (one from each country); these are NGO employees with several years of experience in managing a network of non-governmental

organizations in their country, as well as with experience in managing local and regional training events and international projects related to adult education, incl. the Erasmus+ program. Participation in this webinar is intended to improve the knowledge and skills of each administrator and to promote the participation of each partner organization in the implementation of project activities.

Explain how is this activity going to help to reach the project objectives.

The purpose of this planned activity is to promote high-quality project management in accordance with the requirements of the Erasmus+ program through administrative measures and the involvement of knowledgeable employees, which will enable the full implementation of the project tasks.

Describe the expected results of the activity.

As a result of this activity, one administrative webinar will be organized, recommendations for the preparation and distribution of informative materials and handouts of the project activities will be prepared and a questionnaire form for conducting a survey of disadvantaged groups of population will be prepared.

Please explain how did you determine the grant amount allocated to this activity?

Costs in the amount of 500 euros are planned for compensations - 100 euros to each project partner, for the use of their own resources to ensure the administrator's participation in this webinar.

Was the grant amount allocated to this activity sufficient?

Yes

Please describe the content of implemented activity if activity deviated from the content of the proposed activity

This activity was implemented through the webinar of January 19, 2023. Six administrators with a long experience period in the NGO sector participated in total from the five partner organizations of Latvia, Sweden, Estonia, Italy and Greece. The webinar was moderated by Laila Balga, Project Coordinator of EAPN-Latvia. The following issues were included in the agenda: 1) mutual information between partners on the situation in organizations and partner countries; 2) presentation the proposals for the progress of the project implementation, resources and the use of finances, compliance with the schedule of activities and the involvement of relevant participants; 3) discussion about the contribution of the project partners to the preparation and distribution of informative materials and handouts related to training activities and international experience exchange activities in each partner country; 4) discussion about a survey of disadvantaged groups of population and preparation questionnaires to identify their understanding, needs and opportunities for participation in training courses and the use of digital technologies; 5) discussion of partners' opportunities to participate remotely in another partner's local workshop. Laila Balga, Ruta Pels, Ingmarie Rohdin, Asa Hedlin Olsson, Jacopo Lascialfari and Spyridon Psychas presented the situation in their countries and made proposals for the progress of the project implementation, the planned resources and the use of finances, the schedule of activities and the opportunities for the involvement of relevant participants, as well as survey providing. As a result of the discussion, the plan for the distribution of information and survey's materials were approved and sent out to each project partner for implementation.

How satisfied were you with the results of implemented activity? Please rate it on a scale from 1 to 10, 1 being the worst grade and 10 being the best.

10

If you wish, give additional comments about the satisfaction for this activity

EAPN-Latvia provided the project with informative materials and photographs of the webinar results. Information about the webinar was distributed on the central website http://www.eapn.lv/erasmus_plus_small/ and on the websites of partners and stakeholders.

Summary of survey and local workshop of NGO educators on creating innovative courses for disadvantaged groups in Italy

Describe the content of the proposed activity.

The content of this local workshop is aimed at increasing knowledge and information about the relevant training opportunities for disadvantaged groups of population in the public environment, to which the non-governmental organizations contribute. The legal and operational nature of the partner (the NGO network) makes it necessary to discuss during this workshop the capacity of network organizations to prepare and implement the non-formal training courses needed by socially excluded groups at their request. This workshop will address issues related to the use of the understanding and knowledge of their employees to create innovative courses for disadvantaged groups of population with the aim of promoting the further education or employment of these people. Through the analysis of survey results, informative materials and discussions, the partner's educators will share their experiences of the situation within their network and will put together proposals that will contribute to promoting the involvement of socially excluded groups of population in relevant trainings. This workshop will also provide an opportunity to involve in the discussion participants who come from disadvantaged backgrounds (from different network organizations) and who have never been involved in the Erasmus+ projects. The knowledge of NGO educators will be improved by discussing and planning the objectives and content of the training courses, as well as the relevant informative materials, incl. in the context of the European dimension. At the end of this workshop, it is planned to evaluate the achieved results, as well as to ensure their publicity, following the Erasmus+ guidelines. The activities of this workshop will take place in a local language, the local partner will prepare the agenda of this workshop in due time and will attract workshop participants. After this workshop, the project partner will compile information to be used in the international exchange of experience in Greece.

Describe the target group for this activity. Who is going to take part and who is going to benefit from the results

The target group of this activity are NGO educators from the partner organization's network - staff, experts (employees with long-term and comprehensive experience in the non-governmental sector) and volunteer specialists, a total of at least 20 participants. This target group is interested in the training activities for disadvantaged NGO members related to the scope of their organization and of the network as a whole. The composition of this target group is close to the composition of potential training course participants, which gives an advantage in planning the relevant training course content – these are people of different ages, nationalities, both sexes, including people with disabilities and low-income workers. However, every target group member's level of education and previous experience in promoting non-formal adult education are key determinants for them to participate and expand their knowledge in this Erasmus+ training program, then pass on their knowledge to the most vulnerable members of their network organizations. Attracting educated professionals to the NGO network will be an important tool for planning and implementation of non-formal innovative training courses in the partner country.

Explain how is this activity going to help to reach the project objectives.

This activity planned in the form of a workshop will increase the competence of at least 20 NGO educators in connection with the research on the needs of disadvantaged groups of population, as well as planning and promoting the implementation of non-formal training courses. This activity intends to achieve the goals aimed at the ability to work at the international level, the availability of the projects supported by the Erasmus+ program (by providing training and exchange of experience for the staff of the partner organization's network), to support the inclusion of NGO staff who have limited opportunities themselves in training activities related to the promotion of training for the vulnerable groups of population, to promote the development of the European dimension at the local level in this partner country, as well as to build the capacity of the NGO network regarding

the participants' further education and employment issues.

Describe the expected results of the activity.

With this activity we intend to achieve the following results: 1) to organize one local workshop; 2) to summarize the results of a survey on the needs of disadvantaged groups of population in the field of non-formal training; 3) to increase the knowledge and practical experience of at least 20 NGO educators on planning innovative training courses; 4) to prepare and distribute a significant amount of informative materials on the topic of this workshop.

Please explain how did you determine the grant amount allocated to this activity?

We plan to spend the grant amount of 1000 euros as follows: 1) the summarizing results of the survey - 300 euros, 2) local transport - 150 euros, 3) coffee and snacks for 20 workshop participants - 280 euros, 4) the preparation of informative materials - 200 euros, 5) stationery and office supplies - 70 euros.

Was the grant amount allocated to this activity sufficient?

Yes

Please describe the content of implemented activity if activity deviated from the content of the proposed activity

The local workshop was implemented in 2 and 3 March 2023 in Florence, Italy, by partner Coordinamento Toscano Marginalita, led by Jacopo Lascialfari, Director, Project Manager. The activity increased the competence of 22 NGO educators in the field of social inclusion. The target group of this activity was NGO educators - staff, experts and volunteer specialists with various ages (29-58), Italian nationality (21), both sexes (14 women, 8 men), a homeless person (1), persons with low-income (17), persons with different educational level (higher - 19, professional - 1, basic - 2). The content of this workshop was aimed at increasing knowledge and information about innovative courses for disadvantaged people starting from the experience of peer supporters training course. The legal and operational nature of CTM made it necessary for this workshop to discuss the ability of the association to achieve its goals by conducting a membership survey and offering innovative courses to disadvantaged groups of population. Through informative materials and discussions, CTM educators Jacopo Lascialfari, Silvia Raimondi, Adil Naji, Lucia Scarlato and Giulia Morigoni shared their experiences of the situation within the network and put together proposals that will contribute to the improvement of the socially inclusive environment and educational process for the disadvantaged groups of population. Summary of the project material will follow. This workshop also provided an opportunity to involve in the discussion the participants with less experience in the programs offered by Erasmus+ and in the context of the European dimension. Attracting educated professionals to the NGO network will be an important tool for increasing people's well being in the region of Italy. The results of the workshop were evaluated and a proposal was fixed.

How satisfied were you with the results of implemented activity? Please rate it on a scale from 1 to 10, 1 being the worst grade and 10 being the best.

10

If you wish, give additional comments about the satisfaction for this activity

CTM provided the project with PP presentations, informative materials and photographs of the local workshop progress and results. Information about the local workshop in Italy was distributed on the central website http://www.eapn.lv/erasmus_plus_small/ and on the websites of partners and stakeholders. At the request of CTM, the course of the activity was moved from February to March 2023, in coordination with other partners, due to the heavy workload at the beginning of the year.

International Conference of NGO Educators for Social Inclusion. Project

assessment

Describe the content of the proposed activity.

The content of this conference will be aimed at raising awareness, compiling information and passing it on to the NGO educators in connection with the promotion of social inclusion, particularly with regard to the needs of disadvantaged groups in the public environment, to which the NGOs contribute. The program of this conference will be based on the information gathered by partners through international events in Estonia, Latvia, Sweden and Greece, by conducting surveys of disadvantaged groups and by organizing local workshops on social inclusion, gender equality, innovative training courses, digital environment and advocacy issues. The operational nature of the partners (the NGO networks) makes it necessary to inform other partners and discuss the capacity of organizations with fewer opportunities to achieve their goals. The conference activities will cover topics related to the provision of knowledge and skills to the NGO educators for working in the non-governmental sector. Through presentations, informative materials and discussions, educators from the five partner organizations will share their experiences on the achievements of their network within the framework of this Erasmus+ project and will put together proposals that will contribute to raising the awareness of NGO staff and other participants, especially from the disadvantaged groups, both in the partner countries and across Europe. This conference will provide an opportunity for Italian organizations to share their good practices by involving their participants in the conference activities. The knowledge of NGO educators will be improved by preparing and distributing to the conference participants the relevant materials and handouts, incl. in the context of the European dimension. The conference participants will evaluate the results achieved within the framework of this project, as well as ensure their publicity. The program of this conference (in English) will be prepared in due time by the Italia.

Describe the target group for this activity. Who is going to take part and who is going to benefit from the results

The target group of this activity are NGO educators from partner organizations' networks - staff, experts (employees with long-term and comprehensive experience in the non-governmental sector) and volunteer specialists, a total of 10 participants. This target group is interested in non-formal adult education issues related to the scope of the network as a whole and to the European dimension. The target group members are people of different ages, nationalities, both sexes, including people with disabilities and low-income workers. However, every target group member's level of education and previous experience in promoting non-formal adult education are key determinants for them to participate and expand their knowledge in this Erasmus+ training program, then pass on their knowledge to the different groups of society, especially to the disadvantaged groups. Attracting educated professionals to the non-governmental sector is an important tool for increasing people's well-being in the European countries. It is also planned to attract to this activity an indirect target group - members of the Italian partner organization's network, a total of at least 30 people that are active in the field of non-formal adult social education.

Explain how is this activity going to help to reach the project objectives.

This planned activity forms a set of measures that increase the competence of 10 NGO educators in the context of increasing the knowledge and skills of other NGO networks' members, particularly the disadvantaged groups of population, in accordance with their needs - in the areas of social inclusion and gender equality, innovative training, the use of the digital environment and advocacy. This activity intends to achieve the goals aimed at the ability to work at the international level, the availability of the Erasmus+ program (not only for the NGO networks, but also for their member organizations). By providing training and exchange of experience for the staff of five NGO networks (based on the involvement of NGO staff with limited opportunities in training activities and exchange of experience in these areas) the development of the European dimension at local level in each partner country will be promoted and the capacity of each partner country's NGO network will be strengthened.

Describe the expected results of the activity.

With this activity we intend to achieve the following results: 1) to organize one international conference, involving 5 partner organizations; 2) to increase the knowledge and practical experience of 10 NGO educators in the field of non-formal adult education related to the needs of NGO staff and participants (including the disadvantaged groups of population) in the field of social inclusion; 3) to prepare and distribute informative materials on the topic of this conference.

Please explain how did you determine the grant amount allocated to this activity?

We plan to spend the grant amount of 8000 euros as follows: 1) the plane and bus tickets for 8 participants - 3200 euros; 2) hotel accommodation with breakfast for 8 participants (3-4 days) - 2400 euros, 3) renting conference premises with equipment for 3 days - 300 euros, 4) local transport - 150 euros, 5) catering for 10 conference participants (3 days) - 900 euros, 6) the closing dinner for 30 conference participants - 900 euros, 7) preparation of informative materials - 150 euros.

Was the grant amount allocated to this activity sufficient?

Yes

Please describe the content of implemented activity if activity deviated from the content of the proposed activity

From June 7 to 11, 2022, the International Conference of NGO educators took place in Florence, Italy, it was organized by Coordinamento Toscano Marginalita, led by Jacopo Lascialfari, Director, Project Manager. This conference addressed issues related to building capacity of each organization and network as a whole to support the social inclusion of an individual, while paying particular attention to the disadvantaged groups of population. Through informative materials and discussions, NGO educators from Latvia, Estonia, Sweden, Italy and Greece - Lucia Scarlato, Giulia Morigoni, Giorgio Gabriele, Jacopo Lascialfari, Ingmarie Rohdin, Asa Hedlin Olsson, Inga-Lill Rohdin, Ruta Pels, Leonid Smulskiy, Pavel Smulski, Spyros Psychas, Kitija Bite and Olga Karklina, as well as 20 stakeholders from Italy - shared their experiences and put together proposals that will contribute to the improvement of the socially inclusive environment and the inclusion process - both in the partner countries and across Europe. From the activity results, NGO educators from partner organizations' networks were going to benefit: they are staff members, experts and volunteer specialists, a total of 33 participants. They are people of different ages (27-65), nationalities (5), both sexes (15 women, 18 men), with large family (1), pensioners (5). However, each target group member's level of education (30 - higher education) and previous experience in promoting non-formal adult education are key determinants for them to participate and expand their knowledge in this activity. This conference also provided an opportunity to share practical experiences related to successful social inclusion in the four Italian organisations / institutions, which was provided by the partner CTM. At the end of this conference the achieved results were evaluated and summarized.

How satisfied were you with the results of implemented activity? Please rate it on a scale from 1 to 10, 1 being the worst grade and 10 being the best.

8

If you wish, give additional comments about the satisfaction for this activity

The rating was reduced for the following reason: the time of this activity implementation was exchanged and the activity was not provided with PP presentations and participants' proposals. CTM provided the project with informative materials of the conference progress and results. Information about the conference was distributed on the central website http://www.eapn.lv/erasmus_plus_small/ and on the websites of partners and stakeholders. The conference was held two months earlier than planned - it was moved from August to June 2023, its progress was coordinated in advance with all partners, at the suggestion of the Latvian and Italian partner, because the CTM work plan, the final deadline for project implementation and the climatic conditions in August in Tuscany were taken into account .

Local workshop of NGO educators on raising awareness of digital environment for disadvantaged groups in Italy

Describe the content of the proposed activity.

The content of this local workshop is aimed at increasing knowledge and skills to promote the inclusion of disadvantaged groups in the digital environment, to which the NGOs contribute. The legal and operational nature of the partner (the NGO network) makes it necessary to discuss during this workshop the capacity of network organizations to develop digital environment and to make it accessible to socially excluded groups of population. This workshop will address issues related to providing NGO network employees with the understanding and knowledge necessary to create an adequate awareness for these groups of people about the possibilities of modern technologies and the Internet for the promotion of their further education or employment, as well as social inclusion. Through the analysis of the results of the survey of vulnerable groups, which was conducted during the previous workshop, information materials and in the discussion process, the partner's educators will share their experiences of the situation within their network and will put together proposals to promote the inclusion of socially excluded groups in the digital environment. This workshop will also provide an opportunity to involve in the discussion participants from disadvantaged backgrounds from different network organizations who have never been involved in the Erasmus+ programs. The knowledge of NGO educators will be improved by discussing and planning both training and communication tasks and content, as well as relevant informative materials, incl. in the context of the European dimension. At the end of this workshop, it is planned to evaluate the achieved results, as well as to ensure their publicity, following the Erasmus+ guidelines. The activities of this workshop will take place in local language, the local project partner will prepare the agenda and attract participants in due time. After this workshop, the partner will compile information to be used in the international conference in Italy.

Describe the target group for this activity. Who is going to take part and who is going to benefit from the results

The target group of this activity are NGO educators from the partner organization's network - staff, experts (employees with long-term and comprehensive experience in the non-governmental sector) and volunteer specialists, a total of at least 20 participants. This target group is interested in the training activities for disadvantaged NGO members related to the scope of their organization and of the network as a whole, incl. creating a digital environment. The composition of this target group is close to the composition of potential training course participants, which gives an advantage in planning the relevant communication, information and training course content – these are people of different ages, nationalities, both sexes, including people with disabilities and low-income workers. However, every target group member's level of education and previous experience in promoting non-formal adult education are key determinants for them to participate and expand their knowledge in this Erasmus+ training program, then pass on their knowledge to the most vulnerable members of their network organizations. Attracting educated professionals to the NGO network will be an important tool for implementing non-formal training that will strengthen the expansion of digitization in this partner country.

Explain how is this activity going to help to reach the project objectives.

This activity planned in the form of a workshop will increase the competence of at least 20 NGO educators in connection with research into the needs of disadvantaged groups of population and the promotion of non-formal training and communication in order to enable these groups to integrate into the digital environment. This activity intends to achieve the goals aimed at the ability to work at the international level, the availability of the projects supported by the Erasmus+ program (by providing training and exchange of experience for the staff of the partner organization's network), to support the inclusion of NGO staff who have limited opportunities themselves in training activities related to the promotion of training for vulnerable groups of population, to promote the

development of the European dimension at the local level in this partner country, as well as to build the capacity of the NGO network for raising participants' awareness of the importance of the digital environment in their lives.

Describe the expected results of the activity.

With this activity we intend to achieve the following results: 1) to organize one local workshop; 2) to summarize the results of a survey on the needs of disadvantaged groups of population in the field of digitization; 3) to increase the knowledge and practical experience of at least 20 NGO educators; 4) to prepare and distribute a significant amount of informative materials on the topic of this workshop.

Please explain how did you determine the grant amount allocated to this activity?

We plan to spend the grant amount of 1000 euros as follows: 1) renting premises with modern technological equipment for 2 days - 200 euros, 2) attracting an IT consultant for 6 hours - 120 euros, 3) local transport - 150 euros, 4) coffee and snacks for 20 participants - 280 euros, 5) preparation of informative materials - 180 euros, 6) stationery and office supplies - 70 euros.

Was the grant amount allocated to this activity sufficient?

Yes

Please describe the content of implemented activity if activity deviated from the content of the proposed activity

The local workshop was implemented in 17 and 18 July 2023 in Florence, Italy, by partner Coordinamento Toscano Marginalita, led by Jacopo Lascialfari, Director, Project Manager. The activity increased the competence of 23 NGO educators in the field of social inclusion. The target group of this activity was NGO educators - staff, experts and volunteer specialists with various ages (32-59), Italian nationality (23), both sexes (14 women, 9 men), persons with low-income (16), persons with different educational level (higher - 22 , professional - 1). However, every target group member's level of education and previous experience in promoting non-formal adult education are key determinants for them to participate and expand their knowledge in this activity, then pass on their knowledge to the members of their organization, especially to the most vulnerable people. The content of this workshop was aimed at raising awareness of digital environment for disadvantaged groups. The participants discussed the capacity of network organizations to fight the digital divide and took part in the workshop for people to increase their digital competencies. Through informative materials and discussions, CTM educators Jacopo Lascialfari, Paolo Palmerini, Hanen Harfaoui, Lucia Scarlato and Giulia Morigoni shared their experiences of the situation within the network and presented a new digital challenge in the social services sector. This workshop also provided an opportunity to involve in the discussion the participants with less experience in the digital education programs offered by Erasmus+. Attracting educated professionals to the NGO network will be an important tool for increasing people's well being in the region of Italy. The results of the workshop were evaluated and no less than three proposals were summarized.

How satisfied were you with the results of implemented activity? Please rate it on a scale from 1 to 10, 1 being the worst grade and 10 being the best.

10

If you wish, give additional comments about the satisfaction for this activity

CTM provided the project with PP presentations, informative materials and photographs of the local workshop progress and results. Information about the local workshop in Italy was distributed on the central website http://www.eapn.lv/erasmus_plus_small/ and on the websites of partners and stakeholders. The activity was moved from May to July 2023 at the request of CTM, in coordination with other partners, to ensure the simultaneous participation of appropriate target groups and specialists.

Summary of survey and local workshop of NGO educators on creating

innovative courses for disadvantaged groups in Latvia

Describe the content of the proposed activity.

The content of this local workshop is aimed at increasing knowledge and information about the relevant training opportunities for disadvantaged groups of population in the public environment, to which the non-governmental organizations contribute. The legal and operational nature of the partner (the NGO network) makes it necessary to discuss during this workshop the capacity of network organizations to prepare and implement the non-formal training courses needed by socially excluded groups at their request. This workshop will address issues related to the use of the understanding and knowledge of their employees to create innovative courses for disadvantaged groups of population with the aim of promoting the further education or employment of these people. Through the analysis of survey results, informative materials and discussions, the partner's educators will share their experiences of the situation within their network and will put together proposals that will contribute to promoting the involvement of socially excluded groups of population in relevant trainings. This workshop will also provide an opportunity to involve in the discussion participants who come from disadvantaged backgrounds (from different network organizations) and who have never been involved in the Erasmus+ projects. The knowledge of NGO educators will be improved by discussing and planning the objectives and content of the training courses, as well as the relevant informative materials, incl. in the context of the European dimension. At the end of this workshop, it is planned to evaluate the achieved results, as well as to ensure their publicity, following the Erasmus+ guidelines. The activities of this workshop will take place in a local language, the local partner will prepare the agenda of this workshop in due time and will attract workshop participants. After this workshop, the project partner will compile information to be used in the international exchange of experience in Greece.

Describe the target group for this activity. Who is going to take part and who is going to benefit from the results

The target group of this activity are NGO educators from the partner organization's network - staff, experts (employees with long-term and comprehensive experience in the non-governmental sector) and volunteer specialists, a total of at least 20 participants. This target group is interested in the training activities for disadvantaged NGO members related to the scope of their organization and of the network as a whole. The composition of this target group is close to the composition of potential training course participants, which gives an advantage in planning the relevant training course content – these are people of different ages, nationalities, both sexes, including people with disabilities and low-income workers. However, every target group member's level of education and previous experience in promoting non-formal adult education are key determinants for them to participate and expand their knowledge in this Erasmus+ training program, then pass on their knowledge to the most vulnerable members of their network organizations. Attracting educated professionals to the NGO network will be an important tool for planning and implementation of non-formal innovative training courses in the partner country.

Explain how is this activity going to help to reach the project objectives.

This activity planned in the form of a workshop will increase the competence of at least 20 NGO educators in connection with the research on the needs of disadvantaged groups of population, as well as planning and promoting the implementation of non-formal training courses. This activity intends to achieve the goals aimed at the ability to work at the international level, the availability of the projects supported by the Erasmus+ program (by providing training and exchange of experience for the staff of the partner organization's network), to support the inclusion of NGO staff who have limited opportunities themselves in training activities related to the promotion of training for the vulnerable groups of population, to promote the development of the European dimension at the local level in this partner country, as well as to build the capacity of the NGO network regarding the participants' further education and employment issues.

Describe the expected results of the activity.

With this activity we intend to achieve the following results: 1) to organize one local workshop; 2) to summarize the results of a survey on the needs of disadvantaged groups of population in the field of non-formal training; 3) to increase the knowledge and practical experience of at least 20 NGO educators on planning innovative training courses; 4) to prepare and distribute a significant amount of informative materials on the topic of this workshop.

Please explain how did you determine the grant amount allocated to this activity?

We plan to spend the grant amount of 1000 euros as follows: 1) the summarizing results of the survey - 300 euros, 2) local transport - 150 euros, 3) coffee and snacks for 20 workshop participants - 280 euros, 4) the preparation of informative materials - 200 euros, 5) stationery and office supplies - 70 euros.

Was the grant amount allocated to this activity sufficient?

Yes

Please describe the content of implemented activity if activity deviated from the content of the proposed activity

Two local workshops were implemented in March 15, 2023, in Riga, Latvia, and in March 29, 2023, in Sigulda, Latvia, by partner EAPN-Latvia in cooperation with NGO "St.Luke Support Society", led by Margarita Sveckova, Manager, and NGO "Aicinajums Tev", led by Marite Rozentale, Chairperson of the Board. The activity increased the competencies of 45 NGO educators in the field of social inclusion and education. The target group of this activity was NGO educators - staff, experts and volunteer specialists with various ages (19-75), Latvian nationality - 36, Ukrainians - 3, Russians - 5, Lithuanians - 1, a both sexes (32 women, 13 men), persons with low-income (20), disabled persons (13), pensioners (9), persons with different educational level (higher - 19, professional - 5, secondary - 16, elementary - 5). This workshop was addressed issues related to the use of the understanding and knowledge of NGO employees to create innovative courses for disadvantaged groups of population with the aim of promoting the further education or employment of these people. Through informative materials and discussions, NGO educators Margarita Sveckova, Olga Borisova, Olga Karklina, Eduards Soskovs, Marite Rozentale, Diana Jasinska and Gunta Kelle shared their experiences of the situation within the NGOs and put together proposals that will contribute to the creating innovative courses for disadvantaged groups in Latvia. This workshop also provided an opportunity to involve in the discussion the participants with less experience in the programs offered by Erasmus+ and in the context of the European dimension. Attracting educated professionals to the NGO network will be an important tool for increasing people's well-being in Latvia. The results of the workshop were evaluated in the end of the workshop and no less than 12 proposals of the participants were summarized.

How satisfied were you with the results of implemented activity? Please rate it on a scale from 1 to 10, 1 being the worst grade and 10 being the best.

10

If you wish, give additional comments about the satisfaction for this activity

EAPN-Latvia provided the project with PP presentations, informative materials and photographs of the local workshop progress and results. Information about the local workshop in Latvia was distributed on the central website http://www.eapn.lv/erasmus_plus_small/ and on the websites of partners and stakeholders.

Local workshop of NGO educators on competencies for strengthening gender equality in Sweden

Describe the content of the proposed activity.

The content of this local workshop is aimed at increasing knowledge and information about gender equality and women's rights in the public environment, to which the non-governmental organizations contribute. The legal and

operational nature of the project partner (the NGO cooperation network) makes it necessary to discuss during this workshop the capacity of network organizations to achieve their goals for the promotion of gender equality. This workshop will address issues related to providing NGO network employees with the understanding and knowledge on gender equality issues, while paying particular attention to the disadvantaged groups of population. Through presentations, informative materials and discussions, project partner's educators will share their experiences of the situation within their network and will put together proposals that will contribute to creating the equal environment for men and women. This workshop will also provide an opportunity to involve in the discussion other participants from different network organizations, in particular those with less experience in the programs offered by Erasmus+, in order to share evaluations and practical experiences focused on successful training in the promotion of gender equality. The knowledge of NGO educators will be improved by preparing and distributing to the workshop participants the relevant handouts, incl. in the context of the European dimension. At the end of this workshop, it is planned to evaluate the achieved results, as well as to ensure their publicity, following the Erasmus+ guidelines. The activities of this workshop will take place in local language, the local project partner will prepare the agenda of this workshop in due time and attract workshop participants. After this workshop, the project partner will compile information to be used in the international exchange of experience in Sweden.

Describe the target group for this activity. Who is going to take part and who is going to benefit from the results

The target group of this activity are NGO educators from the partner organization's network - staff, experts (employees with long-term and comprehensive experience in the non-governmental sector) and volunteer specialists, a total of at least 20 participants. This target group is interested in the promotion of gender equality related to each organization individually and the scope of the network as a whole. The target group members are people of different ages, nationalities, both sexes, including people with disabilities and low-income workers. However, every target group member's level of education and previous experience in promoting non-formal adult education are key determinants for them to participate and expand their knowledge in this Erasmus+ training program, then pass on their knowledge to the members of their organization, especially to the most vulnerable people. Attracting educated professionals to the NGO network will be an important tool for strengthening gender equality in the partner country.

Explain how is this activity going to help to reach the project objectives.

This planned activity in the form of a workshop will increase the competence of at least 20 NGO educators in the field of promoting gender equality, in particular women's rights. This activity intends to achieve the goals aimed at the ability to work at the international level, the availability of the projects supported by the Erasmus+ program (by providing training and exchange of experience for the staff of the partner organization's network), to support the inclusion of NGO staff with disabilities in training events in this field, to promote the development of the European dimension at the local level in this partner country, as well as to build the capacity of the NGO network regarding the gender equality issues.

Describe the expected results of the activity.

With this activity we intend to achieve the following results: 1) to organize one local workshop; 2) to increase the knowledge and practical experience of at least 20 NGO educators; 3) to prepare and distribute a significant amount of informative materials and handouts on the topic of this workshop.

Please explain how did you determine the grant amount allocated to this activity?

We plan to spend the grant amount of 600 euros as follows: 1) local transport - 100 euros, 2) coffee and snacks for 20 workshop participants - 140 euros, 3) the preparation of informative materials and handouts - 320 euros, 4) stationery and office supplies - 40 euros.

Was the grant amount allocated to this activity sufficient?



Yes

Please describe the content of implemented activity if activity deviated from the content of the proposed activity

The local workshop was implemented in 24 October, 2022, in Kristianstad, Sweden, by partner B-Creative Association, led by Ingmarie Rohdin, Manager. The activity increased the competence of 22 NGO participants in the field of social inclusion. The target group of this activity was NGO participants: with different ages (19-63), both sexes (13 women, 9 men), people with disabilities (9), persons with low-income (11) and with different education level (6 students, secondary - 6, professional - 5, higher - 5). The content of this workshop was aimed at increasing knowledge and information about gender equality and women's rights in the public environment, to which the non-governmental organizations contribute. The legal and operational nature of BC made it necessary to discuss during this workshop the capacity of the association to pursue its goals for social inclusion of women and men. This workshop addressed issues related to providing NGO participants with the understanding, knowledge and skills to offer support for the inclusion of each individual, as well as to building capacity of the association to support the inclusion of such an individual, while paying particular attention to the disadvantaged groups of population. Through infomaterials and discussions, BC educators Ingmarie Rohdin, Asa Hedlin Olsson, Catta Olander and Johan Edvinsson shared their experiences of the situation within the association and put together proposals that will contribute to the improvement of the socially inclusive environment and the inclusion process. This workshop also provided an opportunity to involve in the discussions the participants with less experience in the programs offered by Erasmus+ and in the context of the European dimension. Attracting educated professionals will be an important tool to the network of the regions of Sweden. At the end of this workshop, the results achieved were evaluated and no less than two proposals of the participants were summarized.

How satisfied were you with the results of implemented activity? Please rate it on a scale from 1 to 10, 1 being the worst grade and 10 being the best.

10

If you wish, give additional comments about the satisfaction for this activity

BC provided the project with two PP presentations, informative materials and photographs of the local workshop progress and results. Information about the local workshop in Sweden was distributed on the central website http://www.eapn.lv/erasmus_plus_small/ and on the websites of partners and stakeholders. The implementation of the activity from September 2022 was postponed to October 2022 due to the difficult family circumstances of the head of the partner organization.

Local workshop of NGO educators on competencies for strengthening social inclusion in Greece

Describe the content of the proposed activity.

The content of this local workshop is aimed at increasing knowledge and information about social rights and social inclusion in the public environment, to which the non-governmental organizations contribute. The legal and operational nature of the partner (the NGO cooperation network) makes it necessary to discuss during this workshop the capacity of network organizations to pursue their goals for social inclusion. This workshop will address issues related to providing NGO employees with the understanding, knowledge and skills to offer support for the inclusion of each individual, as well as to building capacity of network's organizations to support the inclusion of such an individual, while paying particular attention to the disadvantaged groups of population. Through presentations, informative materials and discussions, partner's educators will share their experiences of the situation within their network and will put together proposals that will contribute to the improvement of the socially inclusive environment and the inclusion process. This workshop will also provide an opportunity to

involve in the discussion other participants from different network organizations, in particular those with less experience in the programs offered by Erasmus+, in order to share evaluations and practical experiences focused on successful training in the social field. The knowledge of NGO educators will be improved by preparing and distributing to participants the relevant handouts, incl. in the context of the European dimension. At the end of this workshop, it is planned to evaluate the achieved results, as well as to ensure their publicity, following the Erasmus+ guidelines. The activities of this workshop will take place in local languages, the local project partner will prepare the agenda of the workshop in due time and attract workshop participants. After this workshop, the partner will compile information to be used in the international exchange of experience in Latvia.

Describe the target group for this activity. Who is going to take part and who is going to benefit from the results

The target group of this activity are NGO educators from the partner organization's network - staff, experts (employees with long-term and comprehensive experience in the non-governmental sector) and volunteer specialists, a total of at least 20 participants. This target group is interested in social inclusion issues related to each organization individually and the scope of the network as a whole. The target group members are people of different ages, nationalities, both sexes, including people with disabilities and low-income workers. However, every target group member's level of education and previous experience in promoting non-formal adult education are key determinants for them to participate and expand their knowledge in this Erasmus+ training program, then pass on their knowledge to the members of their organization, especially to the most vulnerable people. Attracting educated professionals to the NGO network will be an important tool for increasing people's well-being in the partner country.

Explain how is this activity going to help to reach the project objectives.

This planned activity in the form of a workshop will increase the competence of at least 20 NGO educators in the field of social inclusion. This activity intends to achieve the goals aimed at the ability to work at the international level, the availability of the projects supported by the Erasmus+ program (by providing training and exchange of experience for the staff of the partner organization's network), to support the inclusion of NGO staff with disabilities in training events in this field, to promote the development of the European dimension at the local level in the partner country, as well as to build the capacity of the NGO network.

Describe the expected results of the activity.

With this activity we intend to achieve the following results: 1) to organize one local workshop; 2) to increase the knowledge and practical experience of at least 20 NGO educators; 3) to prepare and distribute a significant amount of informative materials and handouts on the topic of this workshop.

Please explain how did you determine the grant amount allocated to this activity?

We plan to spend the grant amount of 600 euros as follows: 1) local transport - 100 euros, 2) coffee and snacks for 20 workshop participants - 140 euros, 3) the preparation of informative materials and handouts - 320 euros, 4) stationery and office supplies - 40 euros.

Was the grant amount allocated to this activity sufficient?

Yes

Please describe the content of implemented activity if activity deviated from the content of the proposed activity

The local workshop was implemented in 5 November 2022 in Athens, Greece, by partner Hellenic Antipoverty Network, led by Panagiota Arvaniti, Project Manager. The activity increased the competence of 20 NGO educators in the field of social inclusion. The target group of this activity was NGO educators - staff, experts and volunteer specialists with various ages (29-59), Greek nationality (16) and others (4), both sexes (15 women, 5 men), immigrants and other persons with low-income (12), persons with different educational level. However,



every target group member's level of education and previous experience in promoting non-formal adult education are key determinants for them to participate and expand their knowledge in this activity, then pass on their knowledge to the members of their organization, especially to the most vulnerable people. The content of this workshop was aimed at increasing knowledge and information about social rights and social inclusion in the public environment, to which the non-governmental organizations contribute. The legal and operational nature of HAN made it necessary to discuss during this workshop the capacity of the network to pursue its goals for social inclusion. Through informative materials and discussions, HAN educators Panagiota Arvaniti and Spyridon Psychas shared their experiences of the situation within the network and put together proposals of 6 Greek NGOs that will contribute to the improvement of the socially inclusive environment and the inclusion process. This workshop also provided an opportunity to involve in the discussion the participants with less experience in the programs offered by Erasmus+ and in the context of the European dimension. The results of the workshop were evaluated and no less than 5 proposals were summarized.

How satisfied were you with the results of implemented activity? Please rate it on a scale from 1 to 10, 1 being the worst grade and 10 being the best.

9

If you wish, give additional comments about the satisfaction for this activity

The rating of the activity has been reduced due to a significant change in the time of the workshop. HAN provided the project with PP presentations, informative materials and photographs of the local workshop progress and results. Information about the local workshop in Greece was distributed on the central website http://www.eapn.lv/erasmus_plus_small/ and on the websites of partners and stakeholders. The activity was moved from June to November 2022 at the request of the HAN management, in coordination with other partners, because the administrative reorganization took place in HAN, which delayed the involvement of the target group and specialists.

International seminar of NGO educators on capacity building for social inclusion - for NGOs and for person

Describe the content of the proposed activity.

The content of this international seminar will be aimed at increasing knowledge and information about social rights and social inclusion in the public environment, to which non-governmental organizations contribute. The legal and operational nature of the project partners (the NGO cooperation network) makes it necessary to discuss during this seminar the capacity of network organizations with fewer opportunities to pursue their goals for social inclusion. This seminar will address issues related to raising awareness and building capacity to provide support for the inclusion of any individual, as well as building capacity of each organization and network as a whole to support the inclusion of such an individual, while paying particular attention to the disadvantaged groups of population. Through presentations, informative materials and discussions, educators from the five project partner organizations will share their experiences of the situation in their network and will put together proposals that will contribute to the improvement of the socially inclusive environment and the inclusion process - both in the partner countries and across Europe. This seminar will also provide an opportunity to share practical experiences related to successful social inclusion in at least one Estonian organization. The knowledge of NGO educators will be improved by inviting to this seminar several qualified social policy and social rights specialists from Estonia, as well as by preparing and distributing to the seminar participants the relevant handouts, incl. in the context of the European dimension. At the end of this seminar, it is planned to evaluate the achieved results, as well as to ensure their publicity, following the Erasmus+ guidelines. The program of this seminar (in English) will be prepared in due time by the Estonian partner, in coordination with other project partners.

Describe the target group for this activity. Who is going to take part and who is going to benefit

from the results

The target group of this activity are NGO educators from partner organizations' networks - staff, experts (employees with long-term and comprehensive experience in the non-governmental sector) and volunteer specialists, a total of 10 participants. This target group is interested in social inclusion issues related to each organization individually and the scope of the network as a whole. The target group members are people of different ages, nationalities, both sexes, including people with disabilities, low-income workers, etc. However, every target group member's level of education and previous experience in promoting non-formal adult education are key determinants for them to participate and expand their knowledge in this Erasmus+ training program, then pass on their knowledge to the different groups of society, especially to the most vulnerable people. Attracting educated professionals to the non-governmental sector is an important tool for increasing people's well-being in the European countries.

Explain how is this activity going to help to reach the project objectives.

This planned activity forms a set of measures that increase the competence of 10 NGO educators in the field of social inclusion. This activity intends to achieve the goals aimed at the ability to work at the international level, the availability of the Erasmus+ program (by providing training and exchange of experience for staff of five NGO networks), to support the inclusion of NGO staff with disabilities in training events and other relevant activities in this field, to promote the development of the European dimension at the local level in the partner countries, as well as to build the capacity of each NGO network.

Describe the expected results of the activity.

With this activity we intend to achieve the following results: 1) to organize one international seminar that involves 5 partner organizations; 2) to increase the knowledge and practical experience of 10 NGO educators; 3) to prepare and distribute a significant amount of informative materials and handouts on the topic of this seminar.

Please explain how did you determine the grant amount allocated to this activity?

We plan to spend the grant amount of 8000 euros as follows: 1) the plane and bus tickets for 8 participants - 3200 euros; 2) hotel accommodation with breakfast for 8 participants (3-4 days) - 2400 euros, 3) renting seminar premises with equipment for 3 days - 300 euros, 4) local transport - 100 euros, 5) catering for 10 seminar participants - 900 euros, 6) preparation of informative materials and handouts - 1000 euros, 7) stationery and office supplies - 100 euros.

Was the grant amount allocated to this activity sufficient?

Yes

Please describe the content of implemented activity if activity deviated from the content of the proposed activity

From June 26 to 30, 2022, the International seminar of NGO educators took place in Tallinn, Estonia, it was organized by Eesti People to People, led by Ruta Pels, President, Project Manager. This seminar addressed issues related to raising awareness and building capacity to provide support for the inclusion of any individual, as well as building capacity of each organization and network as a whole to support the inclusion of such an individual, while paying particular attention to the disadvantaged groups of population. Through informative materials and discussions, NGO educators from Latvia, Estonia, Sweden, Italy and Greece - Laila Balga, Ruta Pels, Ingmarie Rohdin, Jacopo Lasciafari, Sofia Katsardi and Spyridon Psychas - shared their experiences of the situation in their network and put together proposals that will contribute to the improvement of the socially inclusive environment and the inclusion process - both in the partner countries and across Europe. This seminar also provided an opportunity to share practical experiences related to successful social inclusion in the six Estonian organizations / institutions, which was provided by the partner EPTP. From the activity results, NGO educators from partner organizations' networks were going to benefit: they are staff members, experts and volunteer specialists, a total of 11 participants. The target group members are people of different ages (30-70),

nationalities (5), both sexes (5 women, 6 men), from national minorities (3), low-income workers (3), low-paid young people (2), with large family (1), pensioner (1). However, each target group member's level of education (1 - Doctor, 4 - Master's Degrees, 6 - higher education) and previous experience in promoting non-formal adult education are key determinants for them to participate and expand their knowledge in this activity. At the end of this seminar the achieved results were evaluated and no less than 7 proposals of the participants were summarized.

How satisfied were you with the results of implemented activity? Please rate it on a scale from 1 to 10, 1 being the worst grade and 10 being the best.

10

If you wish, give additional comments about the satisfaction for this activity

EPTP provided the project with six PP presentations of five partners, with informative materials and photographs of the seminar progress and results. Information about the international seminar in Estonia was distributed on the central website http://www.eapn.lv/erasmus_plus_small/ and on the websites of partners and stakeholders. The time of the seminar was changed from May 2023 to June, following the proposal of the Estonian partner and coordinating it with all partners, which was related to the busyness of EPTP employees in other Erasmus+ projects.

Local workshop of NGO educators on raising awareness of digital environment for disadvantaged groups in Sweden

Describe the content of the proposed activity.

The content of this local workshop is aimed at increasing knowledge and skills to promote the inclusion of disadvantaged groups in the digital environment, to which the NGOs contribute. The legal and operational nature of the partner (the NGO network) makes it necessary to discuss during this workshop the capacity of network organizations to develop digital environment and to make it accessible to socially excluded groups of population. This workshop will address issues related to providing NGO network employees with the understanding and knowledge necessary to create an adequate awareness for these groups of people about the possibilities of modern technologies and the Internet for the promotion of their further education or employment, as well as social inclusion. Through the analysis of the results of the survey of vulnerable groups, which was conducted during the previous workshop, information materials and in the discussion process, the partner's educators will share their experiences of the situation within their network and will put together proposals to promote the inclusion of socially excluded groups in the digital environment. This workshop will also provide an opportunity to involve in the discussion participants from disadvantaged backgrounds from different network organizations who have never been involved in the Erasmus+ programs. The knowledge of NGO educators will be improved by discussing and planning both training and communication tasks and content, as well as relevant informative materials, incl. in the context of the European dimension. At the end of this workshop, it is planned to evaluate the achieved results, as well as to ensure their publicity, following the Erasmus+ guidelines. The activities of this workshop will take place in local language, the local project partner will prepare the agenda and attract participants in due time. After this workshop, the partner will compile information to be used in the international conference in Italy.

Describe the target group for this activity. Who is going to take part and who is going to benefit from the results

The target group of this activity are NGO educators from the partner organization's network - staff, experts (employees with long-term and comprehensive experience in the non-governmental sector) and volunteer specialists, a total of at least 20 participants. This target group is interested in the training activities for disadvantaged NGO members related to the scope of their organization and of the network as a whole, incl.

creating a digital environment. The composition of this target group is close to the composition of potential training course participants, which gives an advantage in planning the relevant communication, information and training course content – these are people of different ages, nationalities, both sexes, including people with disabilities and low-income workers. However, every target group member's level of education and previous experience in promoting non-formal adult education are key determinants for them to participate and expand their knowledge in this Erasmus+ training program, then pass on their knowledge to the most vulnerable members of their network organizations. Attracting educated professionals to the NGO network will be an important tool for implementing non-formal training that will strengthen the expansion of digitization in this partner country.

Explain how is this activity going to help to reach the project objectives.

This activity planned in the form of a workshop will increase the competence of at least 20 NGO educators in connection with research into the needs of disadvantaged groups of population and the promotion of non-formal training and communication in order to enable these groups to integrate into the digital environment. This activity intends to achieve the goals aimed at the ability to work at the international level, the availability of the projects supported by the Erasmus+ program (by providing training and exchange of experience for the staff of the partner organization's network), to support the inclusion of NGO staff who have limited opportunities themselves in training activities related to the promotion of training for vulnerable groups of population, to promote the development of the European dimension at the local level in this partner country, as well as to build the capacity of the NGO network for raising participants' awareness of the importance of the digital environment in their lives.

Describe the expected results of the activity.

With this activity we intend to achieve the following results: 1) to organize one local workshop; 2) to summarize the results of a survey on the needs of disadvantaged groups of population in the field of digitization; 3) to increase the knowledge and practical experience of at least 20 NGO educators; 4) to prepare and distribute a significant amount of informative materials on the topic of this workshop.

Please explain how did you determine the grant amount allocated to this activity?

We plan to spend the grant amount of 1000 euros as follows: 1) renting premises with modern technological equipment for 2 days - 200 euros, 2) attracting an IT consultant for 6 hours - 120 euros, 3) local transport - 150 euros, 4) coffee and snacks for 20 participants - 280 euros, 5) preparation of informative materials - 180 euros, 6) stationery and office supplies - 70 euros.

Was the grant amount allocated to this activity sufficient?

Yes

Please describe the content of implemented activity if activity deviated from the content of the proposed activity

The local workshop was implemented in 30 and 31 May, 2023, in Bromolla, Sweden, by partner B-Creative Association, led by Ingmarie Rohdin, Manager. The activity increased the competence of 25 NGO educators in the field of social inclusion. The target group of this activity was NGO educators - staff, experts and volunteer specialists with various ages (49-92), Swedish nationality (25), both sexes (16 women, 9 men), seniors with low-income (19), persons with different educational level. However, every target group member's level of education and previous experience in promoting non-formal adult education are key determinants for them to participate and expand their knowledge in this activity, then pass on their knowledge to the members of their organization, especially to the most vulnerable people. The legal and operational nature of BC made it necessary for this workshop to discuss the ability of the association to achieve its goals by raising awareness of digital environment for disadvantaged groups of population in Sweden. Through informative materials and discussions, BC educators Ingmarie Rohdin and Asa Hedlin Olsson shared their experiences of the situation within the network and put together proposals that will contribute to the improvement of the digital environment and the educational

process for disadvantaged groups of population. This workshop also provided an opportunity to involve in the discussion the participants with less experience in the programs offered by Erasmus+ and in the context of the European dimension. Attracting educated professionals to the NGO network will be an important tool for increasing people's well-being in the regions of Sweden. At the end of this workshop, the results achieved were evaluated and no less than three proposals of the participants were summarized.

How satisfied were you with the results of implemented activity? Please rate it on a scale from 1 to 10, 1 being the worst grade and 10 being the best.

10

If you wish, give additional comments about the satisfaction for this activity

BC provided the project with informative materials and photographs of the local workshop progress and results.

Information about the local workshop in Sweden was distributed on the central website

http://www.eapn.lv/erasmus_plus_small/ and on the websites of partners and stakeholders.

Local workshop of NGO educators on raising awareness of digital environment for disadvantaged groups in Latvia

Describe the content of the proposed activity.

The content of this local workshop is aimed at increasing knowledge and skills to promote the inclusion of disadvantaged groups in the digital environment, to which the NGOs contribute. The legal and operational nature of the partner (the NGO network) makes it necessary to discuss during this workshop the capacity of network organizations to develop digital environment and to make it accessible to socially excluded groups of population. This workshop will address issues related to providing NGO network employees with the understanding and knowledge necessary to create an adequate awareness for these groups of people about the possibilities of modern technologies and the Internet for the promotion of their further education or employment, as well as social inclusion. Through the analysis of the results of the survey of vulnerable groups, which was conducted during the previous workshop, information materials and in the discussion process, the partner's educators will share their experiences of the situation within their network and will put together proposals to promote the inclusion of socially excluded groups in the digital environment. This workshop will also provide an opportunity to involve in the discussion participants from disadvantaged backgrounds from different network organizations who have never been involved in the Erasmus+ programs. The knowledge of NGO educators will be improved by discussing and planning both training and communication tasks and content, as well as relevant informative materials, incl. in the context of the European dimension. At the end of this workshop, it is planned to evaluate the achieved results, as well as to ensure their publicity, following the Erasmus+ guidelines. The activities of this workshop will take place in local language, the local project partner will prepare the agenda and attract participants in due time. After this workshop, the partner will compile information to be used in the international conference in Italy.

Describe the target group for this activity. Who is going to take part and who is going to benefit from the results

The target group of this activity are NGO educators from the partner organization's network - staff, experts (employees with long-term and comprehensive experience in the non-governmental sector) and volunteer specialists, a total of at least 20 participants. This target group is interested in the training activities for disadvantaged NGO members related to the scope of their organization and of the network as a whole, incl. creating a digital environment. The composition of this target group is close to the composition of potential training course participants, which gives an advantage in planning the relevant communication, information and training course content – these are people of different ages, nationalities, both sexes, including people with disabilities and low-income workers. However, every target group member's level of education and previous

experience in promoting non-formal adult education are key determinants for them to participate and expand their knowledge in this Erasmus+ training program, then pass on their knowledge to the most vulnerable members of their network organizations. Attracting educated professionals to the NGO network will be an important tool for implementing non-formal training that will strengthen the expansion of digitization in this partner country.

Explain how is this activity going to help to reach the project objectives.

This activity planned in the form of a workshop will increase the competence of at least 20 NGO educators in connection with research into the needs of disadvantaged groups of population and the promotion of non-formal training and communication in order to enable these groups to integrate into the digital environment. This activity intends to achieve the goals aimed at the ability to work at the international level, the availability of the projects supported by the Erasmus+ program (by providing training and exchange of experience for the staff of the partner organization's network), to support the inclusion of NGO staff who have limited opportunities themselves in training activities related to the promotion of training for vulnerable groups of population, to promote the development of the European dimension at the local level in this partner country, as well as to build the capacity of the NGO network for raising participants' awareness of the importance of the digital environment in their lives.

Describe the expected results of the activity.

With this activity we intend to achieve the following results: 1) to organize one local workshop; 2) to summarize the results of a survey on the needs of disadvantaged groups of population in the field of digitization; 3) to increase the knowledge and practical experience of at least 20 NGO educators; 4) to prepare and distribute a significant amount of informative materials on the topic of this workshop.

Please explain how did you determine the grant amount allocated to this activity?

We plan to spend the grant amount of 1000 euros as follows: 1) renting premises with modern technological equipment for 2 days - 200 euros, 2) attracting an IT consultant for 6 hours - 120 euros, 3) local transport - 150 euros, 4) coffee and snacks for 20 participants - 280 euros, 5) preparation of informative materials - 180 euros, 6) stationery and office supplies - 70 euros.

Was the grant amount allocated to this activity sufficient?

Yes

Please describe the content of implemented activity if activity deviated from the content of the proposed activity

The local workshop was implemented in 23 and 24 August 2023 in Dagda, Latvia, by partner EAPN-Latvia in cooperation with NGO "In-Tan-San", led by Sandra Drozdova, Manager. The activity increased the competence of 16 NGO educators in the field of social inclusion. The target group of this activity was NGO educators - staff, experts and volunteer specialists with various ages (23-70), Latvian nationality (10), Russian nationality (3), Belarusian nationality (1), Ukrainian nationality (1), Polish nationality (1), both sexes (14 women, 2 men), persons with low-income (5), an unemployed person (1), persons with disabilities (5), pensioners (4), persons with different educational level (higher - 4, professional - 8, secondary school - 3, elementary school - 1). However, every target group member's level of education and previous experience in promoting non-formal adult education are key determinants for them to participate and expand their knowledge in this activity, then pass on their knowledge to the members of their organization, especially to the most vulnerable people. The content of this workshop was aimed at raising awareness of digital environment for disadvantaged groups. The participants discussed the capacity of the network for people to increase their digital competences and the needs of media literacy. Through informative materials and discussions, EAPN-Latvia educator Margarita Zavnercika shared her experience and presented new digital and media literacy challenges in the social integration policy. This workshop also provided an opportunity to involve in the discussion the participants with less experience in the digital education programs offered by Erasmus+. Attracting educated professionals to the NGO network will be

an important tool for increasing people's well being in the region of Latvia. The results of the workshop were evaluated and no less two proposals of the participants were summarized.

How satisfied were you with the results of implemented activity? Please rate it on a scale from 1 to 10, 1 being the worst grade and 10 being the best.

9

If you wish, give additional comments about the satisfaction for this activity

The activity's rating was reduced due to a change in the estimated running time. EAPN-Latvia provided the project with PP presentations, informative materials and photographs of the local workshop progress and results. Information about the local workshop in Latvia was distributed on the central website http://www.eapn.lv/erasmus_plus_small/ and on the websites of partners and stakeholders.

Local workshop of NGO educators on competencies for strengthening gender equality in Greece

Describe the content of the proposed activity.

The content of this local workshop is aimed at increasing knowledge and information about gender equality and women's rights in the public environment, to which the non-governmental organizations contribute. The legal and operational nature of the project partner (the NGO cooperation network) makes it necessary to discuss during this workshop the capacity of network organizations to achieve their goals for the promotion of gender equality. This workshop will address issues related to providing NGO network employees with the understanding and knowledge on gender equality issues, while paying particular attention to the disadvantaged groups of population. Through presentations, informative materials and discussions, project partner's educators will share their experiences of the situation within their network and will put together proposals that will contribute to creating the equal environment for men and women. This workshop will also provide an opportunity to involve in the discussion other participants from different network organizations, in particular those with less experience in the programs offered by Erasmus+, in order to share evaluations and practical experiences focused on successful training in the promotion of gender equality. The knowledge of NGO educators will be improved by preparing and distributing to the workshop participants the relevant handouts, incl. in the context of the European dimension. At the end of this workshop, it is planned to evaluate the achieved results, as well as to ensure their publicity, following the Erasmus+ guidelines. The activities of this workshop will take place in local language, the local project partner will prepare the agenda of this workshop in due time and attract workshop participants. After this workshop, the project partner will compile information to be used in the international exchange of experience in Sweden.

Describe the target group for this activity. Who is going to take part and who is going to benefit from the results

The target group of this activity are NGO educators from the partner organization's network - staff, experts (employees with long-term and comprehensive experience in the non-governmental sector) and volunteer specialists, a total of at least 20 participants. This target group is interested in the promotion of gender equality related to each organization individually and the scope of the network as a whole. The target group members are people of different ages, nationalities, both sexes, including people with disabilities and low-income workers. However, every target group member's level of education and previous experience in promoting non-formal adult education are key determinants for them to participate and expand their knowledge in this Erasmus+ training program, then pass on their knowledge to the members of their organization, especially to the most vulnerable people. Attracting educated professionals to the NGO network will be an important tool for strengthening gender equality in the partner country.

Explain how is this activity going to help to reach the project objectives.

This planned activity in the form of a workshop will increase the competence of at least 20 NGO educators in the field of promoting gender equality, in particular women's rights. This activity intends to achieve the goals aimed at the ability to work at the international level, the availability of the projects supported by the Erasmus+ program (by providing training and exchange of experience for the staff of the partner organization's network), to support the inclusion of NGO staff with disabilities in training events in this field, to promote the development of the European dimension at the local level in this partner country, as well as to build the capacity of the NGO network regarding the gender equality issues.

Describe the expected results of the activity.

With this activity we intend to achieve the following results: 1) to organize one local workshop; 2) to increase the knowledge and practical experience of at least 20 NGO educators; 3) to prepare and distribute a significant amount of informative materials and handouts on the topic of this workshop.

Please explain how did you determine the grant amount allocated to this activity?

We plan to spend the grant amount of 600 euros as follows: 1) local transport - 100 euros, 2) coffee and snacks for 20 workshop participants - 140 euros, 3) the preparation of informative materials and handouts - 320 euros, 4) stationery and office supplies - 40 euros.

Was the grant amount allocated to this activity sufficient?

Yes

Please describe the content of implemented activity if activity deviated from the content of the proposed activity

The local workshop was implemented in 19 November 2022, in Athens, Greece, by partner Hellenic Antipoverty Network, led by Panagiota Arvaniti, Project Manager. The activity increased the competence of 20 NGO educators in the field of social inclusion. The target group of this activity was NGO educators - staff, experts and volunteer specialists with various ages (27-65), Greek nationality (8) and other (12), both sexes (14 women, 6 men), persons with low-income (7) and persons with different educational level. However, every target group member's level of education and previous experience in promoting non-formal adult education are key determinants for them to participate and expand their knowledge in this activity, then pass on their knowledge to the members of their organization, especially to the most vulnerable people. The legal and operational nature of HAN made it necessary to discuss during this workshop the capacity of the network to pursue its goals for strengthening gender equality. Through informative materials and discussions, HAN educator Spyridon Psychas shared his experiences of the situation within the network and put together proposals of 8 NGOs that will contribute to the improvement of the socially inclusive environment and the inclusion process for women and men. This workshop also provided an opportunity to involve in the discussion the participants with less experience in the programs offered by Erasmus+ and in the context of the European dimension. Attracting educated professionals to the NGO network will be an important tool for increasing people's well-being in Greece. The results of the workshop were evaluated and no less than 4 proposals were summarized.

How satisfied were you with the results of implemented activity? Please rate it on a scale from 1 to 10, 1 being the worst grade and 10 being the best.

9

If you wish, give additional comments about the satisfaction for this activity

The rating of the activity has been reduced due to a significant change in the time of the workshop. HAN provided the project with PP presentations, informative materials and photographs of the local workshop progress and results. Information about the local workshop in Greece was distributed on the central website http://www.eapn.lv/erasmus_plus_small/ and on the websites of partners and stakeholders. The activity was moved from September to November 2022 at the request of the HAN management due to an increase in the

workload of the partner, in coordination with other partners.

Local workshop of NGO educators on competencies for strengthening social inclusion in Sweden

Describe the content of the proposed activity.

The content of this local workshop is aimed at increasing knowledge and information about social rights and social inclusion in the public environment, to which the non-governmental organizations contribute. The legal and operational nature of the partner (the NGO cooperation network) makes it necessary to discuss during this workshop the capacity of network organizations to pursue their goals for social inclusion. This workshop will address issues related to providing NGO employees with the understanding, knowledge and skills to offer support for the inclusion of each individual, as well as to building capacity of network's organizations to support the inclusion of such an individual, while paying particular attention to the disadvantaged groups of population. Through presentations, informative materials and discussions, partner's educators will share their experiences of the situation within their network and will put together proposals that will contribute to the improvement of the socially inclusive environment and the inclusion process. This workshop will also provide an opportunity to involve in the discussion other participants from different network organizations, in particular those with less experience in the programs offered by Erasmus+, in order to share evaluations and practical experiences focused on successful training in the social field. The knowledge of NGO educators will be improved by preparing and distributing to participants the relevant handouts, incl. in the context of the European dimension. At the end of this workshop, it is planned to evaluate the achieved results, as well as to ensure their publicity, following the Erasmus+ guidelines. The activities of this workshop will take place in local languages, the local project partner will prepare the agenda of the workshop in due time and attract workshop participants. After this workshop, the partner will compile information to be used in the international exchange of experience in Latvia.

Describe the target group for this activity. Who is going to take part and who is going to benefit from the results

The target group of this activity are NGO educators from the partner organization's network - staff, experts (employees with long-term and comprehensive experience in the non-governmental sector) and volunteer specialists, a total of at least 20 participants. This target group is interested in social inclusion issues related to each organization individually and the scope of the network as a whole. The target group members are people of different ages, nationalities, both sexes, including people with disabilities and low-income workers. However, every target group member's level of education and previous experience in promoting non-formal adult education are key determinants for them to participate and expand their knowledge in this Erasmus+ training program, then pass on their knowledge to the members of their organization, especially to the most vulnerable people. Attracting educated professionals to the NGO network will be an important tool for increasing people's well-being in the partner country.

Explain how is this activity going to help to reach the project objectives.

This planned activity in the form of a workshop will increase the competence of at least 20 NGO educators in the field of social inclusion. This activity intends to achieve the goals aimed at the ability to work at the international level, the availability of the projects supported by the Erasmus+ program (by providing training and exchange of experience for the staff of the partner organization's network), to support the inclusion of NGO staff with disabilities in training events in this field, to promote the development of the European dimension at the local level in the partner country, as well as to build the capacity of the NGO network.

Describe the expected results of the activity.

With this activity we intend to achieve the following results: 1) to organize one local workshop; 2) to increase the knowledge and practical experience of at least 20 NGO educators; 3) to prepare and distribute a significant

amount of informative materials and handouts on the topic of this workshop.

Please explain how did you determine the grant amount allocated to this activity?

We plan to spend the grant amount of 600 euros as follows: 1) local transport - 100 euros, 2) coffee and snacks for 20 workshop participants - 140 euros, 3) the preparation of informative materials and handouts - 320 euros, 4) stationery and office supplies - 40 euros.

Was the grant amount allocated to this activity sufficient?

Yes

Please describe the content of implemented activity if activity deviated from the content of the proposed activity

The local workshop was implemented in two days - 30 May and 20 June 2022 - in Bromolla, Sweden, by partner B-Creative Association, led by Ingmarie Rohdin, Manager. The activity increased the competence of 45 NGO participants in the field of social inclusion. The target group of this activity was NGO participants - the vulnerable volunteer specialists from Ukraine (refugees) with different ages (24-67), Ukrainian nationality, both sexes (29 women, 16 men), with higher or college education. The content of this workshop was aimed at increasing knowledge and information about social rights and social inclusion in the public environment, to which the non-governmental organizations contribute. The legal and operational nature of BC made it necessary to discuss during this workshop the capacity of the association to pursue its goals for social inclusion. This workshop addressed issues related to providing NGO participants with the understanding, knowledge and skills to offer support for the inclusion of each individual, as well as to building capacity of the association to support the inclusion of such an individual, while paying particular attention to the disadvantaged groups of population. Through informative materials and discussions, BC educators Ingmarie Rohdin, Asa Hedlin Olsson and Inta Meiere shared their experiences of the situation within the association and put together proposals that will contribute to the improvement of the socially inclusive environment and the inclusion process. This workshop also provided an opportunity to involve in the discussion the participants with less experience in the programs offered by Erasmus+ and in the context of the European dimension. Attracting educated professionals to the NGO network will be an important tool for increasing people's well-being in Sweden. At the end of this workshop, the results achieved were evaluated and no less than 5 proposals of the participants were summarized.

How satisfied were you with the results of implemented activity? Please rate it on a scale from 1 to 10, 1 being the worst grade and 10 being the best.

9

If you wish, give additional comments about the satisfaction for this activity

The rating was reduced for two reasons: the workshop was divided into two days and insufficient numbers of BC network educators - staff and volunteers - were involved in the workshop. It is a positive factor that immigrants from Ukraine are involved and informed about social inclusion in the local workshop, which is one of the recommendations of the Erasmus+ program. BC provided the project with a PP presentation, informative materials and photographs of the local workshop progress and results. Information about the local workshop in Sweden was distributed on the central website http://www.eapn.lv/erasmus_plus_small/ and on the websites of partners and stakeholders.

Local workshop of NGO educators on competencies for strengthening social inclusion in Latvia

Describe the content of the proposed activity.

The content of this local workshop is aimed at increasing knowledge and information about social rights and

social inclusion in the public environment, to which the non-governmental organizations contribute. The legal and operational nature of the partner (the NGO cooperation network) makes it necessary to discuss during this workshop the capacity of network organizations to pursue their goals for social inclusion. This workshop will address issues related to providing NGO employees with the understanding, knowledge and skills to offer support for the inclusion of each individual, as well as to building capacity of network's organizations to support the inclusion of such an individual, while paying particular attention to the disadvantaged groups of population. Through presentations, informative materials and discussions, partner's educators will share their experiences of the situation within their network and will put together proposals that will contribute to the improvement of the socially inclusive environment and the inclusion process. This workshop will also provide an opportunity to involve in the discussion other participants from different network organizations, in particular those with less experience in the programs offered by Erasmus+, in order to share evaluations and practical experiences focused on successful training in the social field. The knowledge of NGO educators will be improved by preparing and distributing to participants the relevant handouts, incl. in the context of the European dimension. At the end of this workshop, it is planned to evaluate the achieved results, as well as to ensure their publicity, following the Erasmus+ guidelines. The activities of this workshop will take place in local languages, the local project partner will prepare the agenda of the workshop in due time and attract workshop participants. After this workshop, the partner will compile information to be used in the international exchange of experience in Latvia.

Describe the target group for this activity. Who is going to take part and who is going to benefit from the results

The target group of this activity are NGO educators from the partner organization's network - staff, experts (employees with long-term and comprehensive experience in the non-governmental sector) and volunteer specialists, a total of at least 20 participants. This target group is interested in social inclusion issues related to each organization individually and the scope of the network as a whole. The target group members are people of different ages, nationalities, both sexes, including people with disabilities and low-income workers. However, every target group member's level of education and previous experience in promoting non-formal adult education are key determinants for them to participate and expand their knowledge in this Erasmus+ training program, then pass on their knowledge to the members of their organization, especially to the most vulnerable people. Attracting educated professionals to the NGO network will be an important tool for increasing people's well-being in the partner country.

Explain how is this activity going to help to reach the project objectives.

This planned activity in the form of a workshop will increase the competence of at least 20 NGO educators in the field of social inclusion. This activity intends to achieve the goals aimed at the ability to work at the international level, the availability of the projects supported by the Erasmus+ program (by providing training and exchange of experience for the staff of the partner organization's network), to support the inclusion of NGO staff with disabilities in training events in this field, to promote the development of the European dimension at the local level in the partner country, as well as to build the capacity of the NGO network.

Describe the expected results of the activity.

With this activity we intend to achieve the following results: 1) to organize one local workshop; 2) to increase the knowledge and practical experience of at least 20 NGO educators; 3) to prepare and distribute a significant amount of informative materials and handouts on the topic of this workshop.

Please explain how did you determine the grant amount allocated to this activity?

We plan to spend the grant amount of 600 euros as follows: 1) local transport - 100 euros, 2) coffee and snacks for 20 workshop participants - 140 euros, 3) the preparation of informative materials and handouts - 320 euros, 4) stationery and office supplies - 40 euros.

Was the grant amount allocated to this activity sufficient?



Yes

Please describe the content of implemented activity if activity deviated from the content of the proposed activity

The local workshop was implemented in 17 June 2022 in Sigulda, Latvia, by partner EAPN-Latvia in cooperation with NGO "Aicinājums Tev", led by Marite Rozentale, Chairperson. The activity increased the competence of 25 NGO educators in the field of social inclusion. The target group of this activity was NGO educators - staff, experts and volunteer specialists with various ages (36-84), Latvian nationality (25), both sexes (19 women, 6 men), people with disabilities, incl. mental (9), persons with low-income (3), seniors with low- income (12), unemployed person (1), persons with different educational level (higher - 10, professional - 5, secondary - 9, basic - 1). However, every target group member's level of education and previous experience in promoting non-formal adult education are key determinants for them to participate and expand their knowledge in this activity, then pass on their knowledge to the members of their organization, especially to the most vulnerable people. The content of this workshop was aimed at increasing knowledge and information about social rights and social inclusion in the public environment, to which the non-governmental organizations contribute. The legal and operational nature of EAPN-Latvia made it necessary to discuss during this workshop the capacity of the association "Aicinājums Tev" to pursue its goals for social inclusion. Through informative materials and discussions, EAPN-Latvia educators Marite Rozentale, Lelde Calite, Andris Burtņieks, Elina Alere-Fogele and Ilga Liepina shared their experiences of the situation within the network and put together proposals that will contribute to the improvement of the socially inclusive environment and the inclusion process. This workshop also provided an opportunity to involve in the discussion the participants with less experience in the programs offered by Erasmus+. The results of the workshop were evaluated and no less than 9 proposals were summarized.

How satisfied were you with the results of implemented activity? Please rate it on a scale from 1 to 10, 1 being the worst grade and 10 being the best.

10

If you wish, give additional comments about the satisfaction for this activity

EAPN-Latvia provided the project with a PP presentation, informative materials and photographs of the local workshop progress and results. Information about the local workshop in Latvia was distributed on the central website http://www.eapn.lv/erasmus_plus_small/ and on the websites of partners and stakeholders.

Local workshop of NGO educators on raising awareness of digital environment for disadvantaged groups in Estonia

Describe the content of the proposed activity.

The content of this local workshop is aimed at increasing knowledge and skills to promote the inclusion of disadvantaged groups in the digital environment, to which the NGOs contribute. The legal and operational nature of the partner (the NGO network) makes it necessary to discuss during this workshop the capacity of network organizations to develop digital environment and to make it accessible to socially excluded groups of population. This workshop will address issues related to providing NGO network employees with the understanding and knowledge necessary to create an adequate awareness for these groups of people about the possibilities of modern technologies and the Internet for the promotion of their further education or employment, as well as social inclusion. Through the analysis of the results of the survey of vulnerable groups, which was conducted during the previous workshop, information materials and in the discussion process, the partner's educators will share their experiences of the situation within their network and will put together proposals to promote the inclusion of socially excluded groups in the digital environment. This workshop will also provide an opportunity to involve in the discussion participants from disadvantaged backgrounds from different network organizations who

have never been involved in the Erasmus+ programs. The knowledge of NGO educators will be improved by discussing and planning both training and communication tasks and content, as well as relevant informative materials, incl. in the context of the European dimension. At the end of this workshop, it is planned to evaluate the achieved results, as well as to ensure their publicity, following the Erasmus+ guidelines. The activities of this workshop will take place in local language, the local project partner will prepare the agenda and attract participants in due time. After this workshop, the partner will compile information to be used in the international conference in Italy.

Describe the target group for this activity. Who is going to take part and who is going to benefit from the results

The target group of this activity are NGO educators from the partner organization's network - staff, experts (employees with long-term and comprehensive experience in the non-governmental sector) and volunteer specialists, a total of at least 20 participants. This target group is interested in the training activities for disadvantaged NGO members related to the scope of their organization and of the network as a whole, incl. creating a digital environment. The composition of this target group is close to the composition of potential training course participants, which gives an advantage in planning the relevant communication, information and training course content – these are people of different ages, nationalities, both sexes, including people with disabilities and low-income workers. However, every target group member's level of education and previous experience in promoting non-formal adult education are key determinants for them to participate and expand their knowledge in this Erasmus+ training program, then pass on their knowledge to the most vulnerable members of their network organizations. Attracting educated professionals to the NGO network will be an important tool for implementing non-formal training that will strengthen the expansion of digitization in this partner country.

Explain how is this activity going to help to reach the project objectives.

This activity planned in the form of a workshop will increase the competence of at least 20 NGO educators in connection with research into the needs of disadvantaged groups of population and the promotion of non-formal training and communication in order to enable these groups to integrate into the digital environment. This activity intends to achieve the goals aimed at the ability to work at the international level, the availability of the projects supported by the Erasmus+ program (by providing training and exchange of experience for the staff of the partner organization's network), to support the inclusion of NGO staff who have limited opportunities themselves in training activities related to the promotion of training for vulnerable groups of population, to promote the development of the European dimension at the local level in this partner country, as well as to build the capacity of the NGO network for raising participants' awareness of the importance of the digital environment in their lives.

Describe the expected results of the activity.

With this activity we intend to achieve the following results: 1) to organize one local workshop; 2) to summarize the results of a survey on the needs of disadvantaged groups of population in the field of digitization; 3) to increase the knowledge and practical experience of at least 20 NGO educators; 4) to prepare and distribute a significant amount of informative materials on the topic of this workshop.

Please explain how did you determine the grant amount allocated to this activity?

We plan to spend the grant amount of 1000 euros as follows: 1) renting premises with modern technological equipment for 2 days - 200 euros, 2) attracting an IT consultant for 6 hours - 120 euros, 3) local transport - 150 euros, 4) coffee and snacks for 20 participants - 280 euros, 5) preparation of informative materials - 180 euros, 6) stationery and office supplies - 70 euros.

Was the grant amount allocated to this activity sufficient?

Yes

Please describe the content of implemented activity if activity deviated from the content of the

proposed activity

The local workshop was implemented in 15 and 16 March 2023 in Tallinn, Estonia, by partner Eesti People to People, led by Ruta Pels, President, Project Manager. The activity increased the competence of 22 NGO educators in the field of social inclusion. The target group of this activity was NGO educators - staff, experts and volunteer specialists with various ages (19-65), Estonian nationality (19), Russian nationality (3), both sexes (7 women, 15 men), persons with low-income (9), students (4), persons with different educational level (higher - 19, secondary school - 3). However, every target group member's level of education and previous experience in promoting non-formal adult education are key determinants for them to participate and expand their knowledge in this activity, then pass on their knowledge to the members of their organization, especially to the most vulnerable people. The content of this workshop was aimed at raising awareness of digital environment for disadvantaged groups. The participants discussed the capacity of the network for people to increase their digital competences and the needs of refugees in the new country, how to achieve their integration. Through informative materials and discussions, EPTP educators Ruta Pels and Leonid Smulskiy shared their experiences of the situation within the network and presented a new digital challenge in the social integration policy. This workshop also provided an opportunity to involve in the discussion the participants with less experience in the digital education programs offered by Erasmus+. Attracting educated professionals to the NGO network will be an important tool for increasing people's well being in the region of Estonia. The results of the workshop were evaluated and the proposal of the participants on good practices using was fixed.

How satisfied were you with the results of implemented activity? Please rate it on a scale from 1 to 10, 1 being the worst grade and 10 being the best.

10

If you wish, give additional comments about the satisfaction for this activity

EPTP provided the project with PP presentations, informative materials and photographs of the local workshop progress and results. Information about the local workshop in Estonia was distributed on the central website http://www.eapn.lv/erasmus_plus_small/ and on the websites of partners and stakeholders. The activity was moved from May to March 2023 at the request of EPTP management due to the current demand of the target group and in accordance with the planning of other activities, in coordination with other partners.

Local workshop of NGO educators on competencies for strengthening social inclusion in Estonia

Describe the content of the proposed activity.

The content of this local workshop is aimed at increasing knowledge and information about social rights and social inclusion in the public environment, to which the non-governmental organizations contribute. The legal and operational nature of the partner (the NGO cooperation network) makes it necessary to discuss during this workshop the capacity of network organizations to pursue their goals for social inclusion. This workshop will address issues related to providing NGO employees with the understanding, knowledge and skills to offer support for the inclusion of each individual, as well as to building capacity of network's organizations to support the inclusion of such an individual, while paying particular attention to the disadvantaged groups of population. Through presentations, informative materials and discussions, partner's educators will share their experiences of the situation within their network and will put together proposals that will contribute to the improvement of the socially inclusive environment and the inclusion process. This workshop will also provide an opportunity to involve in the discussion other participants from different network organizations, in particular those with less experience in the programs offered by Erasmus+, in order to share evaluations and practical experiences focused on successful training in the social field. The knowledge of NGO educators will be improved by preparing and distributing to participants the relevant handouts, incl. in the context of the European dimension. At the end of this workshop, it is planned to evaluate the achieved results, as well as to ensure their publicity,

following the Erasmus+ guidelines. The activities of this workshop will take place in local languages, the local project partner will prepare the agenda of the workshop in due time and attract workshop participants. After this workshop, the partner will compile information to be used in the international exchange of experience in Latvia.

Describe the target group for this activity. Who is going to take part and who is going to benefit from the results

The target group of this activity are NGO educators from the partner organization's network - staff, experts (employees with long-term and comprehensive experience in the non-governmental sector) and volunteer specialists, a total of at least 20 participants. This target group is interested in social inclusion issues related to each organization individually and the scope of the network as a whole. The target group members are people of different ages, nationalities, both sexes, including people with disabilities and low-income workers. However, every target group member's level of education and previous experience in promoting non-formal adult education are key determinants for them to participate and expand their knowledge in this Erasmus+ training program, then pass on their knowledge to the members of their organization, especially to the most vulnerable people. Attracting educated professionals to the NGO network will be an important tool for increasing people's well-being in the partner country.

Explain how is this activity going to help to reach the project objectives.

This planned activity in the form of a workshop will increase the competence of at least 20 NGO educators in the field of social inclusion. This activity intends to achieve the goals aimed at the ability to work at the international level, the availability of the projects supported by the Erasmus+ program (by providing training and exchange of experience for the staff of the partner organization's network), to support the inclusion of NGO staff with disabilities in training events in this field, to promote the development of the European dimension at the local level in the partner country, as well as to build the capacity of the NGO network.

Describe the expected results of the activity.

With this activity we intend to achieve the following results: 1) to organize one local workshop; 2) to increase the knowledge and practical experience of at least 20 NGO educators; 3) to prepare and distribute a significant amount of informative materials and handouts on the topic of this workshop.

Please explain how did you determine the grant amount allocated to this activity?

We plan to spend the grant amount of 600 euros as follows: 1) local transport - 100 euros, 2) coffee and snacks for 20 workshop participants - 140 euros, 3) the preparation of informative materials and handouts - 320 euros, 4) stationery and office supplies - 40 euros.

Was the grant amount allocated to this activity sufficient?

Yes

Please describe the content of implemented activity if activity deviated from the content of the proposed activity

The local workshop was implemented in 7 July, 2022, in Tallinn, Estonia, by partner Eesti People to People, led by Ruta Pels, President, Project Manager. The activity increased the competence of 21 NGO educator in the field of social inclusion. The target group of this activity was NGO educators - staff, experts and volunteer specialists with various ages (18-75), Estonian nationality (17) and other (4), both sexes (11 women, 10 men), persons with low-income (17), seniors with low-income (4), Ukrainian refugees (2) persons with different educational level (higher - 18, gymnasium - 3). However, every target group member's level of education and previous experience in promoting non-formal adult education are key determinants for them to participate and expand their knowledge in this activity, then pass on their knowledge to the members of their organization, especially to the most vulnerable people. The legal and operational nature of EPTP made it necessary to discuss during this workshop the capacity of the Network to pursue its goals for social inclusion. Through



informative materials and discussions, EPTP educators Ruta Pels, Leonid Smulskiy and Oksana Karachun shared their experiences of the situation within the network and put together proposals that will contribute to the improvement of the socially inclusive environment and the inclusion process. This workshop also provided an opportunity to involve in the discussion the participants with less experience in the programs offered by Erasmus+ and in the context of the European dimension. Attracting educated professionals to the NGO network will be an important tool for increasing people's well-being in Estonia. The results of the workshop were evaluated in the end of the workshop.

How satisfied were you with the results of implemented activity? Please rate it on a scale from 1 to 10, 1 being the worst grade and 10 being the best.

9

If you wish, give additional comments about the satisfaction for this activity

The rating was reduced for the following reasons: the summary of the survey questionnaires was not attached and the project was not provided with EPTP presentations. EPTP provided the project with informative materials of the local workshop progress and results. Information about the local workshop in Estonia was distributed on the central website http://www.eapn.lv/erasmus_plus_small/ and on the websites of partners and stakeholders. The activity was moved from June to July 2022 at the request of EPTP management due to the planning of other activities in Erasmus+ projects, in coordination with other partners.

Summary of survey and local workshop of NGO educators on creating innovative courses for disadvantaged groups in Estonia

Describe the content of the proposed activity.

The content of this local workshop is aimed at increasing knowledge and information about the relevant training opportunities for disadvantaged groups of population in the public environment, to which the non-governmental organizations contribute. The legal and operational nature of the partner (the NGO network) makes it necessary to discuss during this workshop the capacity of network organizations to prepare and implement the non-formal training courses needed by socially excluded groups at their request. This workshop will address issues related to the use of the understanding and knowledge of their employees to create innovative courses for disadvantaged groups of population with the aim of promoting the further education or employment of these people. Through the analysis of survey results, informative materials and discussions, the partner's educators will share their experiences of the situation within their network and will put together proposals that will contribute to promoting the involvement of socially excluded groups of population in relevant trainings. This workshop will also provide an opportunity to involve in the discussion participants who come from disadvantaged backgrounds (from different network organizations) and who have never been involved in the Erasmus+ projects. The knowledge of NGO educators will be improved by discussing and planning the objectives and content of the training courses, as well as the relevant informative materials, incl. in the context of the European dimension. At the end of this workshop, it is planned to evaluate the achieved results, as well as to ensure their publicity, following the Erasmus+ guidelines. The activities of this workshop will take place in a local language, the local partner will prepare the agenda of this workshop in due time and will attract workshop participants. After this workshop, the project partner will compile information to be used in the international exchange of experience in Greece.

Describe the target group for this activity. Who is going to take part and who is going to benefit from the results

The target group of this activity are NGO educators from the partner organization's network - staff, experts (employees with long-term and comprehensive experience in the non-governmental sector) and volunteer specialists, a total of at least 20 participants. This target group is interested in the training activities for

disadvantaged NGO members related to the scope of their organization and of the network as a whole. The composition of this target group is close to the composition of potential training course participants, which gives an advantage in planning the relevant training course content – these are people of different ages, nationalities, both sexes, including people with disabilities and low-income workers. However, every target group member's level of education and previous experience in promoting non-formal adult education are key determinants for them to participate and expand their knowledge in this Erasmus+ training program, then pass on their knowledge to the most vulnerable members of their network organizations. Attracting educated professionals to the NGO network will be an important tool for planning and implementation of non-formal innovative training courses in the partner country.

Explain how is this activity going to help to reach the project objectives.

This activity planned in the form of a workshop will increase the competence of at least 20 NGO educators in connection with the research on the needs of disadvantaged groups of population, as well as planning and promoting the implementation of non-formal training courses. This activity intends to achieve the goals aimed at the ability to work at the international level, the availability of the projects supported by the Erasmus+ program (by providing training and exchange of experience for the staff of the partner organization's network), to support the inclusion of NGO staff who have limited opportunities themselves in training activities related to the promotion of training for the vulnerable groups of population, to promote the development of the European dimension at the local level in this partner country, as well as to build the capacity of the NGO network regarding the participants' further education and employment issues.

Describe the expected results of the activity.

With this activity we intend to achieve the following results: 1) to organize one local workshop; 2) to summarize the results of a survey on the needs of disadvantaged groups of population in the field of non-formal training; 3) to increase the knowledge and practical experience of at least 20 NGO educators on planning innovative training courses; 4) to prepare and distribute a significant amount of informative materials on the topic of this workshop.

Please explain how did you determine the grant amount allocated to this activity?

We plan to spend the grant amount of 1000 euros as follows: 1) the summarizing results of the survey - 300 euros, 2) local transport - 150 euros, 3) coffee and snacks for 20 workshop participants - 280 euros, 4) the preparation of informative materials - 200 euros, 5) stationery and office supplies - 70 euros.

Was the grant amount allocated to this activity sufficient?

Yes

Please describe the content of implemented activity if activity deviated from the content of the proposed activity

The local workshop was implemented in July 6-7, 2023, in Tallinn, Estonia, by partner Eesti People to People, led by Ruta Pels, President, Project Manager. The activity increased the competencies of 22 NGO educators in the field of social inclusion and education. The target group of this activity was NGO educators - staff, experts and volunteer specialists with various ages (20-75), Estonian nationality - 19, Ukrainian nationality - 3, both sexes (14 women, 8 men), persons with low-income (19), persons with high educational level (higher - 20, secondary - 2). However, every target group member's level of education and previous experience in promoting non-formal adult education are key determinants for them to participate and expand their knowledge in this activity, then pass on their knowledge to the members of their organization, especially to the most vulnerable people. This workshop was addressed issues related to the use of the understanding and knowledge of NGO employees to create innovative courses for disadvantaged groups of population with the aim of promoting the further education or employment of these people. Through informative materials and discussions, EPTP educators Ruta Pels, Pavel Smulski, Katerina Karachun and Sara Kaidar shared their experiences of the situation within the NGOs and put together proposals that will contribute to the creating innovative courses for

disadvantaged groups in Estonia. This workshop also provided an opportunity to involve in the discussion the participants with less experience in the programs offered by Erasmus+ and in the context of the European dimension. Attracting educated professionals to the NGO network will be an important tool for increasing people's well-being in Estonia. The results of the workshop were evaluated in the end of the workshop and no less than three proposals of the participants were summarized.

How satisfied were you with the results of implemented activity? Please rate it on a scale from 1 to 10, 1 being the worst grade and 10 being the best.

9

If you wish, give additional comments about the satisfaction for this activity

The rating of the activity has been reduced due to a significant change in the time of the workshop. EPTP provided the project with PP presentations, informative materials and photographs of the local workshop progress and results. Information about the local workshop in Estonia was distributed on the central website http://www.eapn.lv/erasmus_plus_small/ and on the websites of partners and stakeholders. The activity was moved from February to July 2023 at the request of EPTP management due to involvement in the activities of other Erasmus+ projects, in coordination with other partners.

Summary of survey and local workshop of NGO educators on creating innovative courses for disadvantaged groups in Greece

Describe the content of the proposed activity.

The content of this local workshop is aimed at increasing knowledge and information about the relevant training opportunities for disadvantaged groups of population in the public environment, to which the non-governmental organizations contribute. The legal and operational nature of the partner (the NGO network) makes it necessary to discuss during this workshop the capacity of network organizations to prepare and implement the non-formal training courses needed by socially excluded groups at their request. This workshop will address issues related to the use of the understanding and knowledge of their employees to create innovative courses for disadvantaged groups of population with the aim of promoting the further education or employment of these people. Through the analysis of survey results, informative materials and discussions, the partner's educators will share their experiences of the situation within their network and will put together proposals that will contribute to promoting the involvement of socially excluded groups of population in relevant trainings. This workshop will also provide an opportunity to involve in the discussion participants who come from disadvantaged backgrounds (from different network organizations) and who have never been involved in the Erasmus+ projects. The knowledge of NGO educators will be improved by discussing and planning the objectives and content of the training courses, as well as the relevant informative materials, incl. in the context of the European dimension. At the end of this workshop, it is planned to evaluate the achieved results, as well as to ensure their publicity, following the Erasmus+ guidelines. The activities of this workshop will take place in a local language, the local partner will prepare the agenda of this workshop in due time and will attract workshop participants. After this workshop, the project partner will compile information to be used in the international exchange of experience in Greece.

Describe the target group for this activity. Who is going to take part and who is going to benefit from the results

The target group of this activity are NGO educators from the partner organization's network - staff, experts (employees with long-term and comprehensive experience in the non-governmental sector) and volunteer specialists, a total of at least 20 participants. This target group is interested in the training activities for disadvantaged NGO members related to the scope of their organization and of the network as a whole. The composition of this target group is close to the composition of potential training course participants, which gives



an advantage in planning the relevant training course content – these are people of different ages, nationalities, both sexes, including people with disabilities and low-income workers. However, every target group member's level of education and previous experience in promoting non-formal adult education are key determinants for them to participate and expand their knowledge in this Erasmus+ training program, then pass on their knowledge to the most vulnerable members of their network organizations. Attracting educated professionals to the NGO network will be an important tool for planning and implementation of non-formal innovative training courses in the partner country.

Explain how is this activity going to help to reach the project objectives.

This activity planned in the form of a workshop will increase the competence of at least 20 NGO educators in connection with the research on the needs of disadvantaged groups of population, as well as planning and promoting the implementation of non-formal training courses. This activity intends to achieve the goals aimed at the ability to work at the international level, the availability of the projects supported by the Erasmus+ program (by providing training and exchange of experience for the staff of the partner organization's network), to support the inclusion of NGO staff who have limited opportunities themselves in training activities related to the promotion of training for the vulnerable groups of population, to promote the development of the European dimension at the local level in this partner country, as well as to build the capacity of the NGO network regarding the participants' further education and employment issues.

Describe the expected results of the activity.

With this activity we intend to achieve the following results: 1) to organize one local workshop; 2) to summarize the results of a survey on the needs of disadvantaged groups of population in the field of non-formal training; 3) to increase the knowledge and practical experience of at least 20 NGO educators on planning innovative training courses; 4) to prepare and distribute a significant amount of informative materials on the topic of this workshop.

Please explain how did you determine the grant amount allocated to this activity?

We plan to spend the grant amount of 1000 euros as follows: 1) the summarizing results of the survey - 300 euros, 2) local transport - 150 euros, 3) coffee and snacks for 20 workshop participants - 280 euros, 4) the preparation of informative materials - 200 euros, 5) stationery and office supplies - 70 euros.

Was the grant amount allocated to this activity sufficient?

Yes

Please describe the content of implemented activity if activity deviated from the content of the proposed activity

The local workshop was implemented in 9 and 10 March 2023 in Athens, Greece, by partner Hellenic Antipoverty Network, led by Spyridon Psychas, Project Manager. The activity increased the competence of 20 NGO educators in the field of social inclusion. The target group of this activity was NGO educators - staff, experts and volunteer specialists with various ages (21-65), Greek nationality (16), other (4), both sexes (14 women, 6 men), a single mother (1), persons with low-income (6), students (4), persons with different educational level (higher - 13, professional - 7). Prior to the workshop, a relevant survey was implemented through a special questionnaire, which was answered by 20 employees by different organizations and specialities in relevant fields. The participants shared their concerns and experiences, evaluated which methods are most effective, made innovative proposals and networked with each other. Through informative materials and discussions, HAN educator Panagiota Arvaniti shared her experience of the situation within the network and put together proposals that will contribute to the improvement of the socially inclusive environment and educational process for the disadvantaged groups of population. Summary of the project material will follow. This workshop also provided an opportunity to involve in the discussion the participants with less experience in the programs offered by Erasmus+ and in the context of the European dimension. Attracting educated professionals to the NGO network will be an important tool for increasing people's well being in the regions of Greece. The

results of the workshop were evaluated and no less than two proposals were summarized.

How satisfied were you with the results of implemented activity? Please rate it on a scale from 1 to 10, 1 being the worst grade and 10 being the best.

10

If you wish, give additional comments about the satisfaction for this activity

HAN provided the project with informative materials and photographs of the local workshop progress and results. Information about the local workshop in Greece was distributed on the central website

http://www.eapn.lv/erasmus_plus_small/ and on the websites of partners and stakeholders. The activity was moved from February to March 2023 at the request of the HAN management, in coordination with other partners, because the administrative reorganization took place in HAN, which delayed the involvement of the target group and specialists.

Experience exchange seminar of NGO educators on competencies for strengthening gender equality - workshops' summary

Describe the content of the proposed activity.

The content of this international seminar will be aimed at increasing knowledge and information about promoting gender equality, as well as passing it on in the public environment, to which NGOs contribute. We intend to use information prepared by partner organizations through the organization of local workshops on gender equality issues. The operational nature of the partners (the NGO networks) makes it necessary to inform other project partners and discuss during this international seminar the capacity of network organizations with fewer opportunities to pursue their goals of strengthening gender equality and women's rights. These experience exchange activities will address issues related to raising awareness and increasing knowledge of NGO educators so that they can provide support related to gender inequality issues, particularly in the field of education and employment. Through presentations, informative materials and discussions, educators from the five project partner organizations will share their experiences of the situation within their network and will put together proposals that will contribute to addressing gender equality issues both in partner countries and across Europe. This experience exchange seminar will also provide an opportunity to share good practices in the field of strengthening gender equality and women's rights by visiting at least one Swedish organization. The knowledge of NGO educators will be improved by inviting to this seminar several qualified gender equality specialists from Sweden, as well as by preparing and distributing to the seminar participants the relevant handouts, incl. in the context of the European dimension. At the end of this seminar, it is planned to evaluate the achieved results, as well as to ensure their publicity, following the Erasmus+ guidelines. The program of this experience exchange seminar (in English) will be prepared in due time by the Swedish partner, in coordination with other project partners.

Describe the target group for this activity. Who is going to take part and who is going to benefit from the results

The target group of this activity are NGO educators from partner organizations' networks - staff, experts (employees with long-term and comprehensive experience in the non-governmental sector) and volunteer specialists, a total of 10 participants. This target group is interested in gender equality issues related to the scope of the network as a whole and European dimension. The target group members are people of different ages, nationalities, both sexes, including people with disabilities and low-income workers. However, every target group member's level of education and previous experience in promoting non-formal adult education are key determinants for them to participate and expand their knowledge in this Erasmus+ training program, then pass on their knowledge to the different groups of society, especially to the most vulnerable people. Attracting educated professionals to the non-governmental sector is an important tool for increasing people's well-being in

the European countries.

Explain how is this activity going to help to reach the project objectives.

This planned activity forms a set of measures that increase the competence of 10 NGO educators in the field of promoting gender equality. This activity intends to achieve the goals aimed at the ability to work at the international level, the availability of the Erasmus+ program (by providing training and exchange of experience for staff of five NGO networks), to support the inclusion of NGO staff with disabilities in training events and other relevant activities in this field, to promote the development of the European dimension at the local level in the partner countries, as well as to build the capacity of each NGO network.

Describe the expected results of the activity.

With this activity we intend to achieve the following results: 1) to organize one international experience exchange seminar, involving 5 partner organizations; 2) to increase the knowledge and practical experience of 10 NGO educators in the field of gender equality; 3) to prepare and distribute a significant amount of informative materials and handouts on the topic of this seminar.

Please explain how did you determine the grant amount allocated to this activity?

We plan to spend the grant amount of 8000 euros as follows: 1) the plane and bus tickets for 8 participants - 3200 euros; 2) hotel accommodation with breakfast for 8 participants (3-4 days) - 2400 euros, 3) renting seminar premises with equipment for 3 days - 300 euros, 4) local transport - 100 euros, 5) catering for 10 seminar participants - 900 euros, 6) preparation of informative materials and handouts - 1000 euros, 7) stationery and office supplies - 100 euros.

Was the grant amount allocated to this activity sufficient?

Yes

Please describe the content of implemented activity if activity deviated from the content of the proposed activity

From April 10 to 14, 2023, the Experience Exchange Seminar of NGO educators took place in Kristianstad, Sweden, it was organized by B-Creative Association, led by Ingmarie Rohdin, Manager. Through presentations, informative materials and discussions, NGO educators from Latvia, Estonia, Sweden, Italy and Greece - Ingmarie Rohdin, Asa Hedlin Olsson, Ruta Pels, Leonid Smulskiy, Lucia Scarlato, Marko Saccardi, Stefania Nterelli, Glavvoufa Magga, Natalija Kurnosova and Arnolds Ziemelis, as well as 5 local stakeholders - shared their experiences and put together proposals that will contribute to strengthen gender equality in the partner countries and across Europe. From the activity results, NGO educators from partner organizations' networks were going to benefit: they are staff members, experts and volunteer specialists, a total of 15 participants. The target group members are people of different ages (30-64) and nationalities (5), both sexes (12 women, 3 men), handicapped person (1), low-income workers (4) and a pensioner (1). However, each target group member's level of education (10 - higher education, 5 - professional education) and previous experience in promoting non-formal adult education are key determinants for them to participate and expand their knowledge in this activity. The partners of B-Creative Association introduced 4 presentations and an exhibition to the participants and provided an opportunity to share practical experiences related to successful gender equality strengthening in Swedish organizations. At the end of this seminar the achieved results were evaluated and no less than 1 proposal of the participants was done.

How satisfied were you with the results of implemented activity? Please rate it on a scale from 1 to 10, 1 being the worst grade and 10 being the best.

9

If you wish, give additional comments about the satisfaction for this activity

The rating of the activity has been reduced due to a significant change in the time of the workshop. B-Creative Association provided the project with several PP presentations, with informative materials and photographs of the seminar progress and results. Information about the experience exchange seminar in Sweden was distributed on the central website http://www.eapn.lv/erasmus_plus_small/ and on the websites of partners and stakeholders. The time of the seminar was changed from November 2022 to April 2023, following the proposal of the Swedish partner and coordinating it with all partners, which was related to difficult circumstances in the family of the head of BC.

Local workshop of NGO educators on raising awareness of digital environment for disadvantaged groups in Greece

Describe the content of the proposed activity.

The content of this local workshop is aimed at increasing knowledge and skills to promote the inclusion of disadvantaged groups in the digital environment, to which the NGOs contribute. The legal and operational nature of the partner (the NGO network) makes it necessary to discuss during this workshop the capacity of network organizations to develop digital environment and to make it accessible to socially excluded groups of population. This workshop will address issues related to providing NGO network employees with the understanding and knowledge necessary to create an adequate awareness for these groups of people about the possibilities of modern technologies and the Internet for the promotion of their further education or employment, as well as social inclusion. Through the analysis of the results of the survey of vulnerable groups, which was conducted during the previous workshop, information materials and in the discussion process, the partner's educators will share their experiences of the situation within their network and will put together proposals to promote the inclusion of socially excluded groups in the digital environment. This workshop will also provide an opportunity to involve in the discussion participants from disadvantaged backgrounds from different network organizations who have never been involved in the Erasmus+ programs. The knowledge of NGO educators will be improved by discussing and planning both training and communication tasks and content, as well as relevant informative materials, incl. in the context of the European dimension. At the end of this workshop, it is planned to evaluate the achieved results, as well as to ensure their publicity, following the Erasmus+ guidelines. The activities of this workshop will take place in local language, the local project partner will prepare the agenda and attract participants in due time. After this workshop, the partner will compile information to be used in the international conference in Italy.

Describe the target group for this activity. Who is going to take part and who is going to benefit from the results

The target group of this activity are NGO educators from the partner organization's network - staff, experts (employees with long-term and comprehensive experience in the non-governmental sector) and volunteer specialists, a total of at least 20 participants. This target group is interested in the training activities for disadvantaged NGO members related to the scope of their organization and of the network as a whole, incl. creating a digital environment. The composition of this target group is close to the composition of potential training course participants, which gives an advantage in planning the relevant communication, information and training course content – these are people of different ages, nationalities, both sexes, including people with disabilities and low-income workers. However, every target group member's level of education and previous experience in promoting non-formal adult education are key determinants for them to participate and expand their knowledge in this Erasmus+ training program, then pass on their knowledge to the most vulnerable members of their network organizations. Attracting educated professionals to the NGO network will be an important tool for implementing non-formal training that will strengthen the expansion of digitization in this partner country.

Explain how is this activity going to help to reach the project objectives.



This activity planned in the form of a workshop will increase the competence of at least 20 NGO educators in connection with research into the needs of disadvantaged groups of population and the promotion of non-formal training and communication in order to enable these groups to integrate into the digital environment. This activity intends to achieve the goals aimed at the ability to work at the international level, the availability of the projects supported by the Erasmus+ program (by providing training and exchange of experience for the staff of the partner organization's network), to support the inclusion of NGO staff who have limited opportunities themselves in training activities related to the promotion of training for vulnerable groups of population, to promote the development of the European dimension at the local level in this partner country, as well as to build the capacity of the NGO network for raising participants' awareness of the importance of the digital environment in their lives.

Describe the expected results of the activity.

With this activity we intend to achieve the following results: 1) to organize one local workshop; 2) to summarize the results of a survey on the needs of disadvantaged groups of population in the field of digitization; 3) to increase the knowledge and practical experience of at least 20 NGO educators; 4) to prepare and distribute a significant amount of informative materials on the topic of this workshop.

Please explain how did you determine the grant amount allocated to this activity?

We plan to spend the grant amount of 1000 euros as follows: 1) renting premises with modern technological equipment for 2 days - 200 euros, 2) attracting an IT consultant for 6 hours - 120 euros, 3) local transport - 150 euros, 4) coffee and snacks for 20 participants - 280 euros, 5) preparation of informative materials - 180 euros, 6) stationery and office supplies - 70 euros.

Was the grant amount allocated to this activity sufficient?

Yes

Please describe the content of implemented activity if activity deviated from the content of the proposed activity

The local workshop was implemented in 5 and 6 April 2023 in Athens, Greece, by partner Hellenic Antipoverty Network, led by Panagiota Arvaniti, Project Manager. The activity increased the competence of 36 NGO educators in the field of social inclusion. The target group of this activity was NGO educators - staff, experts and volunteer specialists with various ages (20-63), Greek nationality (34), other (2), both sexes (28 women, 8 men), persons with low-income and unemployed (24), persons with different educational level (higher - 12, professional - 20, elementary - 4). However, every target group member's level of education and previous experience in promoting non-formal adult education are key determinants for them to participate and expand their knowledge in this activity, then pass on their knowledge to the members of their organization, especially to the most vulnerable people. The content of this workshop was aimed at raising awareness of the digital environment for disadvantaged groups. The workshop included an introduction to the types of innovation and digital education with introductions and simultaneous familiarization with QR Code and about 30 free Google applications on the participants' laptops, as well as aimed at creating educational materials available online. Through informative materials and discussions, HAN educators Xenia Koutedaki and Yannis Kissas shared their experiences and presented a new digital challenge in the social inclusion policy. This workshop also provided an opportunity to involve in the discussion the participants with less experience in the digital education programs offered by Erasmus+. Attracting educated professionals to the NGO network will be an important tool for increasing people's well being in the regions of Greece. The results of the workshop were evaluated and no less than two proposals were summarized.

How satisfied were you with the results of implemented activity? Please rate it on a scale from 1 to 10, 1 being the worst grade and 10 being the best.

10

If you wish, give additional comments about the satisfaction for this activity

HAN provided the project with PP presentations, informative materials and photographs of the local workshop progress and results. Information about the local workshop in Greece was distributed on the central website http://www.eapn.lv/erasmus_plus_small/ and on the websites of partners and stakeholders. The activity was moved from June to April 2023 at the request of the HAN management due to the current demand of the target group and taking into account the climatic conditions, in coordination with other partners.

Local workshop of NGO educators on competencies for advocacy of vulnerable people in Italy

Describe the content of the proposed activity.

The content of this local workshop is aimed at increasing knowledge and skills to promote the advocacy for the interests of vulnerable groups, to which the NGOs contribute in accordance with their objectives. The legal and operational nature of the partner (the NGO network) makes it necessary to discuss during this workshop the capacity of network organizations for advocacy in state and local government decision-making institutions. This workshop will address issues related to the knowledge and practical experience of NGO staff to establish communication with officials, prepare relevant documents, participate in discussions in working groups and conferences and follow up on the enforcement of decisions related to meeting the needs of vulnerable groups and other social inclusion issues. Through the analysis of the results of the survey of vulnerable groups, which was carried out during the previous workshop, materials and discussions, partner's educators will share their experiences of the situation in the field of advocacy within their network and will compile proposals that will contribute to strengthening advocacy. This workshop will also provide an opportunity to involve in the discussion participants from vulnerable groups (from different network organizations) and who have never been involved in the Erasmus+ projects. The knowledge of NGO educators will be improved by discussing and planning the objectives and content of the training courses, as well as by getting acquainted with the relevant laws, regulatory enactments and other information materials, incl. in the context of the European dimension. At the end of this workshop, it is planned to evaluate the achieved results, as well as to ensure their publicity, following the Erasmus+ guidelines. The activities will take place in a local language, the local partner will prepare the agenda of this workshop and will attract participants in due time. The partner will compile information to the conference in Italy.

Describe the target group for this activity. Who is going to take part and who is going to benefit from the results

The target group of this activity are NGO educators from the partner organization's network - staff, experts (employees with long-term and comprehensive experience in the non-governmental sector) and volunteer specialists, a total of at least 20 participants. This target group is interested in advocacy issues for the interests of vulnerable NGO members to be addressed in co-operation with parliamentary, public administration and local government institutions, related to the scope of their organization and of the network as a whole. The composition of this target group is close to the composition of potential participants, whose interests need to be defended, which gives an advantage in planning the relevant communication, as well as information and training content – these are people of different ages, nationalities, both sexes, including people with disabilities and low-income workers. However, every target group member's level of education and previous experience in promoting non-formal adult education are key determinants for them to participate and expand their knowledge in this Erasmus+ training program, then pass on their knowledge to the most vulnerable members of their network organizations. Attracting educated professionals to the NGO network will be an important tool for the implementation of non-formal training courses, which will strengthen the NGO advocacy in the partner country.

Explain how is this activity going to help to reach the project objectives.

This activity planned in the form of a workshop will increase the competence of at least 20 NGO educators in connection with the research on the needs of disadvantaged groups of population, advocacy methods and non-

formal trainings to enable these groups to integrate equally into the socio-economic environment. This activity intends to achieve the goals aimed at the ability to work at the international level, the availability of the projects supported by the Erasmus+ program (by providing training and exchange of experience for the staff of the partner organization's network), to support the inclusion of NGO staff who have limited opportunities themselves in training activities related to the advocacy for vulnerable groups of population, to promote the development of the European dimension at the local level in this partner country, as well as to build the capacity of the NGO network for defending the interests (advocacy) of the participants.

Describe the expected results of the activity.

With this activity we intend to achieve the following results: 1) to organize one local workshop; 2) to summarize the results of a survey on the advocacy needs of disadvantaged groups of population; 3) to increase the knowledge and practical experience of at least 20 NGO educators in the field of advocacy; 4) to prepare and distribute a significant amount of informative materials on the topic of this workshop.

Please explain how did you determine the grant amount allocated to this activity?

We plan to spend the grant amount of 600 euros as follows: 1) attracting consultants for 8 hours - 150 euros, 2) local transport - 100 euros, 3) coffee and snacks for 20 participants - 140 euros, 3) the preparation of informative materials - 170 euros, 4) stationery and office supplies - 40 euros.

Was the grant amount allocated to this activity sufficient?

Yes

Please describe the content of implemented activity if activity deviated from the content of the proposed activity

The local workshop was implemented in 23 June 2023 in Florence, Italy, by partner Coordinamento Toscano Marginalita, led by Jacopo Lascialfari, Director, Project Manager. The activity increased the competence of 21 NGO educators in the field of social inclusion. The target group of this activity was NGO educators - staff, experts and volunteer specialists with various ages (30-59), Italian nationality (20), both sexes (13 women, 8 men), a homeless person (1), persons with low-income (17), persons with different educational level (higher - 18, professional - 1, elementary - 2). However, every target group member's level of education and previous experience in promoting non-formal adult education are key determinants for them to participate and expand their knowledge in this activity, then pass on their knowledge to the members of their organization, especially to the most vulnerable people. This workshop was aimed at increasing knowledge and information about competencies for advocacy of vulnerable people in Italy. The participants discussed the capacity of network organizations to pursue their goals for advocacy of vulnerable groups of population. Through informative materials and discussions, CTM educators Jacopo Lascialfari, Novella Paporozzi, Paola Baldinotti and Francesco Annibali shared their experiences of the situation within the association and put together proposals that will contribute to the improvement of the socially inclusive environment and the advocacy process. This workshop also provided an opportunity to involve in the discussion the participants with less experience in the programs offered by Erasmus+ and in the context of the European dimension. Attracting educated professionals to the NGO network will be an important tool for increasing people's well-being in Italy. At the end of this workshop, the results achieved were evaluated and a proposals of the participants was fixed.

How satisfied were you with the results of implemented activity? Please rate it on a scale from 1 to 10, 1 being the worst grade and 10 being the best.

10

If you wish, give additional comments about the satisfaction for this activity

CTM provided the project with PP presentations, informative materials and photographs of the local workshop progress and results. Information about the local workshop in Italy was distributed on the central website

http://www.eapn.lv/erasmus_plus_small/ and on the websites of partners and stakeholders.

Local workshop of NGO educators on competencies for strengthening social inclusion in Italy

Describe the content of the proposed activity.

The content of this local workshop is aimed at increasing knowledge and information about social rights and social inclusion in the public environment, to which the non-governmental organizations contribute. The legal and operational nature of the partner (the NGO cooperation network) makes it necessary to discuss during this workshop the capacity of network organizations to pursue their goals for social inclusion. This workshop will address issues related to providing NGO employees with the understanding, knowledge and skills to offer support for the inclusion of each individual, as well as to building capacity of network's organizations to support the inclusion of such an individual, while paying particular attention to the disadvantaged groups of population. Through presentations, informative materials and discussions, partner's educators will share their experiences of the situation within their network and will put together proposals that will contribute to the improvement of the socially inclusive environment and the inclusion process. This workshop will also provide an opportunity to involve in the discussion other participants from different network organizations, in particular those with less experience in the programs offered by Erasmus+, in order to share evaluations and practical experiences focused on successful training in the social field. The knowledge of NGO educators will be improved by preparing and distributing to participants the relevant handouts, incl. in the context of the European dimension. At the end of this workshop, it is planned to evaluate the achieved results, as well as to ensure their publicity, following the Erasmus+ guidelines. The activities of this workshop will take place in local languages, the local project partner will prepare the agenda of the workshop in due time and attract workshop participants. After this workshop, the partner will compile information to be used in the international exchange of experience in Latvia.

Describe the target group for this activity. Who is going to take part and who is going to benefit from the results

The target group of this activity are NGO educators from the partner organization's network - staff, experts (employees with long-term and comprehensive experience in the non-governmental sector) and volunteer specialists, a total of at least 20 participants. This target group is interested in social inclusion issues related to each organization individually and the scope of the network as a whole. The target group members are people of different ages, nationalities, both sexes, including people with disabilities and low-income workers. However, every target group member's level of education and previous experience in promoting non-formal adult education are key determinants for them to participate and expand their knowledge in this Erasmus+ training program, then pass on their knowledge to the members of their organization, especially to the most vulnerable people. Attracting educated professionals to the NGO network will be an important tool for increasing people's well-being in the partner country.

Explain how is this activity going to help to reach the project objectives.

This planned activity in the form of a workshop will increase the competence of at least 20 NGO educators in the field of social inclusion. This activity intends to achieve the goals aimed at the ability to work at the international level, the availability of the projects supported by the Erasmus+ program (by providing training and exchange of experience for the staff of the partner organization's network), to support the inclusion of NGO staff with disabilities in training events in this field, to promote the development of the European dimension at the local level in the partner country, as well as to build the capacity of the NGO network.

Describe the expected results of the activity.

With this activity we intend to achieve the following results: 1) to organize one local workshop; 2) to increase the knowledge and practical experience of at least 20 NGO educators; 3) to prepare and distribute a significant

amount of informative materials and handouts on the topic of this workshop.

Please explain how did you determine the grant amount allocated to this activity?

We plan to spend the grant amount of 600 euros as follows: 1) local transport - 100 euros, 2) coffee and snacks for 20 workshop participants - 140 euros, 3) the preparation of informative materials and handouts - 320 euros, 4) stationery and office supplies - 40 euros.

Was the grant amount allocated to this activity sufficient?

Yes

Please describe the content of implemented activity if activity deviated from the content of the proposed activity

The local workshop took place on July 12, 2022, in Florence, Italy, it was organized by Coordinamento Toscano Marginalita and led by Jacopo Lascialfari, Director, Project Manager. The activity increased the competence of 21 NGO educators in the field of social inclusion. The target group of this activity was NGO educators - staff, experts and volunteer specialists with various ages (30-80), various nationalities (17 Italians, 2 Moroccans, 1 Kosovar, 1 Albanian), both sexes (11 women, 10 men), immigrants (2), persons with low-income (12), seniors with low-income (2), unemployed person (5), persons with different educational level (higher - 10, professional - 7, basic - 3). However, every target group member's level of education and previous experience in promoting non-formal adult education are key determinants for them to participate and expand their knowledge in this activity, then pass on their knowledge to the members of their organisation, especially to the most vulnerable people. The legal and operational nature of CTM made it necessary to discuss during this workshop the capacity of the network to pursue its goals for social inclusion. Through informative materials and discussions, CTM educators Jacopo Lascialfari, Paola Baldinotti, Giorgio Gabriele and Enrico Palmerini shared their experiences of the situation within the network and put together proposals that will contribute to the improvement of the socially inclusive environment and the inclusion process. This workshop also provided an opportunity to involve in the discussion the participants with less experience in the programs offered by Erasmus+ and in the context of the European dimension. Attracting educated professionals to the NGO network will be an important tool for increasing people's well-being in Italy. At the end of this workshop, the results achieved were evaluated and no less than three proposals of the participants were summarized.

How satisfied were you with the results of implemented activity? Please rate it on a scale from 1 to 10, 1 being the worst grade and 10 being the best.

9

If you wish, give additional comments about the satisfaction for this activity

The rating was reduced for the following reason: the activity was not provided with CTM presentations and photos. CTM provided the project with informative materials of the local workshop progress and results. Information about the local workshop in Italy was distributed on the central website http://www.eapn.lv/erasmus_plus_small/ and on the websites of partners and stakeholders. The activity was moved from June to July 2022 at the request of CTM, in coordination with other partners, to ensure the simultaneous participation of relevant target groups and specialists.

Impact and Follow-up

How did the participation in this project contribute to the development of the involved organisations? What was the project's impact on the participants, target groups and other relevant stakeholders?*

Participation in this project contributed to the development of partner organizations - NGO networks - in Latvia,

Estonia, Sweden, Italy and Greece with sufficient effectiveness. First of all, with Erasmus+ co-financing used in training and exchange of experience, the basic tasks of the partners were implemented in five areas: social inclusion, gender equality, innovations in training, access to the digital environment and advocacy, as human resources were created for the continuation of adult education programs. In addition, a significant contribution was made to the further strengthening of the mentioned areas with the preparation of two proposal packages and statistical data, the information of which can be used as a basis for planning new projects in these partner organizations. An important factor in the development of organizations is the development of international cooperation and the strengthening of the European dimension in their activities, which is promoted by Erasmus+ programs. For all project partners, it is related to the strengthening of social security. Such an opportunity is provided by the educated staff of NGO networks of partner countries, incl. a significant number from the most vulnerable population groups. Such an advantage is given only to organizations working in the non-governmental sector. Therefore, the Small-scale project has influenced both the target groups - a significant number of NGO employees, experts and volunteer specialists as educators, as well as the stakeholders of these networks, as similar policy makers, the interests of contributing to the increase of the capacity of NGO networks and increasing the knowledge of other participants. The above was concluded from surveys of the project's target group (summaries of 30 questionnaires) and the involvement of a wide range of stakeholders in the implementation of project activities at both the local and international level (content of 30 agendas). The project brought some effectiveness to the partner organizations through its dissemination through publicity events. Both information about the operation of the NGO networks themselves, and about the results regarding the significant number of trained educators, and about the needs of people from less protected groups are updated to the public on websites, social networks, circulars, media, etc. promotes the development of five NGO networks. It should be emphasized here that the Erasmus+ project gave a large number (726) and very different NGO workers (statistics) the opportunity to become public educators because they are together with other people in the non-governmental sector, understand the needs of problematic groups in society and are able to talk with these groups. It is possible that the project partners, despite the very strong competition, will be able to develop their activities in the above-mentioned areas within the framework of new programs co-financed by the European Commission.

How did you make the results of your project known within your partnership, in your local communities and in the wider public? Who were the main target groups and what channels did you use to share your results with them?*

The project partners regularly disseminated the results of this project: on the achievement of project objectives in the field of social security, on the results of project activities and the participants involved in them. Basically, local communities and wider society in partner countries and at the European level could receive information through websites (the central one is the Latvian page http://www.eapn.lv/erasmus_plus_small/, partner pages: Estonian <http://www.ptpest.ee/1082231.html>, Swedish <https://b-creative.link/project>, Italian <https://www.coordinamentotoscanomarginalita.it/european-projects/>), via Facebook (Latvian page <https://www.facebook.com/laila.balga/>, Estonian page <https://www.facebook.com/profile.php?id=100064825325663>, Swedish page <https://www.facebook.com/BCreativeAssociation>, Greek pages <https://m.facebook.com/100070277480662/posts/pfbid02qaNafAdTj5ssGAnt1sn9B6LYmvHzb6EqYAz2vnjdJYG5gz4LBCol/>, etc.), via Youtube (Greece info <https://youtu.be/g5KAVPdjXBk>), Instagram (Greek info https://www.instagram.com/p/Ck8S9PHIyBx/?utm_source=ig_web_copy_link, LinkedIn) and other social networks, as well as in the Latvian monthly "Jaunumi" http://www.eapn.lv/par_mums.php. Latvian and Swedish partners were also registered and posted information on the EPAL portal. The dissemination of results on specific topics - social inclusion, gender equality, innovations in training, access to the digital environment and advocacy - also took place through the informative materials (the agendas of the seminars and workshops, presentations, informative and handouts, evaluation materials etc.) distributed during meetings and workshops. The most comprehensive information on the results was provided to the members of NGO networks in the partner countries, also staff, experts and volunteer specialists involved in this project. Information about the

project partner was provided by stakeholders and local municipalities, partly also by state institutions of the relevant sector, for example, in Latvia, the Welfare Department of the Riga City Council and the Social Inclusion Policy Coordination Committee of the Ministry of Welfare. Information was distributed both by e-mail, online and during personal meetings. During the meetings, the partners and their representatives have the opportunity to present the goals and results of the Small-scale project to European-level stakeholders, such as the European Anti-Poverty Network - EAPN (with 40 NGOs), FEATSA, SMES-Europa, etc., whose members are Latvian, Italian and Greek organizations.

What was the impact of the project at the local, regional, European and/or international levels? Do you have plans to continue using the results of the project or continue to implement some of the activities after the project's end?*

The impact of the Small-scale project implemented by partners from Latvia, Estonia, Sweden, Italy and Greece was varied at different levels. For example, it had an influential role at the local level in all partner countries, because the NGO network was more recognizable at this level, it gave the opportunity to involve local specialists both from their own network and stakeholders. A greater response to participate in local workshops came from local NGO employees, incl. from the less protected groups who continue to operate in their territory even after the training. On the other hand, the impact of the project at the regional level was more visible in Latvia, Italy and Greece, where NGO networks cooperated more widely with stakeholders, and NGO employees from different territories and less protected groups could participate in local workshops. In this way, these partners can spread their information more widely after the project and offer the knowledge of NGO workers trained in the Erasmus+ program. At the European or wider international level, the impact of the project was more manifested in the form of information transfer, when all partners, working in other (both led by the Latvian partner and in cooperation with organizations from other countries) Erasmus+ co-financed projects or operating in international organizations (e.g. EAPN-Europe, etc.), create an opportunity to share experience on Small-scale project implementation and results. In this way, the partners explained the necessity of training NGO educators and promoted the formation of new partnerships in Europe and other foreign countries in the areas of strengthening social security. It must be recognized that the Small-scale project broadened the view of the Latvian, Estonian, Swedish, Italian and Greek partners on the needs of the less protected population for educators, incl. with a view of the European dimension, and increased experience in the implementation of Erasmus+ programs both in their countries and internationally. Taking into account the results of the project such as statistical indicators of the target group, a package of proposals for solving social inclusion, gender equality, innovations in training, access to the digital environment and advocacy issues and a package of proposals for preparing innovative educational programs for the needs of disadvantaged groups, the partners proved their interest and the need to continue developing educational projects.

Did you use Erasmus+ platforms for preparation and implementation of the project, and do you plan to further use them for follow-up? If yes, please describe how.

The Erasmus+ platform project partners used and plan to use in the future to receive information about the adult education policy created in Europe and about the guidelines that would allow for the appropriate preparation of project applications.

Erasmus+ promotes an open access requirement for all materials produced through its projects. In case your project has produced tangible deliverables, please describe if and how you have promoted free access to them by the public. How have you ensured that the project's results will remain available and be used by others? In case a limitation was imposed for the use of the open licence, please specify the reasons, extent and nature of this limitation. How have you ensured that the project's results will remain available and be used by others?*

Erasmus+ promotes the requirement of open access to all materials produced in its projects. If your project has produced tangible results, please describe whether and how you have facilitated open public access to them.



How have you ensured that the results of the project remain available and usable by others? If a restriction was imposed on the use of the open license, please indicate the reasons, scope and nature of this restriction. How have you ensured that the results of the project remain available and usable by others? The leading partner of the project from Latvia intends to provide free access to the public for the survey results, presented in the form of two reports, as well as statistical tables of the target groups involved in the project, by placing these documents on the Erasmus+ project results distribution platform and on the Latvian partner's website http://www.eapn.lv/erasmus_plus_small/. All project partners have been informed about the availability of these documents, which will be kept indefinitely. In addition, the project partners intend to promote the availability of the materials prepared in the project with e-mail information measures, sending them to member organizations of their network, relevant state and local government structures and stakeholders with a call to respect the needs of the less protected groups in their activities.

The following question represents your feedback to the European Commission about application, implementation and reporting procedures for your Erasmus+ project. When answering this question, please take into account the opinion of organisations involved in your project.

Do you consider that the procedures applicable to your project were proportionate and simple?*

YES

The following questions should be addressed taking into account effects on the coordinator organisation and partner organisations (including associated partners, if any).

Do you consider that your organisations have developed high-quality practices as a result of their participation in Erasmus+ Key Action 2?*

NO

Please provide more information about your reply: what type of high-quality practices you developed or did not manage to develop? Why?*

The partners of this project recognize the necessity of small-scale type projects and the form of its financing. The technical side of the application is also satisfactory. However, it must be recognized that the volume of this type of project tenders and available total funding for partner countries is too small, so good projects are not supported, which has a very negative effect on non-governmental organizations, which do not have sufficient opportunities to apply for large projects. A clearer form of reports on the EC portal is desirable, as it is not clear what kind of answers and to what extent should be provided in the report on activities; the questions asked do not correspond to the requested answers; the regular use of the budget is not transparent. If the number of activities is greater, it is technically difficult to navigate the portal to find the required activity. The partners failed to develop a high-quality practice for the first time as part of the Small-scale competition, due to the lack of experience in determining the composition of the target group - educators and their attraction, as well as in determining the capacity of this target group. The Latvian partner had set too complicated requirements for other partners in this matter. When preparing the final report, it was not clear how to account for the actual size of the target group. However, it is important to emphasize that all partners gained new experience in order to pay more attention to the preparation of NGO educators.

European Language Label

The European Language Label is an award set up by the European Commission as part of the Erasmus+ programme. Its objectives are to recognise excellent projects in the area of multilingualism, to help sharing their results, and to promote public interest in language learning.

European Language Labels are awarded in each EU member state and in third countries associated to Erasmus+. The labels are awarded either on annual or biannual basis, depending on the country. You can learn more about the European Language Label on the Europa web, here:

European language initiatives

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Thanks to having completed a Key Action 2 small-scale partnership project, your organisation has the opportunity to apply for the European Language Label.

Please note that applying for the European Language Label will not influence the evaluation of your final report in any way. All the information provided in replies to questions in this section will be used exclusively in the selection procedures for the European Language Label.

Would you like to apply for the European Language Label?

NO

To address the above requirements, please reply to the following questions:

Annexes

The maximum size of a file is 15 MB and the maximum total size is 100 MB.

The maximum number of all attachments is 100.

Declaration on honour

Please download the declaration on honour, print it, have it signed by the legal representative and attach.

Other documents

Please attach any other relevant documents.

If you have any additional questions, please contact your National Agency. You can find their contact details here: [List of National Agencies](#)

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List of documents

No	Name	File size (kB)	Type of document
0	EAPN-Latvia_Small-scale_Declaration_25102023.pdf	0 159	Declaration on honour
Total size (kB)		159	

Checklist

Before submitting your report form to the National Agency, please make sure that:

- All necessary information on your project has been encoded in Beneficiary Module;
- The report form has been completed using one of the mandatory languages specified in the Grant Agreement;
- All the relevant documents are annexed:
 - Declaration on Honour, signed by the legal representative of the beneficiary organisation;
 - The necessary supporting documents as requested in the grant agreement;
- You have uploaded the relevant results on the Erasmus+ Project Results platform:
<http://ec.europa.eu/programmes/erasmus-plus/projects/>
- You have saved or printed the copy of the completed form for your records.

Conditions for the Final report submission

Final report can only be submitted if:

- All mandatory fields in the report have been filled in
- Reported Budget is greater than zero, see Budget 0
- Declaration on Honour has been uploaded
- Checklist has been fulfilled

PROTECTION OF PERSONAL DATA

Please read our privacy statement to understand how we process and protect

your personal data 0